



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER
GOVERNMENT

Council members and
other officials normally in
attendance.

REVISED AGENDA

COUNCIL MEETING
Monday, May 6, 2019
7:00 P.M.

David Atchison
Mayor

Vicky Clark
Council Member
1st Precinct

Lenn Reid
Council Member
2nd Precinct

Sonya Brown
Mayor Pro-Tem
Council Member
3rd Precinct

Marcola Lawler
Council Member
4th Precinct

Jeanette Spicer
Council Member
5th Precinct

Shane Williamson
Council Member
6th Precinct

Scott Kipp
Interim City Manager

The Harkness Law Firm
Atty Cullen Harkness

Jill Domingo
City Clerk

NOTICE FOR PERSONS WITH
HEARING IMPAIRMENTS
WHO REQUIRE THE USE OF A
PORTABLE LISTENING DEVICE

Please contact the City
Clerk's office at
517.629.5535 and a listening
device will be provided
upon notification. If you
require a signer, please
notify City Hall at least five
(5) days prior to the posted
meeting time.

PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)
- VI. PRESENTATIONS AND RECOGNITIONS
 - A. Calhoun County Senior Services Update-Helen Guzzo
 - B. Public Safety Week in Albion Proclamation
- VII. PUBLIC HEARING-None
- VIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)
- IX. CLOSED SESSION-The City Attorney requests a Closed Session under the Open Meetings Act (Section 15.268 (h), P.A. 267 of 1976, as amended) to consider material exempt from discussion or disclosure by state or federal statute.
- X. CONSENT CALENDAR (VV) (Items on Consent Calendar are voted on as one unit)
 - A. Approval Study Session Minutes, April 29, 2019
 - B. Assembly Permit for Big Read Kick-Off Event, Holland Park, September 28, 2019 from 9 a.m. – 6 p.m.
 - C. Approval for Poppy Days Campaign on May 16, 17 & 18th, 2019
 - D. Approval of Street Closure for Red, White & Blue Cruise-In Car Show on Friday, June 28, 2019 from 4-8 p.m.
- XI. ITEMS FOR INDIVIDUAL DISCUSSION



CITY OF ALBION

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- A. Request Approval for Conflict of Interest Waiver
- B. Discussion/Approve Prioritize Long and Short-Term Council Goals & Initiatives
- C. Discussion/Approval Executive Search Firm for City Manager Search
- D. Discussion-Fireworks Ordinance
- E. Request Approval Boards & Commission Appointment
 - Bob Dunklin, Initial Appointment, Local Officers Compensation Commission, Term to Expire 10-1-2021
- F. Request Approval of Resolution # 2019-18, A Resolution to Approve Proposal for "Heavy Equipment" Noxious Vegetation Abatement and Mowing Bid and to Approve Contract for "Heavy Equipment" Noxious Vegetation Abatement and Mowing with John J. Hawkins Construction Contractor
- G. Request Approval Resolution # 2019-19, TO Recognize Walk the Beat as a Non-Profit Organization to Obtain Gaming License from State of Michigan
- H. Request Approval of Waiver for First Right of Refusal on Calhoun County Foreclosed Properties

- XII. FUTURE AGENDA ITEMS
- XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).
- XIV. CITY MANAGER REPORT
- XV. MAYOR AND COUNCIL MEMBER COMMENTS
- XVI. MOTION TO EXCUSE ABSENT COUNCIL MEMBER (S)
- XVII. ROLL CALL
- XVIII. ADJOURN



Calhoun County Senior Services

SENIOR MILLAGE FUNDED CHOICES FOR SENIORS



Adult Day Care
Provides social activities and medical monitoring for seniors in need of daytime supervision.
Marian E. Burch Adult Day Care Center
269-962-1750



Benefits Counseling
Medicare and Medicaid counseling, call for an appointment.
Calhoun County Senior Services - Marshall
269-781-0846
CareWell Services SW-B.C.
800-803-7174
Forks Sr. Center - Albion
517-629-3842



Community Care Options
Homemaking assistance, meal preparation, and non-medical personal support.
Senior Health Partners
269-441-0948



Dental Services
Dentures, extractions, fillings, and other dental services are available to low-income seniors.
Fountain Clinic
269-781-0952



Handy Helper Services
Provides simple home maintenance to improve the safety & accessibility of the senior's home.
Senior Services of SWMI
866-200-8877



Hearing & Vision Services
Hearing screenings, hearing aids, eye exams, and glasses for low-income seniors without insurance.
Calhoun County Public Health Department
269-969-6377



Home Heating Assistance
Low-income seniors may apply for home heating assistance.
Community Action
269-965-7766



Legal Assistance
Legal advice and representation for seniors.
Legal Services of South Central Michigan
269-965-3951 or 800-688-3951



Meal Programs
Home Delivered Meals are available to homebound seniors, and senior dining centers available throughout the County.
Senior Services of SWMI
866-200-8877



Minor Home Repair
Repairs for low-income senior homeowners for health and safety maintenance of their homes.
Community Action
269-965-7766 or 877-422-2726



Money Management
One-on-one assistance with finances to help maintain independence.
Guardian Finance & Advocacy Services
269-788-1678 or 866-963-3253



Personal Emergency Response Systems
Provides homebound low-income seniors a personal electronic device for emergencies.
CareWell Services SW
269-441-0918 or 800-626-6719



Prescription Assistance
Low-income seniors may apply for limited assistance to afford needed medications.
Fountain Clinic
269-781-0952



Ramps for Accessibility
Low-income senior homeowners can have a ramp built to make their home more accessible.
Habitat For Humanity
269-966-2502



Senior Centers
Seniors can participate in recreational activities, social enrichment, and health programs.
Forks Sr. Center - Albion
517-629-3842
Heritage Commons - Marshall
269-558-6150
Kool Family Community Center - Battle Creek
269-965-0000



Senior Fitness & Fun
Participate in health education, guided group exercise, health screenings and monitoring at sites throughout the County.
Senior Health Partners
269-441-0948



Senior Transportation
County-wide for medical, work, nutritional and recreational trips: M-F 8am - 4:30pm, 24-hour notice required.
Community Action
269-565-4144 or 800-994-9876



Calhoun County Senior Services
315 W. Green St.
Marshall, MI 49068
269-781-0846



All services are funded by the citizens of Calhoun County through support of the Senior Millage. Services are available to any County resident, aged 60 and over. Some programs may have additional eligibility requirements.

www.calhouncountymi.gov/government/senior_services/



Calhoun County Senior Services 2018 Annual Report

Calhoun County Senior Services serves county residents, ages 60 and over, with funds generated from the Calhoun County Senior Millage. Senior Services' mission is to enhance, promote, and ensure the availability of needed quality services for Calhoun County seniors through effective and efficient allocation of Senior Millage resources.

All spending of senior millage funds is recommended by the **Senior Millage Allocation Committee (SMAC)** to the Calhoun County Board of Commissioners for final approval.



2019 - 2020 SMAC members

Back row (L-R): Tom Hunsdorfer, Com. Rochelle Hatcher, Jim Powers, Richard Lindsey, Rod Auton

Middle row (L-R): Art Kale, Teresa Schell, Willy Kalnins, Michelle Hill, Diane Peters

Seated (L-R): Chair Com. Gary Tompkins & Vice Chair Jill Booth

Not pictured: Willie Tabb

SMAC consists of 13 community members, who serve three year terms. Meetings are open to the public and held the first Friday of every month, except January. The Committee evaluates community needs and decides funding priorities.

Senior Millage funds twenty-one programs, ranging from Senior Transportation run by Community Action to Home Delivered Meals (Meals on Wheels) through Senior Services of Southwest Michigan, provided through eleven trusted non-profits and government organizations.



Senior Services Staff

Lora Stevens, Kate Rozeveld & Manager Helen Guzzo

Senior Services hired Kate Rozeveld, a recent graduate of Northern Michigan University, as a specialist to work on program development.

At the end of 2018, Rodna Stealy, a dedicated Senior Services employee of nearly 15 years, retired. She was honored with a resolution by the Calhoun County Board of Commissioners. Rodna is pictured here, with Commissioner Gary Tompkins, who chairs the Senior Millage Allocation Committee.



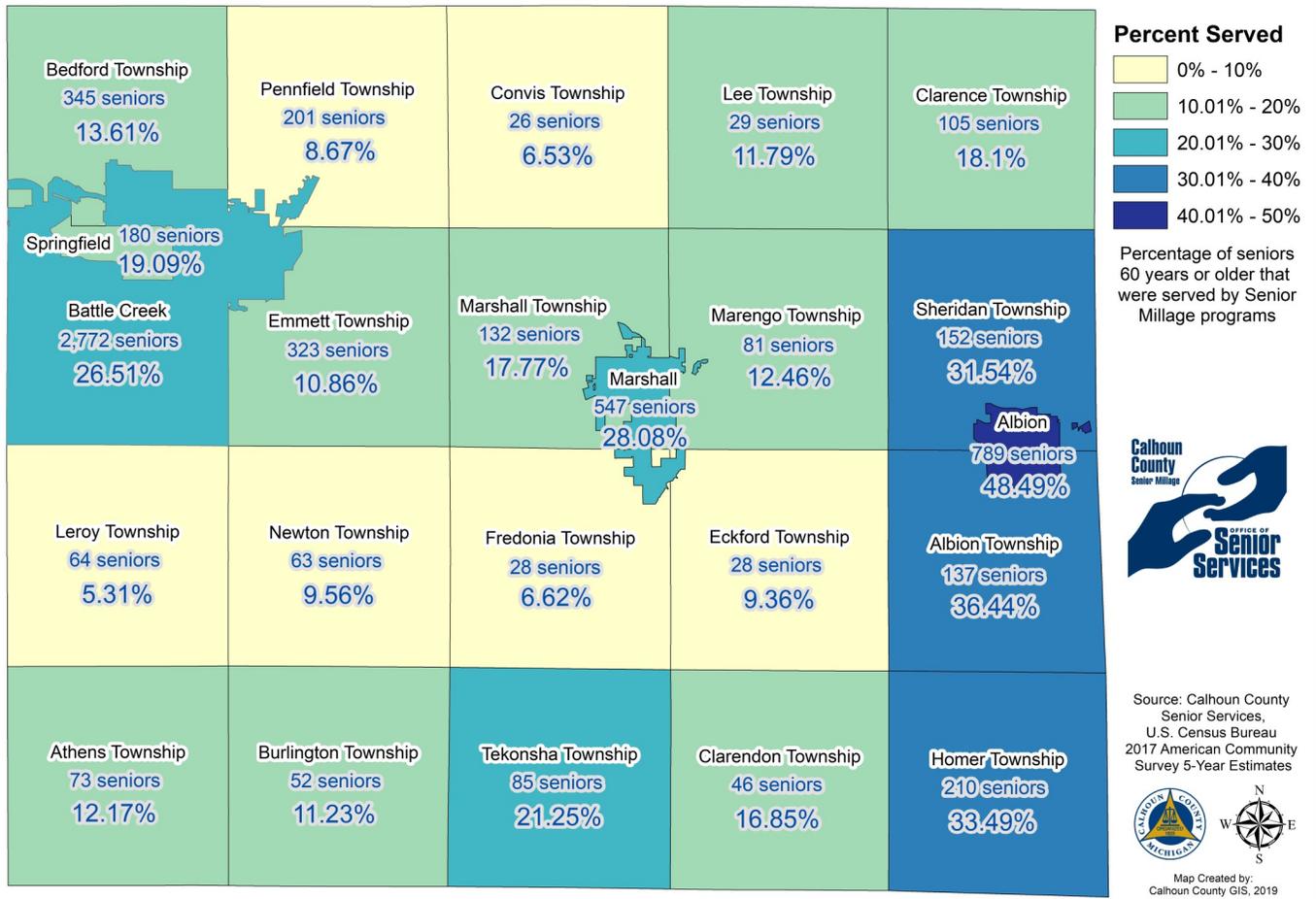
2018 Seniors Served

# Served	2018 Services & Providers	Spent
20	Adult Day Care, Marian Burch Adult Day Care, Calhoun Cnty .Medical Care Facility	\$90,079
1,069	Benefits Counseling/MMAP, CareWell Services	\$38,998
354	Community Care Options, Senior Health Partners	\$291,315
394	Dental Services, Fountain Clinic	\$375,000
93	Guardianship/Payee, Guardian Finance & Advocacy Services	\$80,942
166	Handy Helper, Senior Services of SWMI	\$42,240
171	Health Education, Senior Health Partners (Program Grant, \$20,000 paid in 2017)	
58	Hearing Services, Calhoun County Public Health Department	\$75,503
501	Home Heating Assistance, Community Action	\$123,500
283	Legal Assistance, Legal Services of South Central Michigan	\$36,000
678	Meals - Home Delivered, Senior Services of SWMI	\$480,837
408	Meals - Congregate, Senior Services of SWMI	
56	Minor Home Repair, Community Action	\$150,000
34	Money Management, Guardian Finance & Advocacy Services	\$22,418
427	Personal Emergency Response System (PERS), CareWell Services	\$57,300
42	Prescription Assistance, Fountain Clinic	\$21,002
11	Ramps for Seniors, Battle Creek Area Habitat for Humanity (Program Grant)	\$20,000
9	Respite Care, Marian E. Burch Adult Day Care, Calhoun Cnty. Medical Care Facility	
279	Senior Center Support-Forks Senior Center, Albion	\$50,000
149	Senior Center Support-Heritage Commons, Marshall, Carewell Services	\$50,000
514	Senior Fitness & Fun, Senior Health Partners	\$97,494
642	Transportation, Community Action	\$485,000
110	Vision Services, Calhoun County Public Health Department	\$19,954
6,468	Total Seniors Served (Unduplicated by program)	
	Program Grant - Forks Senior Center Renovations	\$20,000
	Mini Grants—\$3,000-5,000 each awarded to six community organization	\$23,000
	Partnership - Senior Health Partners	\$25,000
	Total 2018 CONTRACT SPENDING	\$2,675,580

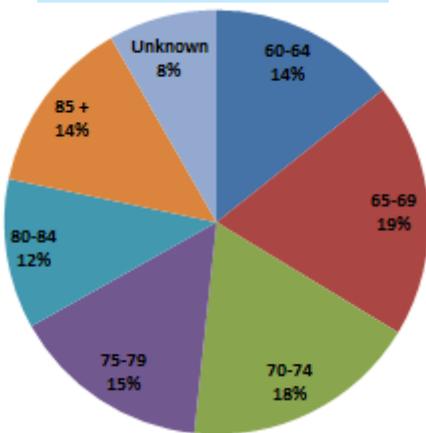
Revenue:		Expenditures:	
Property Taxes - Senior Millage	\$2,571,836	Senior Services Administration	\$335,834
Personal Property Tax Reimbursement	\$167,837	Senior Millage Contract Spending	\$2,675,580
Interest & Dividends	\$18,775		
Firekeeper's Revenue Sharing	\$65,534	Total 2018 EXPENDITURES:	\$3,011,414
Fund Balance	\$187,432		
Total 2018 REVENUE:	\$3,011,414		

Older Adults Served by Senior Services

January - December 2018

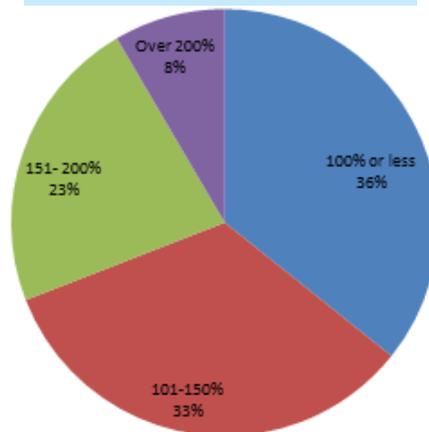


Seniors Served by Age



Total: 6,468

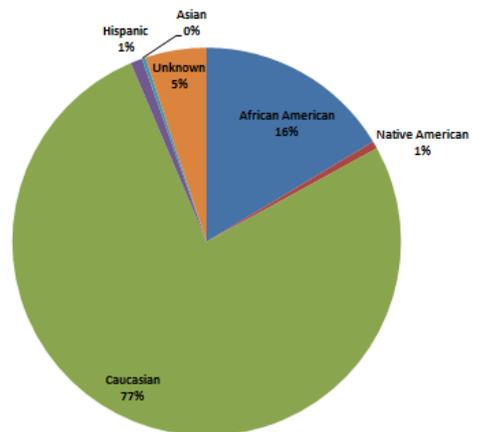
Seniors Served by Income



Total: 4,639

% Federal Poverty Level	Annual Income 1 person	Annual Income 2 person
100%	\$12,140	\$16,460
150%	\$18,210	\$24,890
200%	\$24,280	\$32,920

Seniors Served by Race/Ethnicity



Total: 6,468

2018 Highlights

Over 6,400 seniors in Calhoun County served, with approximately \$3 million in tax dollars

- Celebrated 24 Calhoun County Centenarians at a luncheon hosted at Schuler's Restaurant and Pub (pictured)



- Provided 1,427 hours of benefits counseling
- Hosted the 9th annual Senior Fair in April, with 90 vendors and 600 visitors (pictured)



- 394 seniors provided with Dental Services
- 283 seniors serviced with legal advice, totaling 1,286 hours including 17 evictions and 5 utility shut-offs prevented
- Helped celebrate the Marshall Heritage Commons Senior Enrichment Center's first anniversary
- Distributed a Senior Survey to start the 2019 Senior Needs Assessment.

- Hosted lunch & activities for over 475 seniors at Senior Day at the Calhoun County Fair (pictured)



- 354 seniors served through Community Care Options.
- 678 seniors provided with home-delivered meals & 408 seniors served through congregate meals, over a total of 133,060 nutritious meals
- 514 seniors participated in Senior Fitness & Fun classes, exercising 12,452 times
- 642 seniors were given 29,403 rides to medical appointments, the grocery store, and social trips
- Funded Habitat for Humanity for the first time to administer a ramps program to help seniors make their homes accessible.
- Awarded the Joanne Konkle Lifetime Achievement in Services to Seniors to Carl Gibson, former Senior Services manager
- Awarded mini grants to: Albion-Marshall Connector, Albion Community Gardens, Eastend Studio, Miles for Memories Great Brain, Talons Out Honor Flight, and seniors ride Marshall Dial-a-Ride free on Wednesdays

Transportation Resources Available in Calhoun County

Marshall Dial-a-Ride (269) 781-3975

Service area: Marshall

Hours: Monday-Friday, 7am to 6pm

Cost: \$1.50 one-way for seniors, 60+, disabled, children 5-12
\$3.00 adults/children 13+

Free on Wednesdays for seniors, age 60 and over



Albion Marshall Connector (269) 781-3975 or (517) 654-3000

Service area: Marshall & Albion, curb-to-curb

Hours: Monday-Friday, 7:30am to 5:30pm

Cost: \$1 one-way for seniors, 60+; disabled & children, 6-12
\$2 adults/children 13+

Must have exact change, can receive tokens for future trips if you overpay.

Battle Creek Tele-Transit (269) 966-3474

Door-to-door service, reservations needed

Service area: Battle Creek area

Hours: Monday-Friday, 5:15am-Midnight & Saturday, 9:15am-5pm

Cost: \$2 one-way for seniors/disabled
Personal attendants ride free
\$7 adults (\$5 after 6:45pm)

10 punch pass for \$20, 20 punches for \$40



Community Action Senior Transportation (269) 565-4144

Service area: Calhoun County, origination to destination

Hours: Battle Creek, Monday-Friday, 8am to 4:30pm
Albion, Monday, Tuesday, Wednesday & Friday, 9am to 2:30pm

Must schedule more than 24 hours in advance

\$1 suggested cost share per ride, funded by Senior Millage

Battle Creek Transit—Fixed Route (269) 966-3474

Service area: Battle Creek, fixed routes

Hours: Monday-Friday, 5:15am to 6:45pm; some routes have Saturday hours, 9:15am to 5pm.

Cost: \$0.60 for seniors, must have exact change
12 punch pass for \$6, 48 punches for \$24



JTC Transportation Services LLC (269) 339-6928

Service area: 150 miles within Calhoun County

Hours: 6am-8pm seven days a week

Cost: wheelchair \$35 + \$1.05 per mile after 20 miles
ambulatory \$25 + \$1.05 per mile after 20 miles

If you need nonemergency medical transportation, your insurance company may cover the cost of your travel. Call the number on the back of your insurance card.



Aequitas (269) 441-5387

Service area: Battle Creek

Hours: Monday-Friday, 7am to midnight

Cost: \$7 one-way



Mobility 1 Transportation (269) 430-5055

Service area: southern MI, will travel out of MI

Hours: available by appointment

Cost: can bill some Medicaid plans, offers a 10-15% discount for regular ambulatory customers



Ready Ride Transportation (616)261-2400 dispatch@readyridegr.com

Service area: Michigan

Hours: available by appointment

Cost: contact for custom rates
10% discount for veterans

Alamo Transportation (517) 494-0029

Service area: Calhoun & Jackson counties

Hours: Monday-Friday, 7am to 5pm

Cost: bills Medicare/Medicaid



Alpha Medical Transport (844) 895-4809

Service area: Battle Creek area

Hours: by appointment, scheduled 24 hours in advance

Cost: arranged through individual health insurance plans; direct pay not accepted.

Senior Transportation, DC Services LLC (517) 677-9262

Service area: Michigan, northern IN

Hours: available by appointment

Cost: \$0.50 per mile starting from Tekonsha



Area Wide Transportation (269) 679-6999

Service area: southern Michigan

Hours: Available 24 hours a day

Cost: bills to Medicare/Medicaid, rider is responsible for any costs not covered.

**Proclamation Recognizing the week of 12 May 2019 as Public
Safety Week in Albion**

WHEREAS, in 1962, President John F. Kennedy proclaimed May 15th as National Peace Officers Memorial Day and the calendar week in which May 15th falls as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others; and

WHEREAS, there are more than 800,000 law enforcement officers serving in communities across the United States, including the approximately 17,000 full-time uniformed police officers in Michigan, and;

WHEREAS, members of law enforcement deserve the appreciation and respect of the people of Albion, Michigan for the merit, dignity, bravery, and reliability they exhibit each and every day. We must also honor the sacrifices made by families of police officers, as each day they must face constant fear as their loved one works to protect us, and;

WHEREAS, in 2018 alone, 163 law enforcement officers were killed and many, many more assaulted in the line of duty across the country. The names of these dedicated public servants who made the ultimate sacrifice are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C., and;

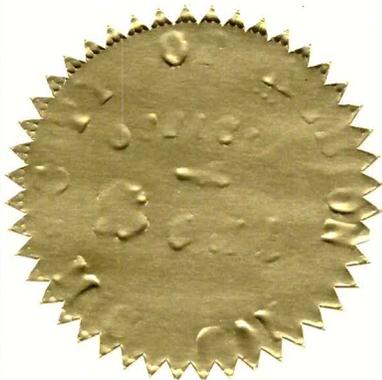
WHEREAS, Whereas, Michigan's fallen officers will never be forgotten, nor will their service to their respective communities. By choosing to commit themselves to law enforcement, these brave individuals answered the call for service and willingly put their lives in jeopardy. We commend them for recognizing service as a noble career, and protecting the public safety; and also, all of those who are serving without incident to date, and;

Whereas, the City of Albion and all Michigan citizens have turned to members of law enforcement for assistance and support in times of distress, whether they are coping with a personal crisis, or struggling through civil disorder or a natural disaster. Our communities rely on these courageous individuals when it is difficult to stand on our own, and we are indebted to the unwavering public service of our local and state police. We are indeed fortunate and grateful for the contributions of law enforcement officers to the people of this state;

Now, therefore, be it Resolved that the members of this City Council declare the week of 12 May 2019, as Public Safety Week in the City of Albion of Michigan.

We publicly salute the service of law enforcement officers in our community as well as those of our state and nation and honor police who place their lives on the line for the safety and security of their communities.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of ALBION, MICHIGAN on this 6th day of MAY, in the year 2019.



David Atchison, Mayor

Date

City of Albion
Study Session Minutes
April 29, 2019

I. CALL TO ORDER

Mayor Atchison opened the study session at 6:00 p.m.

II. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Sonya Brown (3); Marcola Lawler (4), Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present.

STAFF PRESENT:

Scott Kipp, Interim City Manager/Chief Public Safety; Jill Domingo, City Clerk and Lauren Ferguson, Assistant City Attorney.

III. ITEMS FOR INDIVIDUAL DISCUSSION

A. Initiatives Proposed by Council Members

Mayor and Council Member Goals & Priorities were as follows:

Mayor Atchison:

1. Integrated master plan for City infrastructure and establish funding for:

- Streets
- Wastewater
- Water
- Sidewalks
- Signage

Funding:

- USDA Grants currently being worked on
- 4-year low interest rate loan
- An asset management plan is currently being worked on

Engineering services to assess street quality

Funding:

- Increase street millage which expires in 2020
- Re-Allocating budget monies to improve maintenance of streets

2. Economic Stimulus

- Create Corridor Improvement Authority for Austin and Eaton St. Corridors

3. Vibrant Recreation Program

Council Member Clark (1):

1. Hire City Manager
2. Economic Stimulus for Austin St. / Eaton St. /Michigan Avenue
3. Youth/Recreation-Creating a Work/Earn/Play program
4. Parolee community service-work program
5. Housing & entryways into the City
6. Rental Certification

Council Member Reid (2):

1. Exterior Clean-Up
2. City Wide Clean-Up date for 2020
3. Recreation
4. Tree Removal Clean-up
5. Remove leaves on the sides of streets
6. Youth or church groups to help senior citizens with clean-up
7. Clean up woods by Johnson's Day Care
8. Centralized Volunteer Coordination Program

Council Member Brown (3):

1. Hire City Manager
2. Rental Certification
3. Infrastructure Plan & Funding:
Funding Options:
 - Economic Development Opportunities
 - Grants
 - Loans
4. Keep tax dollars in town
5. Workforce Development
6. Local Transportation
7. Economic Development-Austin St. /Eaton St. /Michigan Avenue
8. Community Center/Youth Programming/Recreation
9. Demolition of blighted buildings
10. Albion Street Bridge
11. Clean up woods by Johnson's Daycare
12. Affordable Housing
13. Code Enforcement

Council Member Lawler (4):

1. Attract new businesses to the City
2. Demolish Union Steel Building
3. Senior Housing
4. Sewer/Water Infrastructure
5. Youth/Recreation
6. City Wide Trash Service/Review Contract

Council Member Spicer (5):

1. Repair East Broadwell Street
2. Caldwell School utilization of empty lot
3. City Wide Communication Tool
4. Second Grocery Store
5. Water Tower
6. Exterior Clean-up/Painting Program for Blight Elimination

Council Member Williamson (6):

1. Hire City Manager
2. Infrastructure Plan
3. Recreation
4. Rental Certification
5. Senior Housing

Additional comments were received from Interim City Manager/Chief Public Safety Kipp.

B. Select Initiatives Priority # 1 thru #6

Mayor Atchison stated he would compile a list that will be sent to the Council to set long and short-term goals. Council should prioritize four (4) long term and four (4) short-term goals. The Council will discuss and approve long and short-term goals at the next Council meeting.

Comments were received from Council Members Clark, Lawler, Brown, Spicer, Reid and Williamson; Mayor Atchison and Interim City Manager/Chief Public Safety Kipp.

IV. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

Comments were received from Garrett Brown, 1016 S. Superior St and Mike Bearman, 1209 Barnes St.

V. CITY MANAGER REPORT-None

VI. MAYOR AND COUNCIL MEMBER COMMENTS

Comments were received from Council Members Lawler and Spicer.

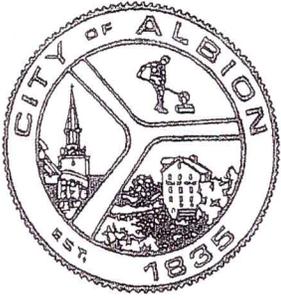
VII. ADJOURNMENT

Spicer moved, Brown supported, CARRIED, to adjourn the study session. (7-0, vv)

Mayor Atchison adjourned the Study Session at 7:05 p.m.

Date

Jill Domingo
City Clerk



City of Albion

William L. Rieger Municipal Building
112 West Cass Street * Albion, Michigan 49224
(517) 629-5535 * Fax (517) 629-2238

ASSEMBLIES FOR PARK RESERVATION FACILITIES OVER 100 OR MORE

ASSEMBLIES: Albion's Big Road Kick-Off

DATE: 9/28/19

FACILITIES: Holland Park

NUMBER OF
PEOPLE(S): 150 - 200

CONTACT PERSON: Jess Roberts

INSURANCE: Acord (see attached)

PHONE NUMBER: 517. 629. 3514



City of Albion

William L. Rieger Municipal Building
112 West Cass Street· Albion, Michigan 49224 (517)
629-5535· Fax (517) 629-4168

Jess Roberts
517-629-
8514
if questions

PARKS RESERVATION APPLICATION

I, Jess Roberts, Director of Albion's Big Road request permission from the
(Responsible Party/Organization)

City of Albion to use the following park facilities:

Holland Park

(Park and Park area requested)

	Date(s)	Beginning time(s)	Ending time(s)
On	<u>9/28/19</u>	from <u>9 am</u>	to <u>6 pm</u>
On	_____	from _____	to _____
On	_____	from _____	to _____

Description of events or functions: The Big Road Kick-off Event.

Proof of Insurance: Yes No

Number of people expected to attend? 150 - 200

Non-profit organization? Yes No

Will amplified sound be used? Yes No

Will Electricity be required? Yes No

Has your organization conducted this event in the requested area before?

Yes No If yes, when: 10/15; 9/16; 9/17; 9/18

Number of tables needed (allow 8 persons per table)? We'll provide our own

tables: PARK RENTAL
Permit #0025072
Amount \$55.00



Effective March 25, 2009 128 higher education institutions affiliated with either the United Methodist Church, the Evangelical Lutheran Church in America, the Presbyterian Church (USA) or the American Baptists Churches, organized a new insurance company, College Risk Retention Group, Inc. under the Federal Liability Risk Retention Act of 1986. The Federal Act permits like insureds to combine their resources for the purpose of underwriting and insuring their liability risks.

The enclosed certificate identifies College Risk Retention Group, Inc. as the general liability insurer for primary limits of \$1 Million per occurrence and \$3 Million aggregate. Lloyds of London (A.M. Best Rating A XV) supports College Risk Retention Group, Inc. as the reinsurer.

As you may be unfamiliar with evidences of insurance from risk retention groups we welcome any questions you may have regarding the attached certificate of insurance. Should you need any further information regarding the renewal certificate please do not hesitate to contact our administrator's office. Following is the contact information:

Educational & Institutional Insurance Administrators, Inc.
200 S. Wacker Drive, Suite 1000
Chicago, IL 60606
(800) 537-8410
Email: certificates@eiia.org

Lloyds of London Financial Ratings:

A.M. Best Rating A XV

09/01/18-19 Excess Liability Policies

	Policy No.	Layer
Hudson Excess Insurance Company	GAXS 000063-00	\$5M
Genesis Insurance Company	YUB301245A	\$5M excess of \$5M
Hallmark Specialty Insurance Company	77PEF180059	\$5M excess of \$10M
Brit Global Specialty USA	PK1034018	\$4M xs \$15M
Mt. Hawley Insurance Company	MXL0427312	\$10M xs \$19M
Starstone Specialty Insurance Co.	03024E183ALI	\$11M xs \$29M
United Educators Insurance Company	Individual policy numbers	\$10M xs \$40M

April 15, 2019

TO: Albion City Council
FROM: American Legion Auxiliary Unit 55

To Whom It May Concern:

Please be advised that May 24, 2019 will be observed as National Poppy Day. With that in mind, members of the Patrick Leo Hanlon American Legion Post 55 and Auxiliary will again be distributing poppies at various businesses throughout the City of Albion.

We would request the City's official sanction of our Poppy Days Campaign. This year the dates are May 16, 17 & 18.

We will, of course, obtain written permission from each of the business locations. Our presence will not impede the flow of business in any way.

Thank you for your consideration.

Sincerely,

Judy Root
Treasurer
American Legion Auxiliary Unit 55

April 16, 2019
1209 Adams St.
Albion, MI 49224

Mayor David Atchison
and Albion City Council Members
112 W. Cass St.
Albion, MI 49224

Dear Mayor and Council Members:

This year the Red, White and Blue Cruise-In will be held on Friday, June 28, 2019, from 4 – 8 p.m. The Albion Downtown Development Authority has again agreed to sponsor this event as a way to bring people into our downtown.

To that end I do request of and petition the council for the closure of Superior St. from Michigan Ave. on the north end to Ash St. on the south. I would also request the closure of Ash St. from Superior St. on the east to Clinton St. on the west for a temporary stage to be erected as a bandstand for a band. The Ash St. closing will be to accommodate The Albion Malleable Brewery to provide live music during the Cruise from 7pm to approx. 10pm. Total closure time requested will be from 3pm to 10pm.

My name is Al Smith, I am the event coordinator. My contact information is:
Al Smith, 1209 Adams St. Albion, Mi. 49224
big51cad@gmail.com
248-917-6527

Please let me know if you have any questions regarding this event.

Respectfully,

Al Smith

City Council Goals

1. Hire City Manager:

- Select Search Firm (council award contract) – May 2019
- Select Candidate (council review, interview, select, negotiate contract – 2019)

2. Infrastructure: Establish comprehensive/integrated infrastructure management program

- Wastewater Asset Management Plan – Completed in 2019
- Water Asset Management Plan – Funded - due Sep 2019
- Update 2008 Street Master Plan - Council approval needed to contract engineering services (4 months) including:
 - o PACER assessment/survey of all streets.
 - o develop street maintenance options/plans
- Sidewalk Maintenance Plan – City Manager & Director Public Services developing - 2019
- Overlay/integrate individual maintenance plans into integrated Infrastructure Plan – 2020

3. Corridor Improvement

4. Gateway Economic Stimulus

5. Business Recruitment & Development

6. Increase tax revenues

7. Establish more active Recreation Program

8. Senior Housing Development

9. Establish Youth “*Earn, Learn & Play*” program

10. Establish Rental Certification Program

11. City-wide clean up (trash removal – code enforcement of trash cans and curb side junk)

12. Tree trimming, limbs pick-up, leaf clean-up)

13. City-wide / single hauler trash & yard waster contract review/renewal - 2020

14. Develop City-wide communication tool

15. Exterior Clean-up / Painting Program for blight elimination

16. Second Grocery Store

17. Work force development

18. Local Transportation

19. Parolee Community Service – Work program

20. East Broadwell Street (infrastructure)

21. Caldwell School utilization

22. Albion Street Bridge (infrastructure)

23. Water Tower (infrastructure)

24. Union Steel Building (infrastructure)

25. Centralized Volunteer Coordination Program

26. Demolish blighted buildings

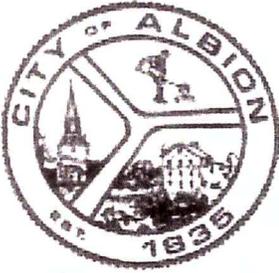
BIDS RECEIVED FOR 2019 EXECUTIVE SEARCH FOR CITY MANAGER

COMPANY NAME	DATE RECEIVED	BID AMOUNT
Slavin Management Consultants 3040 Holcomb Bridge Rd. Norcross, GA 30071	4/26/2019	Not To Exceed \$23,583.25
Michigan Municipal League (MML) 1675 Green Rd. Ann Arbor, MI 48105	4/26/2019	Not To Exceed \$20,200.00
Strategic Government Resources (SGR) 121 Quest Court Keller, TX 76248	4/29/2019	Not To Exceed \$26,500.00
Bakertilly (Springsted Incorporated) 380 Jackson St. Saint Paul, MN 55101	4/30/2019	Not To Exceed \$24,500.00

Bid Project: 2019 Executive Search Bid for City Manager

Bid Opening Date: _____ May 1, 2019

Company Name/Address/Phone #	Bid Amount
Slavin Management Consultants 3040 Halcomb's Bridge Rd Norcross, GA 30071	Not to Exceed \$23,583.25
Michigan Municipal League (MML) 1675 Green Rd Ann Arbor, MI 48105	Not to Exceed \$20,200
Strategic Government Resources 121 Quest Court Keller, TX 76248	Not to Exceed \$26,500
Baker ^{teilly} (Sprengsted Incorporated) 380 Jackson St Saint Paul, MN 55101	Not to Exceed \$24,500



City of Albion

William L. Rieger Municipal Building
112 West Cass Street • Albion, Michigan
49224

(517) 629-5535 • Fax (517) 629-4168

APPLICATION FOR MEMBERSHIP AND/OR REAPPOINTMENT ON CITY BOARDS OR COMMISSIONS

Mail or Deliver Completed Application to: City Clerk
City of Albion
112 W. Cass Street
Albion, MI 49224

The information in this Application is requested to assist the Mayor and/or City Council in selecting individuals to serve on City Boards & Commissions. Completion of the Application and Consent and Certification is mandatory for consideration of appointment.

Thank you for your interest in serving on a City of Albion board or commission. The Albion City Council requires that every member of a board or commission meet the following qualifications:

- Appointee is not in default to the City (appointee does not have unpaid water/sewer bills, property taxes, income taxes).
- For most Boards & Commissions, appointee should be a resident of the City.

Name: Robert C. Hankman
(First) (Middle) (Last)

Home Address: 707 Huntington Blvd Telephone #: 517629-8659

Place of Employment: Retired

Business Address: _____ Telephone #: _____

E-Mail: chenkb@sbglobal.net Fax: _____

Title/Type of Work: _____

Length of Residence in City: 1965 Own/Rent: _____ US Citizen: Y N _____

Educational Background: Attended Gulf Coast Jr. College, Panama City Fla 1960's

Community Activities: President Allieia NAACP
President Allieia Community Foundation

Application for Membership

Page 2 of 3

List Board or Commission on which you are interested in serving (see detailed descriptions on the City of Albion website):

1) Compensation Board

3) _____ 4) _____

Additional information on experience, qualifications, etc.:

Supervisor at Malleable Iron/Harvard
Industry for twenty five years. Retired 2001
Superintendent of pattern and Die Dept.

Please comment briefly on why you wish to serve on a particular board or commission. Be specific as to your goals and ideas regarding how you wish to contribute to the work of the board or commission:

My experience and work back
ground will bring new light to this
Commission

Relationship to City Officials/Department Heads: Are you, your spouse, or other close family members related to any City Officials or Department Heads? If yes, please explain: _____

No

Business relationship: Do you, your spouse, or any close family member currently have a business

relationship with the City of Albion? If yes, please explain: _____

Convictions: Have you ever been convicted of any criminal violation? Have you ever been convicted of a felony while holding public office or public employment? If yes, please explain: _____

No

REFERENCES:

Name: *Hayel Zias* Relationship: *Friend*

Telephone #: *517-8128621*

Name: *Harry Bonner Sr* Relationship: *Friend*

Telephone #: *517-9145921*

The following information and consent is necessary in order to conduct a proper review of your application for appointment. This information will be kept confidential.

CONSENT AND CERTIFICATION

I consent to the release of information concerning my ability and fitness for the position to which I seek appointment by my employer(s), school(s), law enforcement agencies, and other individuals and organizations to the City of Albion Office of the City Manager:

I hereby authorize the City of Albion to verify all the information I have provided on my application. I also agree to execute any additional written authorizations necessary for the City to obtain access to and copies of records pertaining to this information. I release the City of Albion and agencies who have released information from all liability arising from information given or received.

I certify that I can and will, upon request, substantiate all statements made by me on this application; that such statements are true, complete and correct to the best of my knowledge. I understand that a false statement, dishonest answer, misrepresentation or omission to any question will be sufficient for rejection of my application, removal of my name from the eligible list or my immediate removal should such falsifications or misrepresentation be discovered after I am sworn in to any Board or Commission.

I, _____, certify that the information provided
(Please Print)

in this application is, to the best of my knowledge, true and accurate.

Date of Birth: 11-14-42

Signature: Robert Franklin Date: 4-24-19

SIm\Forms\Application-CityBoard-Commission

Resolution #2019-18

A RESOLUTION TO APPROVE PROPOSAL FOR “HEAVY EQUIPMENT” NOXIOUS VEGETATION ABATEMENT AND MOWING BID AND TO APPROVE CONTRACT FOR “HEAVY EQUIPMENT” NOXIOUS VEGETATION ABATEMENT AND MOWING WITH JOHN J. HAWKINS CONSTRUCTION CONTRACTOR

Purpose and Finding: The City of Albion has a current need for noxious vegetation abatement and mowing. Pursuant to Section 2-384, of the City of Albion Code of Ordinances, a Request for Proposals was published, seeking bidders to provide both small and heavy equipment abatement and mowing services, etc., for the City. The City, having received multiple bids from various contractors, has selected the lowest bid for each respective category, submitted pursuant to Section 2-396, of the City of Albion Code of Ordinances. In addition, in selecting the lowest bid, the City has also considered the additional criteria listed in Section 2-396(a) (1-9) of the City of Albion Code of Ordinances, and desires to enter into a contract with John J. Hawkins Construction Contractor for the provision of “heavy equipment” noxious vegetation abatement and mowing.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, that the bid for “heavy equipment” noxious vegetation abatement and mowing, submitted by John J. Hawkins Construction Contractor, is hereby accepted at the rates specified in its 2019 bid, which is hereby incorporated by reference.

BE IT FURTHER RESOLVED, that in addition to being the lowest bidder, John J. Hawkins Construction Contractor has met the additional criteria for consideration set forth in Section 2-396(a) (1-9) of the City of Albion Code of Ordinances.

BE IT FURTHER RESOLVED, that the City of Albion shall enter into a written contract with John J. Hawkins Construction Contractor for the provision of “heavy equipment” noxious vegetation abatement and mowing as set forth in the 2019 request for proposals. The contract referenced herein shall contain by reference the service requirements as set forth in the request for proposal. Said contract shall be at the rate(s) set for in John J. Hawkins Construction Contractor 2019 bid and shall contain such other terms as contained in the request for proposals and as the parties deem necessary.

Date: May 6, 2019

Ayes: _____

Nays: _____

Absent: _____

I certify that this resolution was adopted by the City Council of the City of Albion on May 6, 2019

Jill Domingo
City Clerk

CITY OF ALBION
CODE ENFORCEMENT

MEMORANDUM

To: Kent Phillips, Acting Director of Public Services & A.D.P.S. Chief Scott Kipp, Interim City Manager
C.c.: File
From: John Tracy, Director of Planning, Building, Code Enforcement
Ref.: 2019 Noxious Vegetation Abatement / Mowing Bids
Date: May 1, 2019

Advertisement for 2019 Mowing Bids were advertised in the Recorder, Salesmen / Morning Star and posted at City Hall.

On April 29, 2019, shortly after 2:00 P.M., Mowing Bid was opened, read and recorded. A total of only one (1) contractor submitted a bid by the time and date specified. Bid was only for the heavy equipment portion of 2019 Noxious Vegetation Abatement, no bid was received for small equipment portion. Below is the name and addresses of the contractor.

- John J. Hawkins Construction Contractor, 6645 25½ Mile Rd., Homer, Michigan 49245

John J. Hawkins Construction Contractor
2019 Bid for heavy equipment:

2018 Contract Comparison
John J. Hawkins Construction Cont.

Walk site, remove obstacles, trim, collect and haul as needed:	\$39.00 per hr.	<i>\$38.25 per hr. increase of \$0.75 per hr.</i>
Remove and haul brush:	\$39.00 per hr.	<i>\$38.25 per hr. increase of \$ 0.75 per hr.</i>
Heavy-duty mowing, capable of chopping 2” dia. woodstock:	\$60.00 per hr.	<i>\$59.25 per hr. increase of \$0.75 per hr.</i>
Minimum total per site:	\$120.00	<i>\$118.50 min. per site, increase of \$1.50</i>

After review of bid submitted for heavy equipment, and in review of the performance of John J. Hawkins Construction Contractor for the past several years of having provided reliable and competent abatement of noxious vegetation, it is of my opinion to award the 2019 Mowing/Grass and Brush Abatement Contract for heavy equipment to John J. Hawkins Construction Contractor.

John Tracy
Director of Planning, Building, Code Enforcement

Resolution # 2019-19

To Recognize Walk the Beat Albion as a non-profit organization to obtain gaming license from State of Michigan

Purpose and Finding: As the council is aware, in order to obtain a charitable gaming license with the State of Michigan, Walk the Beat Albion is requesting that they be recognized as a non-profit organization. Approval is recommended.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution.

RESOLVED, the Albion City Council hereby approves the request from Walk the Beat Albion of the City of Albion, Calhoun County, asking that they be recognized as a nonprofit organization operating in the community for the purpose of obtaining charitable gaming licenses with the State of Michigan.

I hereby certify that the above resolution was adopted on May 6, 2019 in a session of the Albion City Council, and this is a true copy of that resolution.

Ayes _____

Nays _____

Absent _____

Jill Domingo, Albion City Clerk



Calhoun County Treasurer

"Building A Better County Through Responsive Leadership"

315 W. Green St.
Marshall, MI 49068
Office (269) 781-0807
Fax (269) 781-0800

BRIAN W. WENSAUER
Treasurer
bwensauer@calhouncountymi.gov

April 25, 2019

City of Albion,
Attn: Sheryl Mitchell
112 W Cass Street
Albion, MI 49224

Dear Sheryl,

I am sending the enclosed ~~list~~ of parcels foreclosed this year in Calhoun County. Public Act 123, as amended, establishes the First Right of Refusal procedure for the purchase of foreclosed properties by state and local municipalities prior to auction. The law establishes the following order of preference for purchase:

1. The State of Michigan has the first right of refusal and it must pay the greater of the minimum bid or the market value of the property
2. The city, village, or township, in which the property is located, may purchase the property for the minimum bid provided that it will be used for a public purpose; or
3. The county may purchase the property for the minimum bid if the state and local units decline.

If your unit is interested in purchasing any of these properties, please submit your governing body resolution which indicates the intent/approval to purchase and the intended public purpose to me by May 24, 2019 for review. Because the minimum bids have not been established yet, I will provide a minimum bid and the application to obtain Real Estate for Public Purpose when I receive your notification of interest. If you elect to purchase properties for the minimum bid, please send payment within thirty days of the confirmation of purchase for the minimum bid. Please note, if you purchase a property and transfer it in the future, all excess proceeds must be paid to the County Treasurer to replenish the delinquent tax property sales proceeds account.

if you are not interested in purchasing any of the properties, please let us know as soon as possible by returning the enclosed **Waiver of First Right of Refusal form**.

Please contact me at 269-781-0803 or pmiller@calhouncountymi.gov if you have any questions or need additional information.

Sincerely,

Penny Miller
Customer and Program Manager

Enclosures

2019 Foreclosures

51-000-081-00

Property Address: 610 N IONIA ST ALBION MI

51-000-844-00

Property Address: 208 W CENTER ST ALBION MI

51-000-994-00

Property Address: 414 E PORTER ST ALBION MI

51-001-323-00

Property Address: 111 W ELM ST ALBION MI

51-001-573-00

Property Address: 804 S EATON ST ALBION MI

51-001-597-00

Property Address: 1000 W ERIE ST ALBION MI

51-001-785-00

Property Address: 702 N ALBION ST ALBION MI

51-001-812-00

Property Address: 413 W CHESTNUT ST ALBION MI

51-005-736-00

Property Address: 321.5 HARTWELL ST ALBION MI

51-006-745-00

Property Address: 319 LINCOLN ST ALBION MI

51-009-019-00

Property Address: 1223 MALLORY ST ALBION MI

51-009-782-00

Property Address: 707 PROSPECT ST ALBION MI

51-011-630-00

Property Address: 1005 CHAUNCEY ST ALBION MI

51-012-009-00

Property Address: 207 AUSTIN AVE ALBION MI

51-012-030-00

Property Address: 205 W NORTH ST ALBION MI

**Calhoun County Michigan
2019 First Right of Refusal Process**

**City of Albion
SUBJECT: Right of First Refusal under PA 123 of 1999**

Waiver of First Right of Refusal Process

In accordance with PA 123 of 1999, Albion City has the "First Right of Refusal", to acquire certain tax-foreclosed parcels in Calhoun County Michigan. At this time, the Township/City is waving its first right of refusal for all parcels that were foreclosed upon by the Calhoun County Treasurer during the 2018 tax-foreclosure cycle.

Signature

Date

Printed

Title

Please return to:
Calhoun County Treasurer
Attn: Penny Miller
315 W Green Street
Marshall, MI 49068
pmiller@calhouncountymi.gov
269-781-0807

**Calhoun County Michigan
2019 First Right of Refusal Process**

City of Albion

SUBJECT: Right of First Refusal under PA 123 of 1999

Purchase Properties under the First Right of Refusal Process

In accordance with PA 123 of 1999, Albion City has the "First Right of Refusal", to acquire certain tax-foreclosed parcels in Calhoun County Michigan. At this time, the Township/City is exercising its right to purchase the following parcels for public purpose at the minimum bid from the Calhoun County Treasurer's 2018 tax foreclosed parcels:

- 1.
- 2.

(Please attach additional sheets, if necessary.)

Signature

Date

Printed

Title

Please return to:
Calhoun County Treasurer
Attn: Penny Miller
315 W Green Street
Marshall, MI 49068
pmiller@calhouncountymi.gov
269-781-0807