



CITY OF ALBION DOWNTOWN DEVELOPMENT AUTHORITY

REGULAR MEETING

WEDNESDAY, MAY 8, 2019

MAYOR'S OFFICE

7:30 A.M.

MIKE TYMKEW-CHAIRPERSON

AGENDA

- I. Call To Order (Reminder: turn off cell phones)
- II. Roll Call of the DDA
- III. Approval of Prior Meeting Minutes
 - March 13, 2019 Special Meeting Minutes
- IV. Correspondence
- V. Order of Business
 - A. Election of Officers
 - B. Strategic Plan Update
 - C. Excuse Absent Board Members
- VI. Citizen Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)
- VII. Adjournment

City Of Albion
 Albion Downtown Development Authority
 Special Meeting Minutes – March 13, 2019

I. CALL TO ORDER

Chairperson Mike Tymkew called the meeting to order at 7:30 a.m.

II. ROLL CALL

X	Dave Atchison	X	Emily Verbeke
X	Joe Domingo	X	Nidia Wolf
X	Scott Evans	X	Jennifer Yawson
X	Marcola Lawler		
X	Linda LaNoue		
X	Mike Tymkew		

Administration: Scott Kipp, Acting City Manager, Haley Snyder, Deputy Clerk/Treasurer, John Tracy, Director of Planning, Building & Code

III. Approval of Prior Meeting Minutes

A. February 13, 2019 Regular Meeting Minutes

Motion by D Atchison, supported by J Domingo to approve prior regular meeting minutes as presented.

(MOTION carried, voice vote)

IV. Correspondence

V. Order of Business

A. Strategic Plan Update – Beckett & Raeder, Inc.

Leah DuMouchel with Beckett & Raeder, Inc. discussed with the DDA Board the process of updating the current strategic plan.

- The DDA Board was provided with updated legislation on Michigan’s DDA Act.
- Public Act 57: new DDA/TIF reporting requires TIF & DDA plans to be submitted to the Department of Treasury by April 1, 2019. The current plan will be submitted by the deadline.
- With new board members and low capture, good time to update the current strategic plan
- The board discussed the current state of the DDA, as well as the challenges of having limited funds available.

- Coordinate a joint meeting with primary entities (The City, DDA, EDC, and Chamber) in mid-April to identify roles and responsibilities.
- Hold an additional joint meeting with private entities involved with current development taking place in the City.
- Next step, Beckett & Raeder will provide a breakdown of the process to update the current strategic plan.

Comments were received by DDA Board Members D Atchison, J Domingo, S Evans, M Lawler, L LaNoue, M Tymkew, E Verbeke, N Wolf, and J Yawson; J Tracy, Director of Planning, Building & Code Enforcement, and Leah DuMouchel, Beckett & Raeder, Inc.

B. Excuse Absent Board Members

All DDA board members were present.

VI. Citizens Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

Comments were received by Al Smith.

The next regular DDA meeting is scheduled for Wednesday, May 8, 2019 at 7:30 a.m.

VII. ADJOURNMENT

Motion by S Evans, supported by L LaNoue to adjourn the meeting of the DDA.

(MOTION CARRIED, voice vote)

Meeting adjourned at 8:53 a.m.

Recorded by Haley Snyder, City Deputy Clerk/Treasurer



Project Rising Tide – Albion

Agenda: Albion DDA Meeting

May 8, 2019 at 7:30 am

Albion City Hall, Mayor's Conference Room

- I. Review of previous plan and project survey
- II. Review of community plans and roles
 - a. Albion Master Plan
 - b. Albion Economic Development Corporation plan
 - c. Chamber of Commerce
 - d. Others?
- III. Consider community engagement
 - a. Existing information
 - b. What do we need to know from those we serve?
- IV. The vision for downtown Albion

Where we have copies of available plans, they will be available at this link: [Albion DDA](#)