

City of Albion  
Council Session Minutes  
May 20, 2019

I. CALL TO ORDER

Mayor Atchison called the regular meeting to order at 7:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2); Sonya Brown (3), Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present.

STAFF PRESENT:

Scott Kipp, Acting City Manager/Chief Public Safety; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Kent Phillips, Acting Interim Public Services Director and John Tracy, Director Planning, Building & Code Enforcement and Haley Snyder, Acting Assistant City Manager/Deputy Clerk/Treasurer.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

Mayor Atchison asked for the Battle Creek YMCA presentation to be removed from the agenda.

Council Member Brown asked for a correction on Item G/Date should be 11-24/19.

Williamson moved, Spicer supported, CARRIED, to Approve the Agenda with the above corrections. (7-0, vv)

VI. PRESENTATIONS

A. Operation X

Jakyri Chapman gave a brief overview of Operation X stating we need millennials to help serve the people, businesses and the community. They will connect through resources and create innovative ideas. The first event

will be held on Saturday, June 1, 2019 from 2:00-4:00 p.m. at the Ludington Center.

B. Proclamation for May 2019 Mental Health Month

Mayor Atchison read aloud the Proclamation for May 2019 Mental Health Month.

Comments were received from Council Member Brown.

C. Oath of Office-Officer Randi Lemaster

City Clerk Domingo administered the Oath of Office to Public Safety Officer Randi Lemaster.

Comments were received from Interim City Manager/Chief Public Safety Kipp.

D. Battle Creek YMCA

This item was removed from the agenda.

VII. PUBLIC HEARINGS-None

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

Comments were received from David Warnsley, 1210 Maple St and Garrett Brown, 1016 S. Superior St.

IX. CLOSED SESSION-The City Attorney requests a Closed Session under the Open Meetings Act (Section 15.268 (h), P.A. 267 of 1976, as amended) to consider material exempt from discussion or disclosure by state or federal statute.

Brown moved, Clark supported, CARRIED to adjourn to Closed Session. (7-0, vv)

Mayor Atchison adjourned to closed session at 7:10 p.m.

Mayor Atchison re-convened the regular session at 7:21 p.m.

ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present.

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit)

- A. Approval Special Session Minutes, April 23, 2019
- B. Approval Regular Session Minutes, May 6, 2019
- C. Approval Special Session Minutes, May 13, 2019
- D. Approval Fireworks Committee to Use Barnes Park and Riverside Cemetery for the Albion Fireworks Viewing on July 3, 2019 with a Rain Date of July 5, 2019

Williamson moved, Clark supported, CARRIED, to Approve the Consent Calendar as presented. (7-0, vv)

XI. ITEMS FOR INDIVIDUAL DISCUSSION

- A. Request Approval Resolution # 2019-07, To Designate City Council Liaison to Housing Commission

Comments were received from Council Member Spicer and Mayor Atchison

Council Member Spicer asked to amend Resolution # 2019-07 to Add Council Person from Precinct 1 or Other Council Designee.

*Spicer moved Lawler supported, CARRIED, to Amend Resolution # 2019-07 to Add Council Person from Precinct 1 or Other Council Designee. (7-0, vv)*

Brown moved, Lawler supported, CARRIED to Approve Resolution # 2019-07, To Designate City Council Liaison to Housing Commission with Amendment to Include Other Council Designee. (7-0, vv)

- B. Request Approval Resolution # 2019-20, To Recognize Friends of the Bohm as a Service Organization to Obtain a Charitable Gaming License from the State of Michigan

Comments were received from Mayor Atchison.

Williamson moved, Reid supported, CARRIED to Approve for Resolution # 2019-20, To Recognize Friends of the Bohm as a Service Organization to Obtain a Charitable Gaming License from the State of Michigan as presented. (7-0, vv)

C. Request Approval Resolution # 2019-21, A Resolution to Approve Expenditure for Clark Street Pump # 2

Comments were received from Acting Public Services Director Phillips and Mayor Atchison.

Williamson moved, Clark supported, CARRIED to Approve Resolution # 2019-21, A Resolution to Approve Expenditure for Clark Street Pump # 2 as presented. (7-0, rcv)

D. Request Approval 1<sup>st</sup> Reading Ordinance # 2019-04, An Ordinance to Amend Ordinance 58-161, Fireworks

Comments were received from City Attorney Harkness.

*\*\*Correction was also made to Item E of the Ordinance changing Memorial Day to Labor Day.*

Reid moved, Williamson supported, CARRIED to Approve 1<sup>st</sup> Reading Ordinance # 2019-04, An Ordinance to Amend Ordinance 58-161, Fireworks with the above correction. (7-0, rcv)

E. Request Approval of Mechanical Amusement Device for Cascarelli's of Albion

Comments were received from Council Members Spicer and Williamson and City Attorney Harkness.

Williamson moved, Clark supported, CARRIED, To **POSTPONE** Approval of Mechanical Amusement Device for Cascarelli's of Albion until a discussion on back taxes can be held. (7-0, vv)

F. Discussion/Update of Master Plan for Maintaining Albion Streets

Acting Director of Public Services Phillips stated the PACER Assessment will be done tomorrow and will assess the streets for the entire City and then assign a number from 1 to 10. The Kalamazoo Transportation Authority will reimburse the cost of the assessment.

Once the assessment is complete, a proposal will be drafted from Mickey Bittner, Wightman Associates for an actual road assessment based on the pacer assessment. This should come to Council for approval at the next meeting.

Acting Director Public Services Director Phillips also stated a list of needed equipment will also be provided to Council at the next meeting. He stated

resources are limited so we must use the resources for the best of the entire City. Irwin Avenue street project has not gone out for bid yet. The MEDC is now requesting review of the plans before sending out for bids.

The Asset Management Plans for Water, Sewer and Streets should be complete by the end of this year.

Comments were received from Council Members Spicer, Clark and Brown and Mayor Atchison.

G. Discussion/Approval of Investigator or RFQ for Investigation of ADPS Incident of 11/24/18

Comments were received from Council Members Brown, Reid, Williamson, Lawler, Spicer and Clark; Mayor Atchison and City Attorney Harkness.

Clark moved, Williamson supported, CARRIED, To Approve Law Firm Keller Toma to Investigate the ADPS Incident of 11-24-18. (4-3, rcv) (Brown, Lawler & Spicer dissenting).

H. Discussion/Approval Schedule Study Session for Council Short & Long-Term Priority Goals

Mayor Atchison stated he would like to schedule Study Sessions to Identify Policies, Initiatives & Obstacles for the City Council's short and long-term goals. He has spoken with the EDC Director Amy Deprez for a study session discussion on May 29, 2019 for a 2<sup>nd</sup> grocery store and senior/affordable housing.

Council Member Williamson asked if the Council would be willing to have a Study Session an hour prior to regular Council meetings from 6:00 p.m. to 7:00 p.m.

Consensus of the Council is to schedule a Study Session for May 2019, 2019 to discuss a 2<sup>nd</sup> grocery store and senior/affordable housing and to schedule a study session one hour prior to regular Council meetings for the remaining goal discussions.

## XII. FUTURE AGENDA ITEMS

The following items were requested for the next agenda:

Council Member Lawler asked for the following items:

- Update on moving expenses for former City Manager
- Trash Hauler contract

- Leaf-pickup

Council Member Brown asked for trash cans along the walking trail.

City Attorney Harkness asked to add a local vaping ordinance.

Council Member Spicer asked for an update on rental certification.

XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Ayden Wade, Boy Scout Troop # 158; Lonnie Brewer, 1200 Hillside Rd; Fred Alexander, 208 Watson St; Garrett Brown, 1016 S. Superior St; John Harris, 212 Dalrymple; Kevin White, 301 W. Erie St; Calhoun County Commissioner Gary Tompkins; Donnie Brewer, 919 N. Clinton St and Ms. Craig, 1200 Mallory St.

XIV. CITY MANAGER REPORT

Interim City Manager Kipp provided the following City Manager Report:

- The Memorial Day parade will be held on Monday, May 27<sup>th</sup>, 2019 beginning at 10:00 a.m. at the corner of Erie and Superior Streets. Parade line-up will be at 9:15 a.m. If the Council would like to participate, please let Interim City Manager/Chief Kipp know.
- Work is continuing on the River Trail

XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Members Clark, Brown, Lawler and Spicer and Mayor Atchison.

XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

No action was necessary as all members were present.

XVII. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Sonya Brown (3), Marcola Lawler (4), Jeanette Spicer (5), Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

XVIII. ADJOURNMENT

Spicer moved, Clark supported, CARRIED, to adjourn the regular session. (7-0, vv)

Mayor Atchison adjourned the Regular Session at 8:43 p.m.

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Date

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Jill Domingo  
City Clerk