

City of Albion
Council Special Session Minutes
August 19, 2019

I. CALL TO ORDER

Mayor Atchison called the special meeting to order at 6:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

STAFF PRESENT:

Scott Kipp, Interim City Manager/Chief Public Safety; Cullen Harkness, City Attorney; Lauren Ferguson, Assistant City Attorney; Jill Domingo, City Clerk; Tom Mead, Finance Director and Haley Snyder, Interim Assistant City Manager/Deputy Clerk/Treasurer.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

Williamson moved, Clark supported, CARRIED, to Approve the Agenda as presented. (7-0, vv)

VI. PRESENTATIONS

A. Overview of City Manager Status of City Manager Selection Process-Jeff Mueller, MML

Jeff Mueller, MML stated there was a good turnout for the Meet and Greet. The City had four strong candidates interview for the position. City Council completed interviews on Saturday, August 17th, 2019 and will hopefully make a decision tonight on approval of the City Manager.

VII. PUBLIC HEARINGS-None

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

IX. CLOSED SESSION-None

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit) - None

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. Request Approval City Council Selection of City Manager

Comments were received from Council Member Brown and Mayor Atchison.

Reid moved, Brown supported, CARRIED, to Select Darwin McClary as the City Manager. (7-0, rcv)

B. Discussion/Approval/Direct the MML Facilitator to Extend a Conditional Offer of Employment to _____and to Commence a Background Investigation

Brown moved, Williamson supported, CARRIED, To Direct the MML Facilitator to Extend a Conditional Offer of Employment to Darwin McClary and to Commence a Background Investigation. (7-0, vv)

C. Request Approval to Direct _____ to Begin Employment Contract Discussions with _____. In the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval

Comments were received from Council Members Spicer, Brown and Lawler; City Attorney Harkness, Mayor Atchison and Jeff Mueller, MML Consultant.

Council Member Brown made a motion to Approve Directing City Attorney Harkness and Keller Toma, Labor Attorney to Begin Employment Contract Discussions with Darwin McClary, in the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval.

Council Member Brown amended her motion to add a Sub-Committee made up of Three Council Members, City Attorney Harkness and Keller Toma

Labor Attorney to Begin Employment Contract Discussions with Darwin McClary, in the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval.

Council Member Lawler made a motion to Select Council Members Brown and Clark and Mayor Atchison as the Three-Member Sub-Committee for Contract Discussions with City Manager Candidate Darwin McClary.

Comments were received from Council Member Reid and Mayor Atchison.

Lawler moved, Spicer supported, CARRIED, to Select Council Members Brown and Clark and Mayor Atchison as the Three-Member Sub-Committee for Contract Discussions with City Manager Candidate Darwin McClary. (7-0, rcv)

Brown moved, Clark supported, CARRIED, To Approve Amendment to Motion to Add a Three-Member Subcommittee of the Council to Begin Employment Contract Discussions with Darwin McClary, in the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval. (7-0, vv)

Brown moved, Clark supported, CARRIED, To Approve Directing City Attorney Harkness; Keller Toma, Labor Attorney and Council Sub-Committee to Begin Employment Contract Discussions with Darwin McClary, in the Event that All Due Diligence Investigation Steps are Completely Satisfactorily and Agreeable Terms and Conditions of Employment can be Reached, A Draft Contract Will Then Be Submitted to Council for Formal Approval. (7-0, rcv)

XII. FUTURE AGENDA ITEMS-None

XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Robert Reed, 414 Allen Place and Lavada Weeks, 917 Luther Dr.

XIV. CITY MANAGER REPORT-None

XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Member Lawler and Mayor Atchison.

XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

No action was necessary as all members were present.

XVII. ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present.

XVIII. ADJOURNMENT

Lawler moved, Williamson supported, CARRIED, to adjourn the special session.
(7-0, vv)

Mayor Atchison adjourned the Regular Session at 6:20 p.m.

Date

Jill Domingo
City Clerk