

City of Albion  
Council Session Minutes  
June 17, 2019

I. CALL TO ORDER

Mayor Atchison called the regular meeting to order at 7:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2); Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: Sonya Brown (3) and Marcola Lawler (4) were absent.

STAFF PRESENT:

Scott Kipp, Acting City Manager/Chief Public Safety; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Kent Phillips, Acting Interim Public Services Director; John Tracy, Director Planning, Building & Code Enforcement and Haley Snyder, Acting Assistant City Manager/Deputy Clerk/Treasurer.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

Council Member Spicer asked to TABLE the Rental Certification Committee Update to a future meeting.

Spicer moved, Reid supported, CARRIED, to Approve the Agenda with the above change. (5-0, vv)

VI. PRESENTATIONS

A. Rental Certification Committee Update

*This agenda item was tabled to a future meeting.*

B. ARC Update

Amy Deprez, President Albion Economic Development Corporation gave the following update on Albion Reinvestment Corporation (ARC):

- They are a 501 C-3 and are working specifically in the downtown district. Their mission is to combat community deterioration in the downtown business district and surrounding areas to improve and revitalize the district into an area that is attractive to businesses, employment and entertainment.
- They currently have six (6) projects they are working on with the focus on the Superior Street lofts project which is located at 313 and 315 S. Superior Street.
- These six (6) projects incorporate sixteen (16) downtown buildings and twenty-five (25) storefronts.
- ARC is currently fundraising and seeking CML partner for commercial space of the Superior Street lofts
- The ARC Board of Directors are:
  - Dr. William Dobbins-President
  - Dr. Samuel Shaheen-Vice-President
  - Jeffrey Ott-Secretary
  - Michael McFarlan-Member
- Additional information on ARC can be found on their website- [www.albionreinvests.org](http://www.albionreinvests.org) or facebook page [www.facebook.com/AlbionReinvests/](https://www.facebook.com/AlbionReinvests/)

Comments were received from Council Members Williamson, Spicer and Clark; Mayor Atchison and Interim City Manager/Chief Public Safety Kipp.

#### C. Homestead Bank's 130<sup>th</sup> Anniversary Proclamation

Mayor Atchison read aloud the 130<sup>th</sup> Anniversary Proclamation and presented to Homestead Savings Bank President Scott Evans.

Comments were received from Homestead Savings Bank President Scott Evans and Mayor Atchison.

#### VII. PUBLIC HEARINGS-None

#### VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Al Smith, 1209 Adams St.

#### IX. CLOSED SESSION-None

#### X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit)

- A. Approval Study Session Minutes, May 29, 2019
- B. Approval Study Session Minutes, June 3, 2019
- C. Approval Regular Session Minutes, June 3, 2019

Williamson moved, Reid supported, CARRIED, to Approve the Consent Calendar as presented. (5-0, vv)

## XI. ITEMS FOR INDIVIDUAL DISCUSSION

### A. Request Approval to Place Delinquent Water Bills & Abatements on Tax Bills

Comments were received from Council Members Spicer, Clark and Williamson; Mayor Atchison; Interim City Manager/Chief Public Safety Kipp; City Attorney Harkness and Finance Director Mead.

Williamson moved, Clark supported, CARRIED to Approve Placing Delinquent Water Bills & Abatements on Tax Bills as presented. (5-0, vv)

### B. Request Approval Settlement Agreement with Wells Equipment

Comments were received from City Attorney Harkness.

Williamson moved, Spicer supported, CARRIED to Approve Settlement Agreement with Wells Equipment as presented. (5-0, rcv)

### C. Discussion/Changes to Single Hauler Contract with Granger Container Service

Interim City Manager/Chief Public Safety Kipp stated the Council will need to determine whether they want to continue the contract with Granger or send out a new RFP. Some of the items he has heard discussion regarding the current service are as follows:

- Large Item Pickup
- Leaf Pickup
- Senior Discount
- Snowboards
- Ease of Access
- Opt-Out Option
- Discount for Small Amounts of Trash

Residents are encouraged to contact your Council Members or the Mayor with concerns and changes they would like to see for the next contract.

City Attorney Harkness stated the Council have three options:

1. Send out RFP incorporating all of the above issues
2. Approach Granger and negotiate the items of concern into the existing contract
3. Return to multiple haulers which will require an update to the Ordinance

He also stated that per the ordinance, all residents must have trash service. They were previously identified by who had water service.

The Council would like to have the Interim City Manager look into how other communities are handling some of the above issues and to hold a study session on how they would like to move forward with the Single Hauler contract.

Comments were received from Council Members Spicer, Williamson and Clark; Mayor Atchison; Interim City Manager/Chief Public Safety Kipp and Finance Director Mead.

D. Request Approval Resolution # 2019-23, A Resolution to Approve M-199 Road Diet

Comments were received from Council Members Reid, Clark and Spicer and Interim City Manager/Chief Public Safety Kipp.

Williamson moved, Reid supported, CARRIED to Approve Resolution # 2019-23, A Resolution to Approve M-199 Road Diet as presented. (4-1, rcv) (Spicer dissenting).

E. Request Approval of Michigan Economic Development Corporation (MEDC) with the City of Albion to Provide Funding to Replace Aging Utilities & Infrastructure of the Wastewater Treatment Plant

Comments were received from Council Member Williamson; Mayor Atchison; Interim City Manager/Chief Public Safety Kipp; Finance Director Mead and Acting Interim Director of Public Services Phillips.

Reid moved, Williamson supported, CARRIED to Approve Michigan Economic Development Corporation (MEDC) with the City of Albion to Provide Funding to Replace Aging Utilities & Infrastructure of the Wastewater Treatment Plant as presented. (5-0, rcv)

F. Request Approval Consumers Energy Change in Standard Lighting Contracts

Comments were received from Council Member Spicer; Mayor Atchison and Finance Director Mead.

Williamson moved, Clark supported, CARRIED to Approve Consumers Energy Change in Standard Lighting Contracts as presented. (5-0, rcv)

G. Approval-Confirmation of Initial Appointments Housing Ad hoc Committee:

- Council Member Lawler
- Council Member Williamson
- Mary Slater
- Rob Reed
- Rick Lang
- Albion EDC
- Albion Chamber of Commerce/Visitors Bureau
- Calhoun County Land Bank

Comments were received from Mayor Atchison.

Spicer moved, Reid supported, CARRIED to Approve Above Appointments to Housing Ad hoc Committee as presented. (5-0, vv)

H. Request Approval for Purchase of DPW Equipment

Comments were received from Council Members Clark, Spicer and Reid; Mayor Atchison; Interim City Manager/Chief Public Safety Kipp; Finance Director Mead and Acting Interim Director Public Services Phillips.

Reid moved, Clark supported, CARRIED to Approve Purchase of DPW Equipment as presented. (5-0, rcv)

I. Request Approval Resolution # 2019-25, To Set 2019 Tax Levy

Comments were received from Mayor Atchison and Finance Director Mead

Williamson moved, Clark supported, CARRIED to Approve Resolution # 2019-25, To Set 2019 Tax Levy as presented. (5-0, rcv)

J. Discussion-Alcohol Use/Permits-Public Streets/Parks

Council Member Williamson stated he had been approached by some downtown business owners about having events outside and serving alcohol. Our current ordinance prevents this. Council Member Williamson would like to possibly amend/change the ordinance to a permitting process so these outside events can occur. He stated in Jackson, Ella Sharp Park has an art, beer and wine festival each year which brings in large amount of people.

Council Member Clark asked if the process would be for the business to apply to the City, pay the required fee and then each permit would come to Council for approval.

Interim City Manager/Chief Public Safety Kipp stated a liquor license is required for these events, if the business does not have a liquor license they would be required to apply for a temporary liquor license from the State. City Attorney Harkness stated he will research and bring sample ordinances from other communities for these types of events.

Additional comments were received from Council Members Spicer and Reid.

## XII. FUTURE AGENDA ITEMS

The following items were requested for the next agenda:

- Council Member Williamson asked for:
  - Discussion/Sample Ordinances for Special Permits for Alcohol for Outdoor Events
  - Recreation Update from Director Williams
- Council Member Spicer asked for Update from Rental Certification Committee

## XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Betty Branche, 408 Washington St; Al Smith, 1209 Adams St and Juanita Solis-Kidder, 1211 Edwards St.

## XIV. CITY MANAGER REPORT

Interim City Manager Kipp provided the following City Manager Report:

- Calhoun County Land Bank is seeking bids for demolition of the Union Steel Building. Although funding is not in place for the actual demolition, they are looking to get pricing on what the cost will be.
- Public Safety will be holding a Health & Safety Fair this Saturday, June 22, 2019 from Noon until 3:00 p.m. at the Fire barn.

## XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Members Clark and Reid and Mayor Atchison.

## XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

Clark moved, Spicer supported, CARRIED, to Excuse Council Members Sonya Brown (3) and Marcola Lawler (4). (5-0, vv)

XVII. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: Sonya Brown (3) and Marcola Lawler (4) were absent.

XVIII. ADJOURNMENT

Spicer moved, Williamson supported, CARRIED, to adjourn the regular session. (5-0, vv)

Mayor Atchison adjourned the Regular Session at 9:07 p.m.

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Date

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Jill Domingo  
City Clerk