



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER
GOVERNMENT

Council members and
other officials normally in
attendance.

Garrett Brown
Mayor

Maurice Barnes, Jr.
Council Member
1st Precinct

Lenn Reid
Council Member
2nd Precinct

Sonya Brown
Mayor Pro Tem
Council Member
3rd Precinct

Marcola Lawler
Council Member
4th Precinct

Jeanette Spicer
Council Member
5th Precinct

Andrew French
Council Member
6th Precinct

Sheryl L. Mitchell
City Manager

The Harkness Law Firm
Atty Cullen Harkness

Jill Domingo
City Clerk

NOTICE FOR PERSONS WITH
HEARING IMPAIRMENTS
WHO REQUIRE THE USE OF A
PORTABLE LISTENING DEVICE

Please contact the City
Clerk's office at
517.629.5535 and a listening
device will be provided
upon notification. If you
require a signer, please
notify City Hall at least five
(5) days prior to the posted
meeting time.

AGENDA

STUDY SESSION

Albion City Hall
Mayor's Office
112 West Cass Street
Albion, MI 49224

Monday, April 24, 2017
6:00 p.m.

PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three(3) minutes. Proper decorum is required.)
- IV. ITEMS FOR INDIVIDUAL DISCUSSION
 - A. Prioritizing Goals
- V. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)
- VI. ADJOURN

COUNCIL GOAL SETTING SESSION - April 17, 2017

RANK	1 = complete within 4 months	2 = complete within 1 year	3 = complete within 2 or more years
-------------	-------------------------------------	-----------------------------------	--

CATEGORY	RESPONSIBLE PARTY	RESOURCES	SUCCESS WILL BE MEASURED BY:	RANK (1-3)	COMMENTS
GOVERNANCE					
1. Participate in MML training to: A. Update and make appropriate revisions to Council Rules & Procedures B. Make clarifications to processes C. Clarify roles of Mayor, Council & City Manager 2. Increase Trainings such as additional MML Trainings and other trainings (e.g., MSU Extension) A. Make clarifications to processes B. Clarify roles of Mayor, Council & City Manager 3. Research options and costs for updating the City Charter	Council Council, City Manager, City Attorney	Council Budget Budget (research needed)	Participation in training; Adoption of updates Based on cost estimates & other factors, Council will determine whether to proceed		
INFRASTRUCTURE					
1. With available funding, the Council will determine whether or build a new water tower or expand the existing tower 2. Secure funding for water tower 3. Develop a strategic plan for streets 4. Implement development of GIS System	Council working with City Manager & Staff Council; City Manager; Engineer Mickey Bittner; Environmental Consultant City Manager; Staff	USDA Grant & Matching; State Government Time; Staff Time; CIP Budget Technical Support; Training	Whether a decision is made Funding received Plan completion Quarterly Report		

5. Conduct a feasibility study for fiber optics	City Manager; Staff	City Manager to Determine	Research completed		
EMPLOYMENT & BUSINESS RECRUITMENT					
1. Establish a work group	Council; City Manager; Amy Deprez/EDC Director; Mike Tymkew/DDA; Herm McCall/EDC; Michigan Works; Amy Robertson/Albion Chamber of Commerce	Time	Study; Report		
GATEWAY APPEAL					
1. Signage Projects	City Manager; Staff	Budget, Grants	Projects initiated		
2. Secure funding for code enforcement office to address blighted buildings	City Manager; Staff; City Attorney	Budget; Grants	Grant written & submitted		
3. Partner with service organizations for beautification (flowers & trees)	City Manager; Staff; EDC	VISTA (Neighborhood Stabilization); Citizens to Beautify Albion; Tree Committee	Memorandum of Understanding		
4. Identify possible funding for beautification of homes & businesses (paint & upkeep)	City Manager; Staff	Time; Personnel; EDC; MSHDA; Community Organizations (e.g., Habitat for Humanity)	Funding sources identified		
5. Identify possible funding for 94 bridge on Eaton Street (lights & signs)	City Manager; Staff	MDOT; Personnel; EDC	Phone call; Determination of what is possible		
NEIGHBORHOOD STABILIZATION					
1. Identify possible funding to address blight <ul style="list-style-type: none"> • Business District Austin Avenue • Albion Malleable (Harvard Site) • Remove Blighted Homes • Clean Neighborhood Streets 	City Manager; Staff; EDC	Personnel; Time	Report on findings		

<ul style="list-style-type: none"> • Neighborhood Beautification 					
2. Research the possibility of additional personnel for Code Enforcement <ul style="list-style-type: none"> • Additional Staff in Code Dept. • Additional Staff in Public Safety 	City Manager; Staff; ADPS	Personnel; Time; Finance Department; Unions	Report on findings		
3. Update zoning to reflect future vision for diversified housing <ul style="list-style-type: none"> • Citizen Engagement • Initial Steps Toward Rezoning Effort 	City Manager; Staff	Planning Commission; Council	Zoning updates initiated; Citizen engagement effort that establishes a neighborhood zoning group		
4. Implement “Adopt a Park” program	City Manager; Staff	Community Groups; Chamber of Commerce; Churches; Council	Report on adoptions of parks		
5. Hold community outreach events for each precinct	Council; City Manager; Staff	City Staff; Time; Community Partners	Hold events		
6. Research equipment costs, programming, etc. for public access cable channels	City Manager; Staff	Time	Report		
7. Research sustainable funding to address local transportation	City Manager; Staff; Council	Time; Personnel; Millage; Existing Transporters (Albion-Marshall Connector, Church Vans/Buses, Michigan Works	Report on options & costs		
VISION & MISSION					
1. Update City Motto <ul style="list-style-type: none"> • Growing & Vibrant City • Flourishing Economy • Globally Diverse Population • Opportunities For All Residents • Overall Quality of Life 	Council	Time	City Motto updated		
2. Review Update City/Vision & Mission Statement	Council	Time	City Vision & Mission Statement updated		