



# CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER  
GOVERNMENT

Council members and  
other officials normally in  
attendance.

## REVISED AGENDA

**COUNCIL MEETING**  
**Monday, April 6, 2020**  
**7:00 P.M.**

**David Atchison**  
Mayor

**Vicky Clark**  
Council Member  
1<sup>st</sup> Precinct

**Lenn Reid**  
Council Member  
2<sup>nd</sup> Precinct

**Al Smith**  
Council Member  
3<sup>rd</sup> Precinct

**Marcola Lawler**  
Council Member  
4<sup>th</sup> Precinct

**Jeanette Spicer**  
Council Member  
5<sup>th</sup> Precinct

**Shane Williamson**  
Mayor Pro Tempore  
Council Member  
6<sup>th</sup> Precinct

**Darwin McClary**  
City Manager

**The Harkness Law Firm**  
Atty Cullen Harkness

**Jill Domingo**  
City Clerk

NOTICE FOR PERSONS WITH  
HEARING IMPAIRMENTS  
WHO REQUIRE THE USE OF A  
PORTABLE LISTENING DEVICE

Please contact the City  
Clerk's office at  
517.629.5535 and a listening  
device will be provided  
upon notification. If you  
require a signer, please  
notify City Hall at least five  
(5) days prior to the posted  
meeting time.

### **PLEASE TURN OFF CELL PHONES DURING MEETING**

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)
- VI. PRESENTATIONS AND RECOGNITIONS
  - A. Proclamation in Honor of Professional Municipal Clerk's Week, May 3-9, 2020
  - B. Proclamation Thanking Essential City Workers
  - C. Proclamation Thanking Food Hub and Community Volunteers Supporting Seniors
  - D. Proclamation Thanking Calhoun County Senior Millage Association, Albion Homer United Way, Albion Community Foundation and Battle Creek YMCA for Supporting Community Needs
  - E. Proclamation Thanking Public School Systems, Leadership, Faculty and Staff of Marshall and Homer for Supporting our Students and their Families
  - F. Proclamation Thanking all Medical Professionals and HealthCare Workers in Calhoun County for Putting our Friends and Families First
- VII. PUBLIC HEARING-None
- VIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)
- IX. CLOSED SESSION –None
- X. CONSENT CALENDAR (VV) (Items on Consent Calendar are voted on as one unit)
  - A. Approval Special Session Minutes, March 7, 2020
  - B. Approval Study Session Minutes, March 12, 2020



# CITY OF ALBION

## CITY COUNCIL MEETING AGENDA

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- C. Approval Regular Session Minutes, March 16, 2020
- D. Approval Study Session Minutes, April 3, 2020

### XI. ITEMS FOR INDIVIDUAL DISCUSSION

- A. Request Approval 2<sup>nd</sup> Reading & Adoption Ordinance # 2020-03, An Ordinance to Amend Chapter 2, Article II, Division I to Amend Sections 2-27, Employment Agreements
- B. Discussion/Approval 1<sup>st</sup> Reading Ordinance # 2020-04, An Ordinance to Amend Chapter 14, Article II to Add Division V, Sections 14-112 to 14-115, Humane Treatment of Dogs
- C. Request Approval of Letter of Understanding with the Albion Command Officers Association for Pension Contributions
- D. Request Approval Resolution # 2020-15, A Resolution to Approve Calhoun County Reciprocal Law Enforcement Agreement
- E. Discussion-Update on Union Steel Building
- F. Discussion Update on City Hall Vacancies
- G. Discussion City Issues with City Cell Phones
- H. Discussion of Expanding Essential City Services During Michigan's COVID-19 State of Emergency
- I. Discussion/Approval to Temporarily Ban Open Burning of Yard Waste or Debris within the City of Albion
- J. Discussion-Status of Albion Tree Dump and Status of Environmental Clean-Up
- K. Discussion Upgrade of City Video Recording Equipment-IT Resources
- L. Discussion/Approval of Contract Parameters for Appointment of Special Counsel
- M. Discussion/Approval to Modify City Ordinance # 2019-09, Ethics to Specify it is Unethical for Any City Elected Official to Serve as a City Poll Worker during any Election
- N. Discussion/Approval to Direct City Manager to Review Past Practices of City Regarding Compensation of Essential Employees During City Hall Closures or Other Extended Disruptions to City Operations

### XII. FUTURE AGENDA ITEMS



# CITY OF ALBION

## CITY COUNCIL MEETING AGENDA

*Meetings: First and Third Mondays – 7:00 p.m.*

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

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- XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).
- XIV. CITY MANAGER REPORT
- XV. MAYOR AND COUNCIL MEMBER COMMENTS
- XVI. MOTION TO EXCUSE ABSENT COUNCIL MEMBER (S)
- XVII. ROLL CALL
- XVIII. ADJOURN

City of Albion  
Council Special Session Minutes  
March 7, 2020

I. CALL TO ORDER

Mayor Atchison called the special meeting to order at 8:00 a.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

STAFF PRESENT:

Darwin McClary, City Manager; Cullen Harkness, City Attorney; Scott Kipp, Chief Public Safety; Jill Domingo, City Clerk; John Tracy, Director Planning, Building & Code Enforcement; Mike Lohrke, Interim Superintendent Public Works; Mike Riddle, Interim Superintendent Public Services and Haley Snyder, Interim Assistant City Manager/Deputy Clerk/Treasurer.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

Lawler moved, Smith supported, CARRIED, to Approve the Agenda as presented. (7-0, vv)

VI. PRESENTATIONS-None

VII. PUBLIC HEARINGS-None

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

IX. CLOSED SESSION-None

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit) - None

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. City Manager Performance

Mayor Atchison stated he is not satisfied with code enforcement and Council is being told that lack of resources is the problem. What improvements will be implemented to address the code enforcement issues?

City Manager McClary stated he is working on preparing a plan for code enforcement and that this is a work in progress. The immediate concern seems to be the transfer of an internal employee from the code enforcement position to the Finance Department. The two departments discussed the transfer and the timing of the transfer and came to the determination of when the transfer should take place. Code Enforcement is a concern and the lack of resources will need to be addressed along with rental certification.

Council Member Reid asked whether the City has the money to hire additional staff for Code Enforcement.

City Manager McClary stated that part of his recommendation to the Council is for additional staffing for Code Enforcement.

Council Member Williamson stated he feels information is given to the Council without any follow-up; feels City Manager is unresponsive and untimely in communication; no directive given to City Hall staff; has lack of leadership; not at work and does not attend community meetings

City Manager McClary stated he is willing and encourages Council Members to set up weekly individual meetings with him to discuss any issues they may be having. Communication is important and there are challenges that will need to be addressed. He takes time off according to his contract. He understands perception and is willing to take calls from Council anytime. The Council must trust that things are being done behind the scenes. He asks Council Members to not wait until they are frustrated to talk to him. The City has outstanding employees and department heads and we all need to work as a team. He stated he has been asked by individual members of the Council things that may violate the charter but has never been asked by the Council as a whole.

Mayor Atchison stated he realizes that how the Manager does his job is his as long as his actions are lawful, he is however, unhappy with the quality and timeliness of his actions. He was upset that the 1<sup>st</sup> reading of the

rental certification was placed on the agenda when he felt the Council made it clear at the study session that they did not want to move forward with the ordinance as written.

City Manager McClary stated that because the rental certification was discussed at a study session, it was placed on the agenda for administration to get formal direction on how the Council wanted to move forward pertaining to rental certification.

Council Member Williamson asked City Manager McClary what his single biggest accomplishment has been in the past months?

City Manager McClary responded that his single biggest accomplishment in the past six months is dealing with staff/personnel issues and the budget. Council Member Williamson asked what his role was in assisting and putting together the budget? City Manager McClary stated because of when he started his position, a great deal of the budget was complete so his role was limited. He will present a list to Council of his accomplishments.

Council Member Clark stated there are some perceptions out in the community. Council wants direction from City Manager and City Manager wants direction from Council. Seems to be miscommunication between Council and Manager. She stated if City Manager McClary needs something from Council that he should ask.

Council Member Smith stated he understands the City Manager is bound by the goals set by the Council and maybe those goals need to be thrown out and new goals drafted. Do additional ordinances needs to be added to get Code Enforcement done. Council needs to support City Manager so he can do his job.

Council Member Reid stated she receives complaints from residents that want things done in their precinct.

City Manager McClary stated the City needs to create a sustainability program for sidewalks and streets. He stated he has spoken with Council Members and they have stated that they do not want to move forward with that. There are going to be tough and unpopular decisions that need to be made pertaining improvement of our streets.

Council Member Williamson asked if City Manager will consider a 360-performance evaluation and that direction is he providing as he is not seeing any leadership.

City Manager McClary stated he is willing and looks forward to a 360-performance review as it is part of his ICMA requirement at his one-year mark.

Council Member Spicer stated she has issues with dead trees in the City.

City Manager McClary stated the Department of Public Services have been working to remove many of the dead trees throughout the City.

Council Member Reid stated she feels we need a designated grant writer.

Mayor Atchison stated that of the primary functions of a city position needs to be writing grants. He feels that there is a lack of urgency to get things done.

City Manager McClary stated there have been many items brought up by individual Council Members and although he would like to help with each of these items, he must focus on the actual goals set by the Council. He is pulled in many different directions by Council and priority issues do come up.

Mayor Atchison stated City Manager McClary needs to make Council aware if priorities need to change.

Council Member Williamson stated he feels it all boils down to lack of responsiveness; lack of leadership and his performance is sub-standard.

Council Member Lawler asked the City Manager if he had the things, he needs to get things done and if he is overwhelmed, to make Council aware.

Council Member Spicer stated she is glad the Manager is aware of issues before the 6-month review.

Mayor Atchison stated he wants the City Manager to be successful and is only making him aware of Council dissatisfaction and frustration.

## XII. FUTURE AGENDA ITEMS-None

## XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

Comments were received from John Face, 812 N. Eaton St; Betty Branche, 408 Washington St and Helene Younger, 216 W. Chestnut St.

## XIV. CITY MANAGER REPORT-None

## XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

No comments were received.

XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

No action was necessary as all members were present.

XVII. ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Sonya Brown (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present.

XVIII. ADJOURNMENT

Clark moved, Williamson supported, CARRIED, to adjourn the special session.  
(7-0, vv)

Mayor Atchison adjourned the Regular Session at 9:30 a.m.

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Date

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Jill Domingo  
City Clerk

City of Albion  
Study Session Minutes  
March 12, 2020

I. CALL TO ORDER

Mayor Atchison opened the study session at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2), Al Smith (3), Jeanette Spicer (5), Shane Williamson (6), and Mayor Atchison.

ABSENT: Marcola Lawler (4)

STAFF PRESENT:

Darwin McClary, City Manager; Lauren Ferguson, Assistant City Attorney; Jill Domingo, City Clerk, Scott Kipp, Chief Public Safety and John Tracy, Director of Planning, Building & Code Enforcement.

IV. ITEMS FOR INDIVIDUAL DISCUSSION

A. Granger Waste Services Proposals

Mayor Atchison read aloud a public service announcement pertaining to Coronavirus.

City Manager McClary stated he has been negotiating with Granger Waste services who has provided the Council with several options and terms. He stated that the service we currently have would be a \$2.09 per month increase and approximately \$25.00 per year.

Scott Truman, Sales & Marketing Manager Granger Waste Services gave a brief overview of Grangers family-owned and operated business which is located in Lansing, Michigan. Granger services approximately 250,000 residential and commercial customers in the mid-Michigan area. The proposed contract has the following four different service options:

- Option A-Weekly trash collection with 96-gallon carts, every other week recycling collection with 96-gallon carts, once a month bulk item collection and seasonal (April-November) weekly yard waste collection with 96-gallon carts, maximum 10 bags

- Option B-Weekly trash collection with 96-gallon carts, every other week recycling collection with 96-gallon carts, once a month bulk item collection and seasonal (April-November) weekly unlimited yard waste collection with 96-gallon carts
- Option C-Weekly trash collection with 96-gallon carts, weekly recycling collection with blue bags, once a month bulk item collection and seasonal (April-November) weekly yard waste collection with 96-gallon carts, maximum 10 bags
- Option D-Weekly trash collection with 96-gallon carts, weekly recycling collection with blue bags, once a month bulk item collection and seasonal (April-November) weekly unlimited yard waste collection with 96-gallon carts.
- No additional fee for 96-gallon yard waste carts.
- Seniors (60 and older) will receive a slightly reduced rate
- Residents may request a smaller (65-gallon cart) for trash collection but the rate will remain the same. Recycling carts and yard waste carts are only available in 96-gallon size.
- Additional annual cleanup day
- Annual rate adjustments vary based on contract length. After the first year of the contract, rates would be adjusted each year by 5% for a three-year contract, 4% for a five-year contract or 3% for a 10-year contract
- \*\*If the City of Albion handles billing of residents and pays Granger direct for the monthly bill, a 2% administrative discount would be applied
- Granger cannot extend the collection of yard waste past November as it would be a safety issue for Granger employees.

Comments were received from Council Members Spicer, Williamson, Smith, Clark and Reid and Mayor Atchison.

V. PUBLIC COMMENTS-(Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

Comments were received from LaVada Weeks, 917 Luther Dr; Garrett Brown, 1016 S. Superior St and Eric Tobin 409 W. Ash St.

VI. CITY MANAGER REPORT

City Manager McClary stated the City would not be taking on the trash service billing internally.

VII. MAYOR AND COUNCIL MEMBER COMMENTS

Comments were received from Council Member Williamson and Mayor Atchison.

VIII. ADJOURNMENT

Spicer moved, Smith supported, CARRIED, to adjourn the study session. (6-0, vv)

Mayor Atchison adjourned the Study Session at 7:05 p.m.

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Date

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Jill Domingo  
City Clerk

City of Albion  
Council Session Minutes  
March 16, 2020

I. CALL TO ORDER

Mayor Atchison called the regular meeting to order at 7:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Vicky Clark (1), Lenn Reid (2); Al Smith (3); Marcola Lawler (4); Jeanette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

STAFF PRESENT:

Darwin McClary, City Manager; Cullen Harkness, City Attorney; Haley Snyder, Interim Assistant City Manager/Deputy Clerk/Treasurer and Scott Kipp, Chief Public Safety.

V. APPROVAL OF THE AGENDA (Includes any proposed additions, deletions or other changes to the agenda)

*Council Member Lawler asked for item N. under Items for Individual Discussion to be moved before item E. under Items for Individual Discussion.*

*City Manager McClary asked for COVID-19 Emergency Actions be added under Items for Individual Discussion.*

*Mayor Atchison asked for all presentations removed, items F., G., and H. under Items for Individual Discussion be removed, and under Rule 17 of the Council Rules that Rule 10(c) be suspended for this meeting to the extent that both public comments be consolidated into a single public comment period at the beginning of the meeting.*

Smith moved, Lawler supported, CARRIED, to Approve the Agenda with the above removals and additions. (7-0, rcv)

VI. PRESENTATIONS

VII. PUBLIC HEARINGS-None

VIII. PUBLIC Comments (Persons addressing the City Council shall limit their comments to agenda items and to no more than three (3) minutes. Proper decorum is required.)

Comments were received from Garrett Brown, 1013 S. Superior, and Sonya Brown, 713 Orchard Drive.

IX. CLOSED SESSION- None

X. CONSENT CALENDAR (VV) Items on the Consent Calendar are voted on as one unit)

A. Approval Regular Session Minutes, March 2, 2020

Smith moved, Williamson supported, CARRIED, to approve the Consent Calendar as presented. (7-0, vv)

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. COVID-19 Emergency Actions

City Manager McClary stated in order to respond to the increasing threat of spread of virus among city staff and between staff and the public, administration is requesting that City Council authorize the following actions:

- Authorize the City Manager to close City Hall to the public effective Tuesday, March 17, 2020, through Friday, April 3, 2020, and authorize the City Manager to extend the closure based upon an assessment of conditions at that time. City Hall staff will continue to report to work, but employees at higher risk for serious adverse effects from the virus will be provided with reasonable accommodation as necessary. The City Manager will determine if or when City employees will need to self-isolate and work from home. City employees will not experience a loss in pay if city operations close, employees are denied work, and those employees are otherwise willing and able to work.
- Authorize the City Manager to postpone water shut-offs for the duration of the public health emergency in support of efforts to encourage citizens to self-isolate at home and to encourage the uninterrupted provision of goods and services to the public by local businesses. While considerations was given to reinstating water service to customers whose water service was previously discontinued, this option does not appear to be feasible due to occupancy status of the structures and other considerations.

Comments were received from Council Members Clark, Smith, Spicer and Williamson and Mayor Atchison.

Smith moved, Spicer supported, CARRIED, to Authorize the City Manager to close City Hall to the public effective Tuesday, March 17, 2020, through Friday, April 3, 2020, and authorize the City Manager to extend the closure based upon an assessment of conditions at that time. City Hall staff will continue to report to work, but employees at higher risk for serious adverse effects from the virus will be provided with reasonable accommodation as necessary. The City Manager will determine if or when City employees will need to self-isolate and work from home. City employees will not experience a loss in pay if city operations close, employees are denied work, and those employees are otherwise willing and able to work. Authorize the City Manager to postpone water shut-offs for the duration of the public health emergency in support of efforts to encourage citizens to self-isolate at home and to encourage the uninterrupted provision of goods and services to the public by local businesses, and attempt to verify occupancy of other shut off accounts.

Smith moved, Spicer supported, CARRIED, To Attempt to Verify Occupancy of Other Shut Off Accounts. (7-0, rcv)

B. Request Approval Resolution #2020-12, To Approve Special Event Alcohol Application Fee

Comments were received from Council Member Williamson, Mayor Atchison and City Attorney Harkness.

Williamson moved, Smith supported, CARRIED, to Approve Resolution #2020-12, Special Event Alcohol Application Fee as presented. (7-0, rcv)

C. Request Approval Resolution #2020-13, To Approve Annual Council Default Check

Comments were received from Council Member Spicer, Mayor Atchison and City Attorney Harkness.

Smith moved, Reid supported, CARRIED, to Approve Resolution #2020-13, Annual Council Default Check as presented. (7-0, rcv)

D. Request Approval Resolution #2020-14, A Resolution in Support of the Reinstatement of State Historic Tax Credits Senate Bill 54/House Bill 4100

Comments were received from Council Member Williamson and Mayor Atchison.

Williamson moved, Smith supported, CARRIED, to Approve Resolution #2020-14, A Resolution in Support of the Reinstatement of State Historic Tax Credits Senate Bill 54/House Bill 4100 as presented. (7-0, rcv)

E. Update on \$6500 Repayment from Former City Manager Rufus

City Attorney Harkness stated the repayment time period has come and gone. The City filed a lawsuit against Former City Manager Rufus in August 2019. In October 2019, judgement was awarded. An attempt to garnish any open account has been made. Full repayment amount without interest is \$6,825.

Comments were received from Mayor Atchison and City Attorney Harkness.

F. Request Approval for Kent Phillips to Purchase One (1) Year and Three (3) Months Service Credit in the MERS Retirement System

Comments were received from Council Member Smith, Mayor Atchison and City Manager McClary.

Williamson moved, Clark supported, CARRIED, To Approve Kent Phillips to Purchase One (1) Year and Three (3) Months Service Credit in the MERS Retirement System as presented. (7-0, rcv)

G. Request Approval Boards & Commission Appointments:

- Jim Stuart, DDA, Initial Appointment, Term to Expire 12-31-2021
- Christopher Burdette, Initial Appointment, Albion Building Authority, Term to Expire 6-30-2022

Comments were received from Council Member Lawler and Mayor Atchison.

Williamson moved, Reid supported, CARRIED, To Approve Boards & Commission Appointments: Jim Stuart, DDA, Initial Appointment, Term to Expire 12-31-2021 and Christopher Burdette, Initial Appointment, Albion Building Authority, Term to Expire 6-30-2022 as presented. (7-0, vv)

H. To award a contract to Granger Waste Services of Lansing, Michigan, in accordance with the company's City of Albion Waste, Recycling, and Yard Waste Proposal, Option \_\_\_\_\_, dated March 2, 2020, for a term of ten (10) years commencing on April 1, 2020, and terminating on March 31, 2030, at a cost per household of \$\_\_\_\_\_ (\$\_\_\_\_\_ for senior citizens aged 60 years or older) per month and special events solid waste collection cost of \$45.00 per ton of waste disposed plus \$200.00 per hour per truck and 2-person crew. Said prices shall increase by three percent (3%) annually in each

subsequent year of the contract. The Mayor and City Clerk are authorized to execute the contract on behalf of the city after approval of the contract as to legality in form and content by the City Attorney.

Comments were received from Council Member Clark, Williamson, Mayor Atchison; City Manager McClary; and City Attorney Harkness.

Williamson moved, Clark supported, CARRIED, to award a contract to Granger Waste Services of Lansing, Michigan, in accordance with the company's City of Albion Waste, Recycling, and Yard Waste Proposal, Option 10D, dated March 2, 2020, for a term of ten (10) years commencing on April 1, 2020, and terminating on March 31, 2030, at a cost per household of \$16.39 (\$14.63 for senior citizens aged 60 years or older) per month and special events solid waste collection cost of \$45.00 per ton of waste disposed plus \$200.00 per hour per truck and 2-person crew. Said prices shall increase by three percent (3%) annually in each subsequent year of the contract. The Mayor and City Clerk are authorized to execute the contract on behalf of the city after approval of the contract as to legality in form and content by the City Attorney as presented. (7-0, rcv)

- I. To award a contract to Great Lakes Engineering Group, LLC, of Lansing, Michigan, in the lump sum amount of \$1,100.00 for the preparation of the City of Albion's 2023 Local Bridge Program grant application for funding for the replacement of the North Albion Street Bridge in accordance with the firm's proposal, Bridge Engineering Services – Local Bridge Program Application for N. Albion Street over Kalamazoo River, dated February 27, 2020, and authorize the City Manager to execute all documents related to this contract award on behalf of the city after any necessary approvals from the City Attorney

Comments were received from Council Members Clark, Reid and Smith; Mayor Atchison and City Manager McClary.

Clark moved, Williamson supported, CARRIED, To award a contract to Great Lakes Engineering Group, LLC, of Lansing, Michigan, in the lump sum amount of \$1,100.00 for the preparation of the City of Albion's 2023 Local Bridge Program grant application for funding for the replacement of the North Albion Street Bridge in accordance with the firm's proposal, Bridge Engineering Services – Local Bridge Program Application for N. Albion Street over Kalamazoo River, dated February 27, 2020, and authorize the City Manager to execute all documents related to this contract award on behalf of the city after any necessary approvals from the City Attorney as presented. (7-0, rcv)

- J. Discussion/Approval 1<sup>st</sup> Reading Ordinance #2020-03, An Ordinance to Amend Chapter 2, Article II, Division I to Amend Sections 2-27, Employment Agreements

Comments were received from Mayor Atchison and City Manager McClary.

Williamson moved, Smith supported, CARRIED, To Approve 1<sup>st</sup> Reading Ordinance #2020-03, An Ordinance to Amend Chapter 2, Article II, Division I to Amend Sections 2-27, Employment Agreements as presented. (7-0, rcv)

- K. Request Approval to Schedule Public Hearing Date of April 6, 2020 and to Approve the 2020 Amended City of Albion Downtown Development Authority Development Plan & Tax Increment Financing Plan

Comments were received from Mayor Atchison.

Smith moved, Clark supported, CARRIED, To Approve Public Hearing Date of April 6, 2020 and to Approve the 2020 Amended City of Albion Downtown Development Authority Development Plan & Tax Increment Financing Plan as presented. (7-0, vv)

- L. Request Approval to Appoint a Special Counsel to Prosecute City Charter Violations by Former Council Member Sonya Brown

Comments were received from Council Members Clark, Lawler, Spicer and Williamson, Mayor Atchison and City Attorney Harkness.

Lawler moved, Spicer supported, **FAILED**, to Table Indefinitely. (3-4, rcv) (Reid, Smith, Williamson, and Mayor Atchison dissenting)

Williamson moved, Lawler supported, CARRIED, to Appoint a Special Counsel to Prosecute City Charter Violations by Former Council Member Sonya Brown (4-3, rcv) (Clark, Lawler, and Spicer dissenting)

- M. Request Approval for the City Council to Direct City Manager to Live Stream all City Council Meeting Open Sessions with a Contingency to Record for Future Streaming and the City Manager will Notify Mayor and Council if AV Equipment Problems Prevent Record-Streaming of Meetings

Comments were received from Council Members Smith, Lawler and Williamson, Mayor Atchison and City Attorney Harkness.

Smith moved, Clark supported, CARRIED, To Approve the City Council to Direct City Manager to Live Stream all City Council Meeting Open Sessions with a Contingency to Record for Future Streaming and the City Manager will

Notify Mayor and Council if AV Equipment Problems Prevent Record-Streaming of Meetings. (6-1, vv) (Williamson dissenting)

- N. Request Approval to Authorize up to \$15,000 for Additional Temporary Support of Essential Community Services within the City of Albion during the Three-Week School Closure to Include Supplemental Food Distributions and Emergency Relief Day Camps

City Attorney Harkness advised the Council that if they proceed, the \$15,000 expenditure would not be a lawful expenditure of public funding.

Comments were received from Council Members Clark, Lawler and Williamson and Mayor Atchison.

Clark moved, Williamson supported, **FAILED**, To Approve the Authorization of up to \$15,000 for Additional Temporary Support of Essential Community Services within the City of Albion during the Three-Week School Closure to Include Supplemental Food Distributions and Emergency Relief Day Camps. (0-7, rcv) (Clark, Reid, Smith, Lawler, Spicer, Williamson and Mayor Atchison dissenting)

## XII. FUTURE AGENDA ITEMS

The following items were requested for the next agenda:

- Report on landlords in the area – Council Member Clark
- Tree Dump Cleanup Discussion – Council Member Smith
- New Recording Equipment – Council Member Smith
- Establish parameters for Item L. - Appoint a Special Counsel to Prosecute City Charter Violations by Former Council Member Sonya Brown

- XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)

No public comments were received.

## XIV. CITY MANAGER REPORT

City Manager McClary provided a written report to Council detailing the following:

- COVID-19 Emergency Preparedness
- Status of City Staffing
- Issues with City Cell Phones
- City Manager Extended Office Hours

XV. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Members Smith and Lawler and Mayor Atchison.

XVI. EXCUSE ABSENT COUNCIL MEMBER (S)

No action was necessary as all members were present.

XVII. ROLL CALL

PRESENT: Vicky Clark (1); Lenn Reid (2); Al Smith (3); Marcola Lawler (4); Jeannette Spicer (5); Shane Williamson (6) and Mayor Atchison.

ABSENT: All members were present

XVIII. ADJOURNMENT

Lawler moved, Smith supported, CARRIED, to adjourn the regular session. (7-0, vv)

Mayor Atchison adjourned the Regular Session at 8:22 p.m.

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Date

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Haley Snyder  
Interim Assistant City  
Manager/Deputy  
Clerk/Treasurer

City of Albion  
Study Session Minutes  
April 3, 2020

**PLEASE TAKE NOTICE** that the meeting of the City of Albion Study Session scheduled for **April 3, 2020 starting at 11:00 a.m.** will be conducted virtually (online and/or by phone) due to health concerns surrounding Coronavirus/COVID-19 under the Governor of Michigan's Executive Orders 2020-15 and 2020-21.

Public comment will be handled by the "Raise Hand" method.

To comply with the **Americans with Disabilities Act (ADA)**, Any citizen requesting accommodation to attend this meeting, and/or to obtain this notice in alternate formats, please contact the ADA coordinator, (517) 629-5535, at least five business days prior to the meeting.

I. CALL TO ORDER

Mayor Atchison opened the study session at 11:08 a.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

PRESENT: Lenn Reid (2), Al Smith (3), Jeanette Spicer (5), Shane Williamson (6), and Mayor Atchison.

ABSENT: Vicky Clark logged in at 11:15 a.m.; Marcola Lawler (4) was absent.

STAFF PRESENT:

Darwin McClary, City Manager; Jill Domingo, City Clerk and Scott Kipp, Chief Public Safety

IV. ITEMS FOR INDIVIDUAL DISCUSSION

A. Executive Order 2020-15, Remote Participation in Public Meetings

Mayor Atchison made a motion Under Rule 17 of the Council Rules that Rule 10(e) be Suspended for this Meeting to the Extent that Public Comments be limited to one (1) minute.

Atchison moved, Spicer supported, CARRIED, Under Rule 17 of the Council Rules that Rule 10 (e) be Suspended for this Meeting to the Extend that Public Comments be limited to one (1) minute.

Council discussed the technology for the virtual meetings. Some Council Members were having issues with logging into the meeting, Chief Kipp will work with Council Members to set-up the meeting application for the upcoming Council meeting on Monday. Council also asked if lap-tops could be loaned to Council for the virtual meetings. City Manager McClary will check into this. Mayor Atchison stated that additional laptops would be a justified purchase but would be up to the City Manager's discretion.

Comments were received from Council Members Reid, Spicer and Williamson; City Manager McClary; Chief Scott Kipp and Mayor Atchison.

V. PUBLIC COMMENTS-(Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

Comments were received from Garrett Brown, 1016 S. Superior St and LaVada Weeks, 917 Luther Drive.

VI. CITY MANAGER REPORT

City Manager McClary gave the following City Manager update:

- Public Safety is performing normal functions. We have two (2) officers per shift; they are planning coordinating staffing with the County; Three (3) officers are working with the Calhoun County Task Force.
- Public Services have two employees per shift at the Wastewater and Water Treatment Facilities
- Employees for Parks, Cemetery and Streets are on-call
- The open spaces at the Parks are open however, the playground equipment has been closed
- The City has had two sewer back-ups that have been taken care of
- Currently working on water re-connections. We have two or three that require repairs that they are working on
- Building, Planning & Code Enforcement is completing permits and essential work for critical infrastructure. Performing essential code enforcement. The City received five (5) applications for the Code Enforcement position. Director Tracy will be reviewing applications and doing phone/video interviews for the position
- Finance Department is working staggered schedules. They are completing AP/AR, Payroll, answering phone calls, Income Tax, gathering information for the auditors and are tracking COVID19 expenses
- Clerk's Office is working on agenda's/minutes/posting. Assisting with virtual meetings and working on the legislative management system

- The Recreation Department is closed. Director Williams is helping out with what he can and is attending the Department Head virtual meetings
- Engineering-Phase II of Irwin Avenue is starting. Designs for the North Clark Street project are being completed. A virtual meeting will be set-up for affected property owners. The project should go out for bid in May.
- The North Albion Street bridge application is being completed by Great Lakes Engineering Group, LLC and will be placed on the April 20<sup>th</sup> Council agenda for approval
- City Manager's Office- He is going into the office twice a week to check phone messages and sign any documents that need to be signed; has been doing daily virtual department head meetings but will go to three days a week beginning next week; working with Chief Kipp and the local emergency management team; Attending City Manager and MML virtual meetings pertaining to COVID19; has weekly meetings with the engineers (will send minutes to Council once they are available); weekly Wednesday phone meetings with the Mayor and other projects as time permits
- We currently are operating under the following Governor Executive Orders:
  - 2020-15 Remote Public Meetings
  - 2020-21 Suspension of Activities-Essential functions pertain to life, health and safety (pertains to everyone in the State)
  - 2020-26 The local income tax filing deadline has been extended to July 31<sup>st</sup>, 2020
  - 2020-28 Restoration of Water Services

Comments were received from Mayor Atchison who asked that the City track the costs for water restoration as he feels the State will reimburse these costs.

#### VII. MAYOR AND COUNCIL MEMBER COMMENTS

Comments were received from Council Members Clark, Reid, Smith, Spicer and Williamson; Mayor Atchison; City Manager McClary and Calhoun County Commissioner Gary Tompkins.

#### VIII. ADJOURNMENT

Spicer moved, Smith supported, CARRIED, to adjourn the study session. (6-0, vv)

Mayor Atchison adjourned the Study Session at 11:56 a.m.

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Date

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Jill Domingo  
City Clerk

**CITY OF ALBION  
ORDINANCE #2020-03**

AN ORDINANCE TO AMEND CHAPTER 2, ARTICLE II, DIVISION I TO AMEND  
SECTION 2-27, EMPLOYMENT AGREEMENTS

**Purpose and Finding:**

Presently Section 2-27 of the City of Albion Code of Ordinances requires all employment agreements entered into by the City Manager with subordinate employees to conform to a form agreement adopted by ordinance. To the best of the staff's knowledge, no such form agreement was ever adopted by ordinance. An employment agreement template has been prepared by the City Attorney and that template has been utilized by the City for employment of non-union employees in the City for nearly a decade. This ordinance modifies two aspects: (1) it modifies the ordinance such that a modification to the template may be done via resolution as opposed to an ordinance; (2) it modifies the ordinance such that the City Manager may vary the terms after consultation with the City Attorney only as opposed to the Attorney and the Council. As long as the agreement substantially conforms to the template, the City Manager is free to vary the terms as he deems appropriate for each employee, which is within his purview. The Council should not be involved in the same as it could potentially impede the City Manager's ability to enter into contracts with subordinate employees.

THE CITY OF ALBION ORDAINS:

Section 1. Chapter 2, Article II, Division I, of the Codified Ordinances of the City of Albion, is hereby amended, by amending Section 2-27 as follows:

**ARTICLE II: OFFICERS AND EMPLOYEES**

**DIVISION I: GENERALLY**

- a. The city manager, on behalf of the city, shall enter into an employment agreement with any person whom the city manager appoints.
- b. The mayor, on behalf of the city, after council confirmation, shall enter into an employment agreement with the city manager.
- c. Any such agreements executed pursuant to this section shall be in substantially the same form as the council has approved by resolution; provided, however, that the city manager or mayor may vary the terms of such agreement after consultation with the city attorney.

Section 2. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

This Ordinance shall take effect on May 6, 2020 after publication.

First Reading:

Second Reading & Adoption:

March 16, 2020

April 6, 2020

Ayes \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

Absent \_\_\_\_\_

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Jill Domingo,  
Clerk

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David Atchison,  
Mayor.

**CITY OF ALBION  
ORDINANCE #2020-04**

AN ORDINANCE TO AMEND CHAPTER 14, ARTICLE II, TO ADD DIVISION V  
SECTIONS 14-112 TO 14-115, HUMANE TREATMENT OF DOGS

**Purpose and Finding:**

As the City Council is aware, Chapter 14 in the City of Albion Code of Ordinances deals with animals in the City of Albion. Primarily, the current ordinances protect people from dangerous animals, but there is no portion of the ordinance that mandates the humane treatment of dogs. The additions below will ensure prohibition of animal cruelty toward dogs in the City of Albion.

THE CITY OF ALBION ORDAINS:

Section 1. Chapter 14, Article II, of the Codified Ordinances of the City of Albion, is hereby amended, by adding Division V, Section 14-112 through 14-115 as follows:

**ARTICLE II: DOGS**

**DIVISION V: HUMANE TREATMENT OF DOGS**

**Sec. 14-112. Restraints.**

- A. Restraints such as tethers, chains, ropes, or leashes, shall be placed or attached so that they not be entangled with another animal or object; to allow the dog proper movement, exercise, and access to food, water, and shelter; and shall be located so as not to allow the dog to jump over an obstacle where the tether, chain, rope, or leash could become entangled and the dog choke. A tether, chain, rope, or leash shall be located so as not to allow the dog to trespass onto public property or private property of others, nor in such a manner as to cause harm or danger to persons or other animals.
  
- B. A person shall not restrain a dog by means of a tether, chain, rope, or leash unless the tether, chain, rope, or leash is at least 3 times the length of the dog as measured from the tip of its nose to the base of its tail and is attached to a harness or non-choke collar designed for tethering. This subsection does not apply if the restraining of the dog occurs while the dog is being groomed, trained, transported, or used in a hunt or event where a shorter tether is necessary for the safety and well-being of the dog and others.

**Sec. 14-113. Shelter.**

No person within the City shall fail to provide any dog in their charge with shelter from inclement, hot or cold weather. Any area where a dog is housed or allowed to remain shall be kept clean of animal waste and any other substance which would jeopardize the dog's health and comfort.

**Sec. 14-114. Food and water.**

No person within the City owning or having custody of a dog shall neglect or fail to provide the dog with necessary nourishing food at least once daily and shall provide a supply of clean water to sustain the dog in good health.

**Sec. 14-115. Penalty for violation.**

Any person who violates any provision of Division 5 shall, upon conviction, be punished by a fine of up to \$500.00 or imprisonment of not more than 93 days in jail or by both fine and imprisonment.

Section 2. Severability. This ordinance and each article, section, subsection, paragraph, subparagraph, part, provision, sentence, word and portion thereof are hereby declared to be severable, and if they or any of them are declared to be invalid or unenforceable for any reason by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

This Ordinance shall take effect on May 20, 2020 after publication.

First Reading:

Second Reading & Adoption:

April 6, 2020

April 20, 2020

Ayes \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Jill Domingo,  
Clerk

\_\_\_\_\_  
David Atchison,  
Mayor.



## Council Action Summary Sheet

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<b>Agenda Item #:</b>	
<b>Agenda Item Title:</b>	<i>LOU to Albion Command Officers Association Bargaining Agreement</i>
<b>Meeting Date:</b>	April 6 <sup>th</sup> , 2020
<b>Submitted by:</b>	Albion Command Officers Association
<b>Contact Information:</b>	
<b>Agenda Item Approvals:</b>	<input type="checkbox"/> City Clerk <input type="checkbox"/> Finance Director/Treasurer <input type="checkbox"/> City Attorney <input type="checkbox"/> City Manager

**Background Brief:** The Contract initially required the City to begin making a contribution to the Command Officer's retirement fund based on a percentage of the Officer's wages. This was to start as of January 1<sup>st</sup>, 2019. However, Due to the ambiguous language of the contract, the employer was unable to contribute its portion as inadequate direction was provided in regards to what portion of the retirement fund these contributions would be deposited to and what, if any, vesting period would be required, etc. In addition, initiating a practice of this nature would cause extreme difficulties when calculating future Actuarials, and would create complex income tax issues. Because of the issues stated, the City met with the Bargaining Unit and all agreed to amend the contract whereby the members would receive a pay raise of equal value in lieu of the City making contributions to their retirement fund.

**Alternatives Analysis:** If no action is taken, the City would still be unable to make the required contributions due to lack of policy direction, and would therefore continue to be in violation of the bargaining agreement.

**Summary of Previous Council Action:** The initial Bargaining Agreement was signed on January 16<sup>th</sup>, 2018 after Council approval. The City contribution was not to go into effect until January 1<sup>st</sup>, 2019.

**Financial Impact:** There would be no financial impact to the City as the City had budgeted for the cost of the required contributions even though it lacked the necessary direction to initiate the practice. Accordingly, the approval of this request would simply shift the previously budgeted cost from a retirement contribution expense to a wage expense. There would be no action required by the Council to amend the budget at this time.

**Recommended Motion(s):** The City recommends approval of the Letter of Understanding between the City and the Albion Command Officer's Association as presented.



**Attachments:** The Letter of Understanding is attached.

Letter of Understanding  
Between  
The City of Albion & The Albion Department of Public Safety  
and  
The Albion Command Officers Association &  
The Command Officers Association of Michigan

Employer / Employee Retirement Contributions Grievance 20-64

This letter between the parties, The City of Albion and the Albion Department of Public Safety referred to as the Employer and the Albion Command Officers Association with the Command Officers Association of Michigan referred to as the Union is for the purpose of modifying the language contained in the current collective bargaining agreement referred to as the contract. The parties agree this letter of agreement will go into effect on Sunday April 5<sup>th</sup> 2020 at 8am.

The Employer and the Union negotiated and ratified a contract for the period of October 1<sup>st</sup> 2017 and expires on September 30<sup>th</sup> 2020. The contract contained the following negotiated language.

**Article 12 Fringe Benefits / Section 2. Retirement**

***“The employees contribution to the retirement system shall be four ( 4%) percent of his compensation with the breakdown as follows:***

***2019 Employee Contribution -3.5%    City Contribution -.5%***  
***2020 Employee Contribution -3%    City Contribution - 1%”***

The union employees were paying 4% to the retirement system. The purpose of the negotiated language was to reduce the union employee contribution to 3% and create an employer contribution of 1%, while maintaining a 4% level of pension contribution to the retirement system.

Due to the ambiguous language of the contract, the employer was unable to contribute its portion, and therefore for the years 2019 and 2020 continued to deduct from the union employees, four (4%) percent of their individual compensation for retirement. During those years the employer did not make the .5% for each of the years.

In an e mail dated January 15<sup>th</sup> 2019 (in addition to other communications) the employer informed the union they were unable to make the deductions and payments negotiated for the years 2019 and 2020, due to the ambiguous language of the contract. The union filed a grievance 20-64 on February 20<sup>th</sup> 2020. (attachment)

As a settlement to the grievance the parties agree to the following.

1. The employees will continue to pay 4% of their compensation to the retirement system for the contract years 2019 and 2020.
2. For the year 2019, the employer will pay each employee .5% wage increase fully retroactive to January 1<sup>st</sup> 2019. Retroactivity will be reflected in all benefits that rely on employee compensation levels for calculation at a wage rate of 2.5%. The payment will be cumulative.

Letter of Understanding  
Between  
The City of Albion & The Albion Department of Public Safety  
and  
The Albion Command Officers Association &  
The Command Officers Association of Michigan

Employer / Employee Retirement Contributions Grievance 20-64

3. For the year 2020 the employer will pay each employee .5% wage increase fully retroactive to January 1<sup>st</sup> 2020. Retroactivity will be reflected in all benefits that rely on employee compensation levels for calculation at a wage rate of 3%. The payment will be cumulative.

In the next negotiation cycle the contract language will be subject to negotiated correction by the parties. With the parties agreeing to this settlement to Grievance 20-64 will be closed by the union as settled.

It is agreed the contractual wage tables will be reflected as follows:

**Effective January 1, 2019**

Deputy Chief \$28.92  
Lieutenant \$27.40  
Sergeant \$26.62

**Effective January 1 2020**

Deputy Chief \$29.64  
Lieutenant \$28.09  
Sergeant \$27.29

**For the Union**

**For the Employer**

\_\_\_\_\_  
Harry Valentine COAM Business Agent

\_\_\_\_\_  
David Atchison Mayor City of Albion

\_\_\_\_\_  
Jason Kern ACOA President

\_\_\_\_\_  
Darwin McClary City Manager of Albion

\_\_\_\_\_  
Mike Kolassa ACOA Secretary / Treasurer

\_\_\_\_\_  
Jill Domingo City Clerk of Albion

RESOLUTION #2020-15

A Resolution to Approve Calhoun County Reciprocal Law Enforcement Agreement

**PURPOSE AND FINDING:** As the Council is aware, the Governor of Michigan has declared an emergency due to the ongoing pandemic arising from COVID-19. As a result, the law enforcement agencies in Calhoun County believe it would be wise to enter into a reciprocal law enforcement agreement whereby the participating agencies, in times of emergencies, would be deputized as Calhoun County Special Deputy Sheriffs and have the authority to act on a county wide basis and support surrounding jurisdictions. The special deputy status would apply only to those officers who are MCOLES certified. The participating agencies would include: the Calhoun County Sheriff Department, Albion Department of Public Safety, Battle Creek Police Department, Emmett Township Department of Public Safety, Marshall Police Department, Tribal Police, Kellogg Community College Department of Public Safety, and Veteran’s Administration Police Service. This is effectively a mutual aid agreement on a county-wide scale. Approval is recommended.

Council Member \_\_\_\_\_ moved, supported by Council Member \_\_\_\_\_, to approve the following resolution

**NOW, THEREFORE, BE IT RESOLVED**, that the Albion City Council hereby authorizes the Chief of Public Safety to execute the Calhoun County Reciprocal Law Enforcement Agreement on behalf of the City of Albion.

I hereby certify that the above resolution was adopted on April 6, 2020 in a regular session of the Albion City Council, and this is a true copy of that resolution.

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Absent \_\_\_\_\_

\_\_\_\_\_  
Jill Domingo, Clerk

April 6, 2020

**FOR INFORMATION ONLY**

CASH SUMMARY BY ACCOUNT FOR CITY OF ALBION  
 FROM 02/01/2020 TO 02/29/2020  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2020	Total Debits	Total Credits	Ending Balance 02/29/2020
Fund 101	GENERAL FUND				
001.00	CASH	222,485.90	348,773.61	358,638.47	212,621.04
002.00	CASH - INCOME TAX ACCOUNT	214,526.39	73,526.33	5,773.95	282,278.77
005.00	HRA ACCOUNT FOR EMPLOYEES	487.80	5,400.00	0.00	5,887.80
007.00	CASH PARK FENCE	17,678.51	5.42	0.00	17,683.93
	GENERAL FUND	455,178.60	427,705.36	364,412.42	518,471.54
Fund 202	MAJOR STREETS FUND				
001.00	CASH	203,531.31	69,679.96	40,971.13	232,240.14
Fund 203	LOCAL STREETS FUND				
001.00	CASH	412,645.18	23,673.99	18,660.18	417,658.99
Fund 208	RECREATION FUND				
001.00	CASH	149,686.38	2,886.62	9,802.52	142,770.48
Fund 226	SOLID WASTE FUND				
001.00	CASH	107,561.00	4,279.33	7,887.86	103,952.47
Fund 243	BROWNFIELD REDEVELOPMENT AUTHORITY				
001.00	CASH	19,249.28	99,489.20	416.67	118,321.81
Fund 244	ECONOMIC DEVELOPMENT FUND				
001.00	CASH	169,653.62	7,355.71	16,105.19	160,904.14
Fund 246	INCUBATOR FUND				
001.00	CASH	22,522.05	2,856.86	6,122.85	19,256.06
001.02	FARMERS MRKT SNAP	588.08	442.00	0.00	1,030.08
	INCUBATOR FUND	23,110.13	3,298.86	6,122.85	20,286.14
Fund 247	TIFA FUND				
001.00	CASH	270,335.51	10,358.84	15,118.12	265,576.23
Fund 248	DDA FUND				
001.00	CASH	61,690.12	10,561.24	11,214.93	61,036.43
Fund 250	CDBG FUND				
001.01	CDBG FUND CASH	33,612.15	10.31	0.00	33,622.46
Fund 265	DRUG LAW ENFORCEMENT FUND				
001.00	CASH	10,910.08	1,555.00	15,096.13	(2,631.05)
Fund 275	ALBION BUILDING AUTHORITY FUND				
001.01	FUND CASH ACCOUNT	204,917.94	6,807.00	669.52	211,055.42
Fund 277	ABA SEC 8 MAPLE GROVE				
001.01	FUND CASH ACCOUNT	85,712.07	1,144.00	145,266.47	(58,410.40)
002.00	CASH - CAPITAL PROJECTS RESERV	323,348.39	5,892.88	0.00	329,241.27
008.00	CASH-SECURITY DEPOSIT	27,395.97	0.00	1,144.00	26,251.97
	ABA SEC 8 MAPLE GROVE	436,456.43	7,036.88	146,410.47	297,082.84
Fund 296	REVOLVING LOAN FUND				
001.00	CASH	247,442.46	4,419.96	283,032.35	(31,169.93)
017.00	INVESTMENTS	320,972.79	98.49	0.00	321,071.28
	REVOLVING LOAN FUND	568,415.25	4,518.45	283,032.35	289,901.35
Fund 363	ENERGY/425/GENERATOR BONDS				
001.00	CASH	35,609.95	0.00	19,625.00	15,984.95
Fund 367	SIDEWALK PROGRAM FUND				
001.00	CASH	310,971.89	143.16	0.00	311,115.05
Fund 450	STREET IMPROVEMENTS FUND				

CASH SUMMARY BY ACCOUNT FOR CITY OF ALBION  
 FROM 02/01/2020 TO 02/29/2020  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 02/01/2020	Total Debits	Total Credits	Ending Balance 02/29/2020
001.00	CASH	24,539.13	4,244.73	0.00	28,783.86
Fund 452	MDOT RECONSTRUCTION FUND				
001.00	CASH	4,244.65	0.00	38,193.55	(33,948.90)
Fund 590	SEWER FUND				
001.00	CASH	136,109.51	113,006.70	109,908.85	139,207.36
Fund 591	WATER FUND				
001.00	CASH	279,986.56	82,386.27	64,383.12	297,989.71
Fund 661	EQUIPMENT POOL FUND				
001.00	CASH	45,124.41	9,221.65	29,911.77	24,434.29
Fund 701	TRUST & AGENCY FUND				
001.00	CASH	66,139.73	811.01	684.79	66,265.95
Fund 703	CURRENT TAX COLLECTION FUND				
001.00	CASH	46,231.56	1,283,213.43	1,213,492.84	115,952.15
Fund 711	CEMETERY TRUST FUND				
001.00	CASH	44,202.33	20.35	0.00	44,222.68
Fund 732	PUBLIC SAFETY PENSION TRUST				
001.01	CASH - NON-ALLOCATED	8,009.37	2.46	0.00	8,011.83
Fund 737	RETIREE HEALTH CARE FUND				
001.00	CASH	14,821.90	6.72	200.00	14,628.62
	TOTAL - ALL FUNDS	4,142,943.97	2,172,273.23	2,412,320.26	3,902,896.94

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION  
 PERIOD ENDING 02/29/2020  
 % Fiscal Year Completed: 16.39

GL NUMBER	DESCRIPTION	2019	END BALANCE	YTD BALANCE	2020	% BDGT USED
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	02/29/2020 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 101 - GENERAL FUND						
000 - GENERAL		3,927,663.00	3,915,221.43	447,924.85	4,197,453.00	10.67
209 - ASSESSING		10.00	50.00	0.00	0.00	0.00
215 - CLERK		315.00	315.20	51.30	100.00	51.30
260 - FINANCE DEPT AND/OR ABA GENERAL		1,680.00	1,717.50	116.93	1,600.00	7.31
276 - CEMETERY		48,500.00	53,935.27	5,529.44	58,000.00	9.53
345 - PUBLIC SAFETY		85,930.44	94,856.26	8,226.72	103,250.00	7.97
422 - CODE ENFORCEMENT		117,500.00	112,834.77	16,502.80	119,500.00	13.81
442 - CITY MAINTENANCE		74,200.00	59,050.00	0.00	0.00	0.00
444 - TREE TRIMMING		18,226.00	18,226.00	0.00	0.00	0.00
448 - STREET LIGHTING		96,127.00	96,127.00	0.00	0.00	0.00
758 - ALBION RIVER/BIKE TRAIL		22,700.00	25,000.00	45,000.00	42,300.00	106.38
775 - PARKS		11,694.00	11,694.40	390.00	3,250.00	12.00
778 - HOLLAND PARK TRANSFORMATION PROJECT		0.00	96.00	35,000.00	75,000.00	46.67
930 - TRANSFER IN		10,000.00	10,000.00	0.00	10,000.00	0.00
<b>TOTAL REVENUES</b>		<b>4,414,545.44</b>	<b>4,399,123.83</b>	<b>558,742.04</b>	<b>4,610,453.00</b>	<b>12.12</b>
101 - CITY COUNCIL		44,360.00	29,833.78	3,123.69	44,854.00	6.96
172 - CITY MANAGER		153,353.00	150,051.70	23,755.17	259,065.00	9.17
209 - ASSESSING		47,650.00	44,850.77	11,231.03	46,800.00	24.00
210 - ATTORNEY		141,250.00	140,767.42	16,389.07	111,200.00	14.74
215 - CLERK		122,375.00	110,912.57	16,611.46	167,960.00	9.89
226 - HUMAN RESOURCES		18,587.00	18,566.70	1,977.79	17,241.00	11.47
260 - FINANCE DEPT AND/OR ABA GENERAL		505,065.00	486,270.59	47,946.46	520,365.00	9.21
265 - MUNICIPAL BLDG AND/OR 201 N CLINTON ST		75,040.00	74,218.21	5,911.86	69,623.00	8.49
276 - CEMETERY		173,535.00	159,058.37	17,388.73	171,946.00	10.11
345 - PUBLIC SAFETY		2,131,846.39	2,075,909.16	283,528.96	2,140,036.00	13.25
422 - CODE ENFORCEMENT		270,070.00	271,427.57	23,463.05	276,040.00	8.50
442 - CITY MAINTENANCE		136,750.00	132,308.59	3,078.18	57,095.00	5.39
444 - TREE TRIMMING		32,555.00	28,077.94	26,825.00	19,425.00	138.10
447 - ENGINEERING		22,060.00	16,416.29	714.02	15,187.00	4.70
448 - STREET LIGHTING		241,127.00	244,352.22	11,948.52	135,000.00	8.85
526 - EPA LANDFILL		21,750.00	24,182.06	587.50	10,000.00	5.88
758 - ALBION RIVER/BIKE TRAIL		22,700.00	29,771.71	5,540.00	42,300.00	13.10
775 - PARKS		253,415.00	237,501.58	28,729.61	235,240.00	12.21
778 - HOLLAND PARK TRANSFORMATION PROJECT		4,460.00	186.68	0.00	75,000.00	0.00
895 - GENERAL APPROPRIATION		160,475.00	152,643.72	55,293.20	305,450.00	18.10
<b>TOTAL EXPENDITURES</b>		<b>4,578,423.39</b>	<b>4,427,307.63</b>	<b>584,043.30</b>	<b>4,719,827.00</b>	<b>12.37</b>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		4,414,545.44	4,399,123.83	558,742.04	4,610,453.00	12.12
TOTAL EXPENDITURES		4,578,423.39	4,427,307.63	584,043.30	4,719,827.00	12.37
NET OF REVENUES & EXPENDITURES		(163,877.95)	(28,183.80)	(25,301.26)	(109,374.00)	23.13

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GL NUMBER	DESCRIPTION	2019		END BALANCE	YTD BALANCE	2020	% BDTG USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	02/29/2020 (ABNORMAL)	ORIGINAL BUDGET	
Fund 202 - MAJOR STREETS FUND							
000 - GENERAL		833,449.00		847,207.29	68,133.50	877,420.00	7.77
486 - I-94 TRUNKLINE		0.00		0.00	0.00	36,345.00	0.00
487 - M-99 TRUNKLINE		55,000.00		67,480.19	0.00	37,035.00	0.00
488 - M-199 TRUNKLINE		0.00		0.00	0.00	19,225.00	0.00
TOTAL REVENUES		888,449.00		914,687.48	68,133.50	970,025.00	7.02
454 - ACT 51 NON-MOTORIZED		105,000.00		2,319.20	0.00	20,000.00	0.00
461 - MAINTENANCE		350,048.00		312,432.35	45,579.20	390,105.00	11.68
465 - TRAFFIC SERVICES		3,073.00		711.61	0.00	3,178.00	0.00
467 - WINTER MAINTENANCE		49,250.00		28,831.25	2,147.28	43,015.00	4.99
486 - I-94 TRUNKLINE		36,705.00		25,233.53	1,602.48	36,345.00	4.41
487 - M-99 TRUNKLINE		36,552.00		24,350.00	2,663.50	37,035.00	7.19
488 - M-199 TRUNKLINE		19,050.00		10,356.75	576.42	19,225.00	3.00
965 - TRANSFER OUT		193,000.00		193,000.00	0.00	190,000.00	0.00
TOTAL EXPENDITURES		792,678.00		597,234.69	52,568.88	738,903.00	7.11
Fund 202 - MAJOR STREETS FUND:							
TOTAL REVENUES		888,449.00		914,687.48	68,133.50	970,025.00	7.02
TOTAL EXPENDITURES		792,678.00		597,234.69	52,568.88	738,903.00	7.11
NET OF REVENUES & EXPENDITURES		95,771.00		317,452.79	15,564.62	231,122.00	6.73

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GL NUMBER	DESCRIPTION	2019		END BALANCE	YTD BALANCE	2020	% BDTG USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	02/29/2020 (ABNORMAL)	ORIGINAL BUDGET	
Fund 203 - LOCAL STREETS FUND							
000	- GENERAL	288,395.00		302,008.81	23,877.64	293,850.00	8.13
930	- TRANSFER IN	190,000.00		190,000.00	0.00	190,000.00	0.00
TOTAL REVENUES		<u>478,395.00</u>		<u>492,008.81</u>	<u>23,877.64</u>	<u>483,850.00</u>	<u>4.93</u>
461	- MAINTENANCE	427,621.00		360,008.23	30,547.32	432,973.00	7.06
465	- TRAFFIC SERVICES	6,965.00		408.40	0.00	6,965.00	0.00
467	- WINTER MAINTENANCE	34,750.00		19,691.22	3,219.80	37,000.00	8.70
965	- TRANSFER OUT	3,000.00		3,000.00	0.00	3,000.00	0.00
TOTAL EXPENDITURES		<u>472,336.00</u>		<u>383,107.85</u>	<u>33,767.12</u>	<u>479,938.00</u>	<u>7.04</u>
Fund 203 - LOCAL STREETS FUND:							
TOTAL REVENUES		478,395.00		492,008.81	23,877.64	483,850.00	4.93
TOTAL EXPENDITURES		472,336.00		383,107.85	33,767.12	479,938.00	7.04
NET OF REVENUES & EXPENDITURES		<u>6,059.00</u>		<u>108,900.96</u>	<u>(9,889.48)</u>	<u>3,912.00</u>	<u>252.80</u>

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GL NUMBER	DESCRIPTION	2019		END BALANCE	YTD BALANCE	2020	% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	NORMAL (ABNORMAL) 02/29/2020	ORIGINAL BUDGET	
Fund 208 - RECREATION FUND							
780 - RECREATION		187,861.00		200,371.03	13,715.74	194,600.00	7.05
TOTAL REVENUES		<u>187,861.00</u>		<u>200,371.03</u>	<u>13,715.74</u>	<u>194,600.00</u>	<u>7.05</u>
780 - RECREATION		177,669.00		172,833.58	20,873.96	191,932.00	10.88
TOTAL EXPENDITURES		<u>177,669.00</u>		<u>172,833.58</u>	<u>20,873.96</u>	<u>191,932.00</u>	<u>10.88</u>
Fund 208 - RECREATION FUND:							
TOTAL REVENUES		187,861.00		200,371.03	13,715.74	194,600.00	7.05
TOTAL EXPENDITURES		<u>177,669.00</u>		<u>172,833.58</u>	<u>20,873.96</u>	<u>191,932.00</u>	<u>10.88</u>
NET OF REVENUES & EXPENDITURES		10,192.00		27,537.45	(7,158.22)	2,668.00	268.30

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GL NUMBER	DESCRIPTION	2019		END BALANCE	YTD BALANCE	2020	% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	02/29/2020 (ABNORMAL)	ORIGINAL BUDGET	
Fund 226 - SOLID WASTE FUND							
000 - GENERAL		280,565.00		283,555.20	103.05	278,850.00	0.04
TOTAL REVENUES		<u>280,565.00</u>		<u>283,555.20</u>	<u>103.05</u>	<u>278,850.00</u>	<u>0.04</u>
523 - LEAF PICKUP		10,023.00		15,449.43	1,396.52	11,523.00	12.12
524 - TREE DUMP		10,730.00		7,347.69	2,728.55	50,680.00	5.38
528 - SOLID WASTE		151,358.00		124,945.03	12,316.14	167,300.00	7.36
965 - TRANSFER OUT		36,500.00		25,500.00	0.00	36,500.00	0.00
TOTAL EXPENDITURES		<u>208,611.00</u>		<u>173,242.15</u>	<u>16,441.21</u>	<u>266,003.00</u>	<u>6.18</u>
Fund 226 - SOLID WASTE FUND:							
TOTAL REVENUES		280,565.00		283,555.20	103.05	278,850.00	0.04
TOTAL EXPENDITURES		<u>208,611.00</u>		<u>173,242.15</u>	<u>16,441.21</u>	<u>266,003.00</u>	<u>6.18</u>
NET OF REVENUES & EXPENDITURES		71,954.00		110,313.05	(16,338.16)	12,847.00	127.17

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GL NUMBER	DESCRIPTION	2019		END BALANCE	YTD BALANCE	2020	% BDTG USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	02/29/2020 (ABNORMAL)	ORIGINAL BUDGET	
Fund 265 - DRUG LAW ENFORCEMENT FUND							
000	- GENERAL	5,898.84		5,912.58	1,556.95	455,000.00	0.34
400	- FED DRUG LAW ENFOR - REIMBUR	52,551.00		57,120.82	3,609.12	30,000.00	12.03
930	- TRANSFERS IN	14,393.00		14,393.43	0.00	0.00	0.00
TOTAL REVENUES		72,842.84		77,426.83	5,166.07	485,000.00	1.07
333	- DRUG LAW ENFORCEMENT	33,901.48		34,242.92	1,773.68	80,800.00	2.20
400	- FED DRUG LAW ENFOR - REIMBUR	42,801.10		41,051.85	14,828.37	40,000.00	37.07
TOTAL EXPENDITURES		76,702.58		75,294.77	16,602.05	120,800.00	13.74
Fund 265 - DRUG LAW ENFORCEMENT FUND:							
TOTAL REVENUES		72,842.84		77,426.83	5,166.07	485,000.00	1.07
TOTAL EXPENDITURES		76,702.58		75,294.77	16,602.05	120,800.00	13.74
NET OF REVENUES & EXPENDITURES		(3,859.74)		2,132.06	(11,435.98)	364,200.00	3.14

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GL NUMBER	DESCRIPTION	2019	END BALANCE	YTD BALANCE	2020	% BDGT USED
		AMENDED BUDGET	12/31/2019 NORMAL (ABNORMAL)	02/29/2020 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 275 - ALBION BUILDING AUTHORITY FUND						
000 - GENERAL		4,819.00	4,769.47	631.42	4,533.00	13.93
265 - MUNICIPAL BLDG AND/OR 201 N CLINTON ST		1,512.00	1,260.00	252.00	1,512.00	16.67
271 - FIRE/AMBULANCE BUILDING		28,968.00	28,967.80	2,400.00	32,000.00	7.50
273		1.00	1.00	0.00	1.00	0.00
TOTAL REVENUES		35,300.00	34,998.27	3,283.42	38,046.00	8.63
260 - FINANCE DEPT AND/OR ABA GENERAL		7,334.00	6,233.56	0.00	6,776.00	0.00
264 - EDC BUILDING		297.00	297.24	0.00	0.00	0.00
265 - MUNICIPAL BLDG AND/OR 201 N CLINTON ST		2,005.00	1,976.68	669.94	2,085.00	32.13
267 - 201 MARKET PLACE		140.00	0.00	0.00	0.00	0.00
271 - FIRE/AMBULANCE BUILDING		26,600.00	18,661.76	1,172.22	24,800.00	4.73
273 - 112 E ERIE ST		5,851.00	5,653.34	217.62	1,950.00	11.16
TOTAL EXPENDITURES		42,227.00	32,822.58	2,059.78	35,611.00	5.78
Fund 275 - ALBION BUILDING AUTHORITY FUND:						
TOTAL REVENUES		35,300.00	34,998.27	3,283.42	38,046.00	8.63
TOTAL EXPENDITURES		42,227.00	32,822.58	2,059.78	35,611.00	5.78
NET OF REVENUES & EXPENDITURES		(6,927.00)	2,175.69	1,223.64	2,435.00	50.25

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GL NUMBER	DESCRIPTION	2019		YTD BALANCE		2020	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BGD USED
Fund 277 - ABA SEC 8 MAPLE GROVE							
000 - GENERAL		438,279.00	460,966.79	36,238.82		376,250.00	9.63
TOTAL REVENUES		<u>438,279.00</u>	<u>460,966.79</u>	<u>36,238.82</u>		<u>376,250.00</u>	<u>9.63</u>
701 - ABA SEC 8 MAPLE GROVE		849,503.00	782,311.23	38,981.05		345,950.00	11.27
905 - DEBT SERVICE - BONDS		61,750.00	61,500.00	0.00		0.00	0.00
TOTAL EXPENDITURES		<u>911,253.00</u>	<u>843,811.23</u>	<u>38,981.05</u>		<u>345,950.00</u>	<u>11.27</u>
Fund 277 - ABA SEC 8 MAPLE GROVE:							
TOTAL REVENUES		438,279.00	460,966.79	36,238.82		376,250.00	9.63
TOTAL EXPENDITURES		911,253.00	843,811.23	38,981.05		345,950.00	11.27
NET OF REVENUES & EXPENDITURES		<u>(472,974.00)</u>	<u>(382,844.44)</u>	<u>(2,742.23)</u>		<u>30,300.00</u>	<u>9.05</u>

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GL NUMBER	DESCRIPTION	2019		END BALANCE	YTD BALANCE	2020	% BDGT USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	02/29/2020 (ABNORMAL)	ORIGINAL BUDGET	
Fund 367 - SIDEWALK PROGRAM FUND							
000 - GENERAL		7,750.00		4,989.87	295.50	6,500.00	4.55
TOTAL REVENUES		<u>7,750.00</u>		<u>4,989.87</u>	<u>295.50</u>	<u>6,500.00</u>	<u>4.55</u>
443 - SIDEWALK PROGRAM		41,000.00		2,954.93	0.00	111,000.00	0.00
TOTAL EXPENDITURES		<u>41,000.00</u>		<u>2,954.93</u>	<u>0.00</u>	<u>111,000.00</u>	<u>0.00</u>
Fund 367 - SIDEWALK PROGRAM FUND:							
TOTAL REVENUES		7,750.00		4,989.87	295.50	6,500.00	4.55
TOTAL EXPENDITURES		<u>41,000.00</u>		<u>2,954.93</u>	<u>0.00</u>	<u>111,000.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		(33,250.00)		2,034.94	295.50	(104,500.00)	0.28

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GL NUMBER	DESCRIPTION	2019		END BALANCE	YTD BALANCE	2020	% BDTG USED
		AMENDED BUDGET	NORMAL	12/31/2019 (ABNORMAL)	02/29/2020 (ABNORMAL)	ORIGINAL BUDGET	
Fund 590 - SEWER FUND							
000	- GENERAL	1,214,512.00		1,251,150.66	183,855.71	1,277,500.00	14.39
546	- MEDC GRANT - DIGESTER, PUMP, ETC.	250,000.00		250,000.00	0.00	0.00	0.00
TOTAL REVENUES		<u>1,464,512.00</u>		<u>1,501,150.66</u>	<u>183,855.71</u>	<u>1,277,500.00</u>	<u>14.39</u>
536	- SEWER UTILITY OPERATIONS	1,424,648.00		1,402,938.30	148,546.35	1,493,015.00	9.95
542	- WWTP ENERGY IMPROVEMENTS	8,265.00		8,305.98	192.00	8,265.00	2.32
546	- MEDC GRANT - DIGESTER, PUMP, ETC.	2,300.00		2,291.00	0.00	0.00	0.00
906	- DEBT SERVICE - LOANS	2,047.00		2,046.71	0.00	1,704.00	0.00
965	- TRANSFER OUT	149,115.00		149,115.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>1,586,375.00</u>		<u>1,564,696.99</u>	<u>148,738.35</u>	<u>1,502,984.00</u>	<u>9.90</u>
Fund 590 - SEWER FUND:							
TOTAL REVENUES		<u>1,464,512.00</u>		<u>1,501,150.66</u>	<u>183,855.71</u>	<u>1,277,500.00</u>	<u>14.39</u>
TOTAL EXPENDITURES		<u>1,586,375.00</u>		<u>1,564,696.99</u>	<u>148,738.35</u>	<u>1,502,984.00</u>	<u>9.90</u>
NET OF REVENUES & EXPENDITURES		<u>(121,863.00)</u>		<u>(63,546.33)</u>	<u>35,117.36</u>	<u>(225,484.00)</u>	<u>15.57</u>

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GL NUMBER	DESCRIPTION	2019		YTD BALANCE	2020	% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/29/2020 NORMAL (ABNORMAL)	ORIGINAL BUDGET	
Fund 591 - WATER FUND						
000 - GENERAL		960,455.00	988,746.28	151,008.92	963,650.00	15.67
TOTAL REVENUES		<u>960,455.00</u>	<u>988,746.28</u>	<u>151,008.92</u>	<u>963,650.00</u>	<u>15.67</u>
536 - WATER UTILITY OPERATIONS		1,222,628.00	1,150,505.36	115,287.32	1,182,230.00	9.75
540 - WELLHEAD PROTECTION		500.00	0.00	0.00	500.00	0.00
906 - DEBT SERVICE - LOANS		5,123.00	5,123.14	0.00	0.00	0.00
965 - TRANSFER OUT		231,800.00	11,450.00	0.00	0.00	0.00
TOTAL EXPENDITURES		<u>1,460,051.00</u>	<u>1,167,078.50</u>	<u>115,287.32</u>	<u>1,182,730.00</u>	<u>9.75</u>
Fund 591 - WATER FUND:						
TOTAL REVENUES		960,455.00	988,746.28	151,008.92	963,650.00	15.67
TOTAL EXPENDITURES		<u>1,460,051.00</u>	<u>1,167,078.50</u>	<u>115,287.32</u>	<u>1,182,730.00</u>	<u>9.75</u>
NET OF REVENUES & EXPENDITURES		(499,596.00)	(178,332.22)	35,721.60	(219,080.00)	16.31

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		AMENDED BUDGET	END BALANCE 12/31/2019	YTD BALANCE 02/29/2020	ORIGINAL BUDGET	
Fund 661 - EQUIPMENT POOL FUND						
000 - GENERAL		303,087.00	327,608.42	18,968.00	327,525.00	5.79
TOTAL REVENUES		<u>303,087.00</u>	<u>327,608.42</u>	<u>18,968.00</u>	<u>327,525.00</u>	<u>5.79</u>
770 - EQUIPMENT POOL		332,081.00	320,377.41	41,799.51	325,595.00	12.84
965 - TRANSFER OUT		31,528.00	31,528.43	0.00	17,850.00	0.00
TOTAL EXPENDITURES		<u>363,609.00</u>	<u>351,905.84</u>	<u>41,799.51</u>	<u>343,445.00</u>	<u>12.17</u>
Fund 661 - EQUIPMENT POOL FUND:						
TOTAL REVENUES		303,087.00	327,608.42	18,968.00	327,525.00	5.79
TOTAL EXPENDITURES		363,609.00	351,905.84	41,799.51	343,445.00	12.17
NET OF REVENUES & EXPENDITURES		<u>(60,522.00)</u>	<u>(24,297.42)</u>	<u>(22,831.51)</u>	<u>(15,920.00)</u>	<u>143.41</u>
TOTAL REVENUES - ALL FUNDS		9,532,041.28	9,685,633.47	1,063,388.41	10,012,249.00	10.62
TOTAL EXPENDITURES - ALL FUNDS		10,710,934.97	9,792,290.74	1,071,162.53	10,039,123.00	10.67
NET OF REVENUES & EXPENDITURES		<u>(1,178,893.69)</u>	<u>(106,657.27)</u>	<u>(7,774.12)</u>	<u>(26,874.00)</u>	<u>28.93</u>