

City Of Albion
 Albion Downtown Development Authority
 Regular Meeting Minutes – September 13, 2017

I. CALL TO ORDER

Chairperson Mike Tymkew called the meeting to order at 7:30 a.m.

II. ROLL CALL

| | | | |
|---|-----------------------|---|-----------------|
| A | Garrett Brown | X | Don Masternak |
| X | Joe Domingo | X | Mike Tymkew |
| X | Alfredia Dysart-Drake | X | Nidia Wolf |
| X | Scott Evans | X | Jennifer Yawson |
| A | Marcola Lawler | | |
| X | Linda LaNoue | | |

Administration: Sheryl L. Mitchell, City Manager and Jill Domingo, City Clerk.

III. Approval of Prior Meeting Minutes

A. July 12, 2017 Regular Meeting Minutes

Motion by A Dysart-Drake, supported by S Evans to approve prior regular meeting minutes as presented.

(MOTION carried, voice vote)

IV. Correspondence-None

V. Order of Business

A. Ismon House Letter of Understanding

Chair M Tymkew stated the Letter of Understanding is for the use of the building.

Motion by N Wolf, supported by L LaNoue to approve the Ismon House Letter of Understanding as presented.

(MOTION carried, voice vote)

B. Ismon House 5 Year Development & Maintenance Agreement

Chair Tymkew asked if the release of liability claim language (#9) added to the 5 Year Development & Maintenance Agreement will also be added to the Ismon House Rental contract.

City Manager Mitchell stated the Ismon House Board met last evening and will add the release of liability language into the Ismon House Rental Agreement.

Motion by L LaNoue, supported by N Wolf to approve the Ismon House 5 Year Development & Maintenance Agreement as presented.

(MOTION carried, voice vote)

C. Miscellaneous Items

- Outdoor Café Resolution

City Manager Mitchell stated this was an informational item. The Ordinance has been passed by the Albion City Council and will take effect October 5, 2017. The Albion Food Hub had a pop up restaurant at the Erie Street location and through the application process it was realized, the current ordinance allowed for sidewalk cafes only on Superior Street. This ordinance will allow for sidewalk cafes in Zones B-1, B-2, B-3 and B-4.

Board Member Domingo asked why Superior Street was excluded in this ordinance and also if this would be compliant with the federal historical district that would fall into the above stated zones. He stated he would not like to lose the City's historical status.

City Manager Mitchell stated Superior Street was already covered by the original ordinance and the intention was for the amendment was for the B-2 downtown district. She will check with the City Attorney for what the intention was of adding the additional districts.

D. Excuse Absent Board Members

Motion by S Evans supported by N Wolf to excuse Board Members G Brown and M Lawler.

(MOTION carried, voice vote)

VI. Citizens Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

No citizen comments were received.

Board Comments were as follows:

- An email was received from the auto events calendar which has been passed on to Al Smith. The information for events are being scheduled much earlier than in previous years. The total for the car show was \$1300.00
- Would like to add budget discussion/approval to the October agenda.
- The Peabody grant is a pass through grant and will be reflected in the DDA budget
- Has it been determined what type of business will occupy the Peabody project?
- The owners would like to see a bakery as it was some years ago
- Does the DDA candidate to fill the open seat need to be a downtown business owner?
- At one time, Mr. Tazzi the chiropractor was interested in sitting on the DDA Board

- MDOT plans to complete Phase I of the Superior Street reconstruction project the first of October and Phase II in November.
- MDOT meeting today at 9:00 a.m. for an update on the Reconstruction Project.
- MDOT will open pedestrian pathways this weekend for accessibility from Stoffer Plaza to downtown restaurants and businesses.
- The City has received a demolition permit for the old Ponderosa building
- Festival Events:
 - Thursday-September 14, 2017 Free Dueling Pianos Concert at the Bohm Theatre from 7-9 p.m.
 - Friday-September 15, 2017 5K Run; Car Show & Alumni Dinner
 - Customer is taking the train from Chicago to Albion to spend the day at the Festival. The word is spreading of this event.

Comments were received from Board Members Wolf, Tymkew, Yawson, Evans, Masternak and Domingo and City Manager Mitchell.

VII. ADJOURNMENT

Motion by D Masternak, supported by J Yawson to adjourn the meeting of the DDA.

(MOTION CARRIED, voice vote).

Meeting adjourned the meeting at 8:00 a.m.

Recorded by Jill Domingo