

City of Albion
Study Session Minutes
July 1, 2019

I. CALL TO ORDER

Mayor Atchison opened the study session at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Marcola Lawler (4), Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: Sonya Brown (3) was absent.

STAFF PRESENT:

Haley Snyder, Acting Assistant City Manager/Deputy Clerk/Treasurer; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Tom Mead, Finance Director and Kent Phillips, Acting Interim Director Public Services.

IV. ITEMS FOR INDIVIDUAL DISCUSSION

A. Infrastructure

Mayor Atchison stated that one of the goals identified by Council was a comprehensive integrated plan for infrastructure which would include:

- Sidewalks
- Streets
- Sewer
- Water
- Lighting
- Bridges & dams

Council Member Reid stated she has received complaints regarding the disrepair of the road by the Albion St. bridge.

Council Member Williamson stated the City needs to get information out to the public on what the City is doing and plans to do. He stated that now that the bike lanes are in downtown that he would like something more done with bike racks and bike parking. He would also like to see a safe place for people to insert and remove kayaks.

Acting Assistant City Manager/Deputy Clerk/Treasurer Snyder stated the grant for the Albion Street bridge has been submitted and we are waiting on grant approval. If the grant is received, the bridge will not be repaired until 2022. The playground equipment at Victory Park is going to be power-washed and repainted. Once this is complete, new woodchips will be brought in for the playground area. The old chips have been removed. This work is being provided through funding from the Albion Community Foundation.

Mayor Atchison stated staffing and manpower for the Department of Public Services also needs to be a part of the plan. The City also needs to hold open forums and town meetings to help get information out to the public.

Acting Interim Director Phillips stated we the following plans in place:

- Sewer Collection Plan
- Capital Plan for Wastewater
- Storm Sewer Plan
- Street Pacer Analysis
- Water Asset Plan will be complete at the end of July
- *Damn Assessment & Transportation Plan (lighting included in this plan) are on the regular 7-1-19 Council agenda for approval
- Working on the sidewalks
- Also need to work on tree removal
- Also need a Facilities Plan that would incorporate all the buildings owned by the City
- Feels all plans will be complete by the end of 2020. This will create a comprehensive plan and will assist with an annual project list

Council Member Williamson asked if any of these plans have been budgeted and whether there would be a cost savings in combining several of these together for a discounted price and whether they have gone out for bid.

Acting Interim Director of Public Services Phillips will check with Mickey Bittner, Wightman & Associates to see if combining the plans would provide the City with a discount.

Acting Assistant City Manager/Deputy Clerk/Treasurer Snyder stated the plans had not gone out for bid as Mickey Bittner, Wightman & Associates have primarily been the City's engineer for many years. They know the City and the infrastructure. She also stated there is grant funding available for the actual projects. The initial cost of the plans and/or feasibility studies will be at the City's cost.

- V. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

Comments were received from Al Smith, 1209 Adams St.

- VI. CITY MANAGER REPORT-None

- VII. MAYOR AND COUNCIL MEMBER COMMENTS

Comments were received from Council Members Clark, Spicer and Williamson; Mayor Atchison and Acting Interim Director Public Services Phillips.

- VIII. ADJOURNMENT

Lawler moved, Williamson supported, CARRIED, to adjourn the study session. (6-0, vv)

Mayor Atchison adjourned the Study Session at p.m.

Date

Jill Domingo
City Clerk