

City of Albion
Study Session Minutes
June 3, 2019

I. CALL TO ORDER

Mayor Atchison opened the study session at 6:00 p.m.

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Sonya Brown (3); Marcola Lawler (4), Shane Williamson (6) and Mayor Atchison.

ABSENT: Jeanette Spicer (5) was absent.

STAFF PRESENT:

Scott Kipp, Acting City Manager/Chief Public Safety; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; John Tracy, Director Planning, Building & Code Enforcement and Haley Snyder, Acting Assistant City Manager/Deputy Clerk/Treasurer.

V. ITEMS FOR INDIVIDUAL DISCUSSION

A. Discussion Ad hoc Committee for Workforce Development

Mayor and Council Members identified the following as factors for an Ad hoc Committee for Workforce Development:

Mayor Atchison:

- Lack of tradesman in the community
- Interested in trades involving construction

Council Member Brown:

- Important to hear from the community to discuss barriers and obstacles for entering the workforce
- Data pertaining to high school dropout rates

Council Member Reid:

- Classes and/or hands-on training for carpentry, welding and appliance repair

Representatives for the Committee should include:

- Local contractors and urban trades
- Representative from Opportunity High School
- Representative from Kellogg Community College
- Aspiring business owners
- Representative from Michigan Works

Council Member Brown will take the lead on this committee. Mayor Atchison suggested working with the EDC on getting a list of local contractors.

B. Rental Certification

Director of Planning, Building & Code Enforcement Tracy detailed the timeline of rental certification as follows:

2020 (1st yr.):

- Registration
- Registration Cost-\$25.00 per unit
- Determine number of rentals
- Four (4) training classes/informational meetings (1 per quarter) for landlords

2021 (2nd yr.):

- Inspect first half of the registered apartments & single-family dwellings
- Outsource the inspections. Would not be subsidized by tax payers
- Make adjustments to system as necessary
- Two (2) training/informational meetings for landlords
- Information packets for renters

2022 (3rd yr.):

- Inspect second half of registered apartments & single-family dwellings
- Make adjustments to system as necessary
- Re-inspect units every 2 years unless there is a complaint
- Two (2) training/informational meetings for landlords
- Information packets for renters

- Inspections will be based on the 2015 International Property Maintenance Code
- Inspection cost per unit will be approximately \$66.00
- Average wait time for a permit is two days
- The following City ordinances are enforced separate from Rental Certification:
 - Zoning

- Solid Waste. Required refuse storage and pick-up, littering and related refuse violations
- Noxious vegetation
- Snow & ice removal
- Abandoned vehicles (A.D.P.S.)
- Parking Violations (A.D.P.S.)

Comments were received from Council Member Clark and Mayor Atchison.

VI. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

Comments were received from Jerry Atkins, 10792 27 Mile Rd; John Tracy, Director of Planning Building & Code Enforcement and Jim Stuart, 205 W. Oak St.

VII. CITY MANAGER REPORT-None

VIII. MAYOR AND COUNCIL MEMBER COMMENTS

Comments were received from Council Member Clark; Mayor Atchison; City Attorney Harkness and John Tracy, Director Planning, Building & Code Enforcement.

IX. ADJOURNMENT

Lawler moved, Brown supported, CARRIED, to adjourn the study session. (6-0, vv)

Mayor Atchison adjourned the Study Session at 6:36 p.m.

Date

Jill Domingo
City Clerk