

City of Albion
Council Session Minutes
August 5, 2019

I. CALL TO ORDER

Mayor Atchison called the regular meeting to order at 7:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present.

STAFF PRESENT:

Scott Kipp, Interim City Manager/Chief Public Safety; Haley Snyder, Acting Assistant City Manager/Deputy Clerk/Treasurer; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; John Tracy, Director Planning, Building & Code Enforcement; Kent Phillips, Acting Interim Public Services Director and Tom Mead, Finance Director.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

- *Council Member Lawler asked to move Item I (Community Engagement Activity Advisory Committee Updates) from Items for Individual Discussion to Item A*
- *Mayor Atchison asked to Remove from Presentations Item E (Retirement Proclamation for Kevin Munro)*
- *Council Member Williamson asked to Move Item D (Proclamation in Memoriam Sandra Solis) from Presentations to Item A*

Clark moved, Williamson supported, CARRIED, to Approve the Agenda with the above changes. (7-0, vv)

VI. PRESENTATIONS

A. Proclamation in Memoriam Sandra Solis

Mayor Atchison read aloud Proclamation in Memoriam Sandra Solis and presented to Ms. Solis's family.

Comments were received from Aamanda Solis

B. Rising Tide Update-Linda LaNoue & Haley Snyder

Linda LaNoue and Haley Snyder gave the following Rising Tide Update:

- The Community identified focus areas are:
 - Health and Wellness
 - Housing
 - Post-Industrial Sites
 - Public Infrastructure
 - Workforce Development
- Project Rising Tide Technical Assistance Deliverables:
 - Community Branding Strategies
 - DDA Strategic Plan Update
 - Capital Improvements Plan (CIP) Update
 - Communications Plan
 - Dam Visioning
- Workforce Development:
 - Conduct focus groups-identify and address barriers to employment and entrepreneurship
 - Institutional Advocacy-Bridging community needs and current resources
- Housing:
 - Research financial resources-examples: USDA Rural Dev., FHLBI, MSHDA
 - Support community outreach that increases access to resources, improves and diversifies Albion's housing stock
- Downtown Development Authority:
 - Strategic Plan Update: Survey promotion; review updated plan draft; community outreach regarding changes to the plan
 - Research whether hiring a staff person is the best option for the DDA Board
- Health and Wellness:
 - All educational, communications, outreach efforts

- Capacity building and raising local awareness of nonprofits and community-based organizations (CBOs), their programs, resources and needs
- Capacity Building Projects:
 - Asset mapping and Idea Banking-consolidating research and sharing it out through videos, media, etc.
 - Leadership to Carry On-Going, Overarching Efforts-PRT Steering Committee and Task Forces
 - Tracking systems for City Hall to be better prepared to apply for grants
- Redevelopment Ready Communities:
 - Demonstrates a City's commitment to growth
 - Technical assistance, marketing and promotion and relationship building between Cities and developers
 - MEDC offers up to \$25,000 in services-including site analysis, environmental testing and traffic studies to RRC's at no charge

C. Recreation Update-Larry Williams

Larry Williams, Recreation Director gave the following Recreation Department update:

- The Recreation Dept. has offered four aerobic sessions for adults 18 years and older.
- They offered five sessions of a Learn to Swim Program in collaboration with the Albion College Women's Swim Team. These sessions were provided at no charge thanks to donations.
- On April 26th they had the Daddy Daughter Dance with 35 couples attending
- On May 17th, they had the Mother Son Dance with only 7 couples attending
- They provide Open Swim from Monday-Thursdays with three lifeguards from the Albion community
- Open Gym-Monday-Thursday from 4-7 p.m. (summer) 6-9 p.m. (winter)
- Provided a Harrington After School Program from 3:30 -6:00 p.m.
- A summer school program with 50 participants. Classes ran for 12 weeks from 12-4:00 p.m.
- Peapods Program for 4-8 years of age -Monday-Thursday from 8:30-2:00 p.m.
- Summer Dreams Program-9-14 years of age. Had sixteen participants
- Have partnered with the Whitehouse Nature Center, Kids n Stuff and Build Albion Fellows
- Music in the Park at on Friday's from 6:00-9:00 p.m. at Holland Park

- Partnered with the Bohm for Free Movie Fridays
- Three things he would like to do to improve Recreation Program:
 1. Restructure the Recreation programming
 2. Increase budget and hire additional staff
 3. Hire people to run programs in the parks

Comments were received from Council Members Clark, Lawler, Williamson, Spicer and Brown and Mayor Atchison.

D. Earn, Learn & Play: Lessons Learned-Stacy Stuart & O'Neal Warnsley

Stacy Stuart and O'Neal Warnsley provided an Earn, Learn & Play program that provided summer jobs for children ages 12-16. They received funding from the Albion Philanthropic Women; Albion Homer United Way and the Albion Community Foundation. Kids had to submit resumes to participate in the program. Nineteen children were chosen to participate in the program. The program ran for 9 weeks from 9:00-Noon. The program taught the kids good work ethics, communication skills and responsibility. Life skills translate to job skills. The kids had amazing attendance although it was sometimes difficult to keep them busy and find things for them to do that was productive for the community and interesting and fun for the kids. The kids felt the program helped them to communicate with others and work hard, felt as if they were giving back to the community and would like the program to last longer.

E. Retirement Proclamation for Kevin Munro

This item was removed from the agenda.

VII. PUBLIC HEARINGS-Adoption of a Brownfield Plan for the City of Albion Pursuant to and in Accordance with Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

Mayor Atchison opened the Public Hearing at 7:50 p.m.

Public comments were received from Bruce Johnson, Revitalize Council Member Lawler; Amy Deprez, Albion Economic Development Director and Garrett Brown, 1016 S. Superior St.

Mayor Atchison closed the Public Hearing at 8:00 p.m.

A. Request Approval Resolution # 2019-27, A Resolution Adopting a Brownfield Plan for the City of Albion Pursuant to and in Accordance with Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

Comments were received from Council Member Brown; Mayor Atchison and Amy Deprez, Albion Economic Development Director.

Williamson moved, Reid supported, CARRIED, To Approve Resolution # 2019-27, A Resolution Adopting a Brownfield Plan for the City of Albion Pursuant to and in Accordance with Act 381 of the Public Acts of the State of Michigan of 1996, as amended as presented. (7-0, rcv)

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Eric Tobin, 409 W. Ash St; Garrett Brown, 1016 S. Superior St; Al Smith, 1209 Adams St and Tom Hunsdorfer, 803 S. Superior St.

IX. CLOSED SESSION-The Mayor requests a Closed Session under the Open Meetings Act (Section 15.268 (h), P.A. 267 of 1976, as amended) to consider material exempt from discussion or disclosure by state or federal statute.

Spicer moved, Clark supported, CARRIED to adjourn to Closed Session. (7-0, rcv)

Mayor Atchison adjourned to closed session at 8:07 p.m.

Mayor Atchison re-convened the special session at 8:34 p.m.

ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit)

A. Approval Regular Session Minutes, July 15, 2019

Williamson moved, Reid supported, CARRIED, to Approve the Consent Calendar as presented. (7-0, vv)

XI. ITEMS FOR INDIVIDUAL DISCUSSION

- A. Community Engagement Advisory Committee Updates
- Rental Certification Committee-Council Member Spicer
 - Recreation Committee-Council Member Reid
 - Grocery Store-Council Member Clark
 - Housing Committee-Council Member Lawler
 - Workforce Development-Council Member Brown
 - Infrastructure Committee-Mayor Atchison

The Mayor and Council Members each gave a brief update on the above committees. They have met one to two times and are working on identifying and establishing the goals of the committee. Some of the next steps will be community surveys; RFP's; focus groups and community meetings. Each of these committees will be providing feedback and recommendations to the Council. Minutes/reports for each of the committees are available upon request.

- B. Discussion/Approval to Direct City Attorney to Pursue Actions Related to GovHr

Williamson moved, Reid supported, CARRIED, To Approve Directing City Attorney to Pursue Actions Related to GovHr as discussed in Closed Session. (7-0, vv)

- C. Discussion National Night Out Celebration-6 August 2019

Interim City Manager/Chief Kipp stated that the National Night Out Celebration is a community building event that is done nationally. This is the second year the City of Albion has participated in this event. It will be held at McIntosh Park on Tuesday, August 6, 2019 from 6:00-9:00 p.m. Some of the activities will include a dunk tank, kid's games, paint a cop car, bounce house, food and music.

- D. Request Approval Boards & Commissions Appointments

- Tom Hunsdorfer, Initial Appointment, Building Board of Appeals, Term to Expire 12-31-2024

Comments were received from Council Member Lawler and Mayor Atchison.

Williamson moved, Reid supported, CARRIED, To Approve Tom Hunsdorfer, Initial Appointment, Building Board of Appeals, Term to Expire 12-31-2024 as presented. (7-0, vv)

- E. Request Approval 1st Reading Ordinance # 2019-06, An Ordinance to Amend Ordinance 58-165, Consumption of Alcoholic Beverages in Public Places

Comments were received from Council Member Williamson and City Attorney Harkness who will revise the Ordinance on Pg. 2 #5-to add the Department of Finance.

Clark moved, Reid supported, CARRIED to Approve 1st Reading Ordinance # 2019-06, An Ordinance to Amend Ordinance 58-165, Consumption of Alcoholic Beverages in Public Places with the above change. (7-0, rcv)

*** Council Member Lawler cited Privilege and left at 9:15 p.m.*

F. Request Approval of \$56,407.20 for ADPS to Replace “Expired” Personal Protective Equipment

Comments were received from Council Members Spicer and Brown; Mayor Atchison; Interim City Manager/Chief Public Safety Kipp and Finance Director Mead.

Williamson moved, Reid supported, CARRIED to Approve \$56,407.20 for ADPS to Replace “Expired” Personal Protective Equipment as presented. (6-0, rcv)

G. Discussion/Approval Quotes for Environmental Concerns for 406 Ann St & 407 Dalrymple Site (Dalrymple School)

Interim City Manager/Chief Public Safety Kipp provided the following options to Council for Dalrymple School Property:

- To cover the majority of the site with topsoil 6 inches deep would be approximately \$400,000
- To cover the area close to where the school use to be with 6 inches of topsoil would be approximately \$100,000
- To put a path in from Dalrymple St. to Ann St. would be between \$7,735 and \$18,025 depending on materials used
- Fence posts to fence the area would be approximately \$3,300
- The City has some farm fencing but additional fencing may need to be purchased to cover the 3,430 feet of fence needed. Wire fence is approximately \$100 per 100 feet
- To fence the area with chain link fence would be approximately \$70,000

Comments were received from Council Members Brown and Reid, Mayor Atchison and Acting Director Public Services Phillips.

H. Discussion Ordinance # 2019-07, An Ordinance to Amend Ordinance 58-167, Drug Paraphernalia

City Attorney Harkness stated that due to the change in legalizing marijuana that many local ordinances need to be amended. Ordinance # 2019-07 should be the last ordinance that will need to be updated to bring the City into compliance with state law.

Comments were received from Council Member Brown.

- I. Request Approval of Resolution # 2019-28, To Establish an Annual Community Unity Day of Service on the Second Saturday of Every September

Comments were received from Mayor Atchison

Reid moved, Williamson supported, **CARRIED** to Approve Resolution # 2019-28, To Establish an Annual Community Unity Day of Service on the Second Saturday of Every September as presented. (6-0, vv)

- J. Discussion/Approval to Post Advisory Committee Updates, Minutes, Reports, Recommendations and Other Work Products on City of Albion Website for Transparency and Community Information

Comments were received from Council Member Reid.

Clark moved, Mayor Atchison supported, **FAILED**, to Approve Posing Advisory Committee Updates, Minutes, Reports, Recommendations and Other Work Products on City of Albion Website for Transparency and Community Information. (2-4, rcv) (Clark, Reid, Brown and Spicer dissenting).

- K. Discussion on Update on Cascarelli's Personal Property Taxes

City Attorney Harkness stated the payment plan made with Cascarelli's for personal property taxes has been defaulted on. The City Attorney and the Finance Director are working on obtaining payment from Cascarelli's along with other delinquent personal property tax customers.

Comments were received from Council Members Williamson, Clark and Brown.

***Council Member Reid cited Privilege and left at 9:50 p.m.*

XII. FUTURE AGENDA ITEMS

The following items were requested for the next agenda:

Council Member Brown asked for the following:

- Community Policing Update
- Quotes for Dalrymple Property

City Attorney Harkness asked for 1st Reading Ordinance # 2019-07, An Ordinance to Amend Ordinance 58-167, Drug Paraphernalia

Council Member Williamson asked for 2nd Reading Ordinance # 2019-06, An Ordinance to Amend Ordinance 58-165, Consumption of Alcoholic Beverages in Public Places

Council Member Clark asked for a report on the speed being monitored on N. Eaton Street since the traffic light was removed

XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comment were received from Dennis Michael, 1007 Maple St; Chris Tobin, 409 W. Ash St; William Hamacker; Calhoun County Commissioner Gary Tompkins.

XIV. CITY MANAGER REPORT

Interim City Manager/Chief Public Safety Kipp provided the following City Manager Report:

- Construction will begin on Irwin Avenue starting Monday, August 12th, 2019. From Woodlawn St. to Finley St will be completed this year and from Woodlawn St. to Superior St. will be done next year.
- They are starting to wrap up North St and plan to have complete by Labor Day

XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Members Clark and Spicer and Mayor Atchison.

XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

Council Member Lawler cited Privilege and left at 9:15 p.m.

Council Member Reid cited Privilege and left at 9:50 p.m.

XVII. ROLL CALL

PRESENT: Vicky Clark (1), Sonya Brown (3), Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: *Council Member Lawler cited Privilege and left at 9:15 p.m.*

Council Member Reid cited Privilege and left at 9:50 p.m.

XVIII. ADJOURNMENT

Brown moved, Williamson supported, CARRIED, to adjourn the regular session.
(5-0, vv)

Mayor Atchison adjourned the Regular Session at 10:10 p.m.

Date

Jill Domingo
City Clerk