



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER
GOVERNMENT

Council members and
other officials normally in
attendance.

Joseph V. Domingo
Mayor

Maurice Barnes, Jr.
Council Member
1st Precinct

Lenn Reid
Council Member
2nd Precinct

Garrett Brown
Council Member
3rd Precinct

Rebecca Decker
Council Member
4th Precinct

Cheryl Krause
Council Member
5th Precinct

Andrew French
Mayor Pro Tem
Council Member
6th Precinct

Sheryl L. Mitchell
City Manager

The Harkness Law Firm
Atty Cullen Harkness

Jill Domingo
City Clerk

NOTICE FOR PERSONS WITH
HEARING IMPAIRMENTS
WHO REQUIRE THE USE OF A
PORTABLE LISTENING DEVICE

Please contact the City
Clerk's office at
517.629.5535 and a listening
device will be provided
upon notification. If you
require a signer, please
notify City Hall at least five
(5) days prior to the posted
meeting time.

AGENDA

COUNCIL MEETING

Monday, April 18, 2016

7:00 P.M.

PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. MOMENT OF SILENCE TO BE OBSERVED
- III. PLEDGE OF ALLEGIANCE
- IV. ROLL CALL
- V. MAYOR AND COUNCIL MEMBER'S COMMENTS
- VI. PRESENTATION
 - A. Brandan Maurer-MDOT
- VI. CITIZEN'S COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than five (5) minutes. Proper decorum is required.)
- VII. CONSENT CALENDAR (VV)
(Items on Consent Calendar are voted on as one unit)
 - A. Approval Regular Session Minutes – April 4, 2016
- VIII. ITEMS FOR INDIVIDUAL DISCUSSION
 - A. Request Approval Resolution # 2016-25, A Resolution for Proposed Ballot Language to Amend Chapter 10, Section 22 of the City of Albion Charter (RCV)
 - B. Request Approval Resolution # 2016-26, A Resolution for Proposed Ballot Language to Amend Chapter 7, Section 1 of the City of Albion Charter (RCV)
 - C. Discussion-1st Quarter Financial Reports
 - D. City Manager Report



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

E. Future Agenda Items

F. Motion to Excuse Absent Council Member(s)

IX. **CITIZENS COMMENTS** (Persons addressing the City Council shall limit their comments to no more than five (5) minutes. Proper decorum is required.)

X. **ADJOURN**

City of Albion
City Council Meeting
April 4, 2016

I. CALL TO ORDER

Mayor Pro Tem French opened the regular session at 6:15 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

Maurice Barnes (1), Lenn Reid (2), Rebecca Decker (4), Cheryl Krause (5) and Andrew French (6). Garrett Brown (3) arrived at 6:30 pm and Mayor Joseph Domingo was absent.

STAFF PRESENT:

Sheryl Mitchell, City Manager; Jill Domingo, City Clerk; Cullen Harkness, City Attorney; Scott Kipp, Public Safety Chief; Jim Lenardson, Director of Public Services and John Tracy, Director, Planning, Building and Code Enforcement.

V. EXECUTIVE SESSION

The City Attorney requests an Executive Session under the Open Meetings Act (Section 15.268 (e), P.A. 267 of 1976 as amended) to consult with the City Attorney regarding trial or settlement strategy in connection with specific litigation.

Krause moved, Decker supported, CARRIED, to Adjourn to Executive Session (5-0,rcv)

Council resumed regular session at 7:00 p.m.

V. MAYOR AND COUNCIL MEMBER'S COMMENTS

No Mayor and Council comments were received.

VI. PRESENTATIONS

A Proclamation-American Legion Children & Youth Month

Mayor Pro Tem French read aloud the Proclamation for the American Legion Children & Youth Month and presented to American Legion Post #55 representatives.

Tom Gladney, Commander American Legion Post #55 thanked the Council and stated the American Legion has an award for 4th and 5th graders that will be presented on April 2nd at Homer Schools. They award between twenty (20) and thirty (30) students. The selection for the Boys State and Girls State will be held in June and they include students from Albion, Homer, Marshall and Marshall Academy.

VII. CITIZENS COMMENTS

No comments were received.

VIII. CONSENT CALENDAR (VV)

(Items on Consent Calendar are voted on as one unit)

A. Approval Regular Session Minutes-March 21, 2016

B. Approval Study Session Minutes, March 23, 2016

Barnes moved, Brown supported, CARRIED, to Approve the Consent Calendar as presented. (6-0, vv)

IX. ITEMS FOR INDIVIDUAL DISCUSSION

A. Request Approval POLC Contract (RCV)

Comments were received from City Manager Mitchell.

Barnes moved, Krause supported, CARRIED, To Approve POLC Contract as presented. (6-0, rcv)

B. Request Approval Resolution # 2016-19, A Resolution to Accept Proposal for Sidewalk Construction and to Approve Contract for Sidewalk Construction with R.J. Karasek Company

Comments were received from Council Member Brown; Mayor Pro Tem French; City Manager Mitchell and City Attorney Harkness who stated the liability amount should be changed to one million. He will make correction and submit to the Clerk's Office.

Barnes moved, Krause supported, CARRIED, to Approve Resolution # 2016-19, A Resolution to Accept Proposal for Sidewalk Construction and to Approve

Contract for Sidewalk Construction with R.J. Karasek Company as presented.
(6-0, rcv))

- C. Request Approval 2nd Reading Ordinance # 2016-01, An Ordinance to Amend Section 2-388 Sale of Obsolete Property (RCV)

Comments were received from City Manager Mitchell.

Krause moved, Decker supported, CARRIED, to Approve 2nd Reading Ordinance # 2016-01, An Ordinance to Amend Section 2-388 Sale of Obsolete Property as presented. (6-0, rcv)

- D. Request Approval Resolution # 2016-20, M-99 (Superior Street) Four to Three Lane Conversion (RCV)

Comments were received from Council Members Barnes and Brown; Mayor Pro Tem French, City Manager Mitchell and William Wheaton, 519 Division Street.

Krause moved, Decker supported, CARRIED, to Approve Resolution # 2016-20, M-99 (Superior Street) Four to Three Lane Conversion as presented. (6-0, rcv)

- E. Request Approval Resolution # 2016-21, M-99 (Superior Street) Reconstruction-Closing Access to Alleys (RCV)

Comments were received from Council Members Brown, Barnes and Krause; City Manager Mitchell and Chief Scott Kipp.

Barnes moved, Krause supported, CARRIED, to Approve Resolution # 2016-21, M-99 (Superior Street) Reconstruction-Closing Access to Alleys as presented. (6-0, rcv)

- F. Request Approval Resolution # 2016-22, M-99 (Superior Street) Reconstruction-City of Albion Transportation Alternatives Program Grant Application Request (RCV)

Comments were received from Council Member Krause; Mayor Pro Tem French; City Manager Mitchell and Director of Public Services Lenardson.

Barnes moved, Krause supported, CARRIED, to Approve Resolution # 2016-22, M-99 (Superior Street) Reconstruction-City of Albion Transportation Alternatives Program Grant Application Request as presented. (6-0, rcv)

- G. Request Approval Resolution # 2016-23, M-99 (Superior Street) Reconstruction City of Albion Water Main Replacement (RCV)

Comments were received from Mayor Pro Tem French and City Manager Mitchell.

Barnes moved, Decker supported, CARRIED, to Approve Resolution # 2016-23, M-99 (Superior Street) Reconstruction-City of Albion Water Main Replacement as presented. (6-0, rcv)

- H. Request Approval Resolution # 2016-24, Resolution to Approve Holland Park Grant Application to Enbridge Donation Program of the Kalamazoo River Committee Recreational Foundation Bridge Grant (RCV)

Comments were received from Council Members Barnes and Reid; Mayor Pro Tem French and City Manager Mitchell.

Barnes moved, Decker supported, CARRIED, to Approve Resolution # 2016-24, Resolution to Approve Holland Park Grant Application to Enbridge Donation Program of the Kalamazoo River Committee Recreational Foundation Bridge Grant as presented. (6-0, rcv)

- I. City Manager Report

City Manager Mitchell updated the Council on the following items:

- Calhoun County Land Bank Authority Demolitions - The CCLBA applied for a \$250,000 to address 23 blighted properties in Albion. The grant was approved for \$125,000, which can address approximately 11 properties. The original 7% grant match from Albion was \$16,288. However, if we keep the grant match at the same dollar amount, CCLBA will match it and this allows for the demolition for an additional 2 properties (13 total). Requesting consensus for City Council to keep the grant match at \$16,288.
- DEQ Excellence in Recycling Awards - just received word that the Albion Recycling Center is receiving the DEQ Excellence in Recycling Award for an enhanced program. This is because of our partnership and expanded program with Calhoun County, which is also receiving a recognition at the 2016 Governor's Recycling Summit on May 3rd in Plymouth, MI.
- MML Worker's Compensation Fund Award - The City of Albion was one of 33 municipalities to receive a Loss Control Achievement award in recognition of our outstanding efforts to maintain safe work environments and efforts to reduce workers' compensation losses through employee training.
- Rep. John Bizon - Budget Boot Camp - is being hosted on Monday, April 11th from 8:30am- 11:00am at Marshall Regional Law Enforcement Center. RSVP to davidmaturen@house.mi.gov or 517.373.1787 by Wednesday, April 6.

- AmeriCorps VISTA & Job Fair- Tuesday, April 5th from 4:30pm - 7pm, Washington Gardner, 401 E. Michigan Ave, Albion, MI. Free event.
- Canadian Consul General - Mr. Douglas George- visits Albion College at Kellogg Center Stack at 4:30pm. Free event and open to the public.
- Calhoun County Senior Fair - Thursday, April 7, 2016 from 10am-1:30pm at Marshall Middle School Gymnasium, 100 E. Green St., Marshall, MI. Free event.
- Albion Hotel Groundbreaking Ceremony and Celebration -Thursday, May 12, 2016 at 10:30am.
- Albion Hotel - is proceeding with the site preparations.
- Albion-Marshall Connector - with the 5 day a week service, they are experiencing a significant increase in ridership - approaching 600 rides per month. They have been invited to upcoming meeting to discuss the program and funding for this service for primarily Albion residents.
- MML Capital Conference - attended the very informative conference last week in Lansing. Many of the PowerPoint presentations are available online at: <http://blogs.mml.org/wp/cc/2016-capital-conference-presentations/>
- Active Shooter Training - most of the City employees and many for are partner organizations are obtaining the very informative Active Shooter Training. Looking at revising policies and some building modifications to increase safety precaution measures.
- Redevelopment Ready Community (RRC) - the kickoff was held on March 28th. Approximately 25 people were in attendance. Moving forward with the MEDC will be proceeding with the evaluation and recommendations on our self-assessments.
- MOOT Public Forum on 2017 M-99/Superior Street Project - approximately 30 people were in attendance. Many of the questions from residents were answered by the MDOT staff. A copy of their presentation is available on the City website.

Comments were received from Mayor Pro Tem French and City Manager Mitchell.

Barnes moved, Decker supported, CARRIED to **amend** the agenda and add Approval of original 7% grant match of \$16,288.00 with the CCLBA match which will allow for demolition of two (2) additional properties.

Brown moved, Barnes supported, CARRIED Approval of original 7% grant match of \$16,288.00 with the CCLBA match which will allow for demolition of two (2) additional properties. (6-0, rcv)

F. Future Agenda Items

- Council Member Brown would like sidewalk policy changes added to the next agenda.
- Council Member Krause would like a list of what sidewalks will be done for the year.

G. Motion to Excuse Absent Council Member (s)

Barnes moved, Brown supported, CARRIED, to excuse Mayor Domingo. (6-0, vv)

- X. CITIZEN'S COMMENTS (Persons addressing the City Council shall limit their comments to agenda items and to no more than five (5) minutes. Proper decorum is required.)

Mayor Pro Tem French recognized Council Member Reid receiving "The Tom Felpausch" award from the Albion Chamber of Commerce and Visitors Bureau. Council Member Reid stated the \$1,000 she received will be donated to Holland Park.

XI. ADJOURNMENT

Krause moved, Brown supported, CARRIED, to ADJOURN Regular Session. (6-0, vv).

Mayor Domingo adjourned the Regular Session at 7:42 p.m.

Date

Jill Domingo
City Clerk

RESOLUTION #2016-25

A RESOLUTION FOR PROPOSED BALLOT LANGUAGE TO AMEND CHAPTER 10, SECTION 22 OF THE CITY OF ALBION CHARTER

Purpose and Finding: The Albion City Charter currently contains a provision regarding the disposition of City property which has been acquired as a result of unpaid taxes. Currently the charter provision requires that when the City elects to sell the real property, it must be sold at market value as certified to the council by the assessor. Given the economic status of the City, it is believed to be in the City's best interests to remove the requirement that the property be sold at market value. It is believed that once the property is sold at a fair price, as determined by the City Council, the property would return to the tax rolls, with payments being made by the buyer. The increased revenue generated via property taxes would greatly benefit the city's financial position as opposed to continuing to allow vacant lots or property to continue to remain non-income generating properties.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution

RESOLVED, as follows:

1. that by a 3/5 vote of its members-elect, pursuant to the authority granted by Public Act 279 of 1909, as amended, proposes that Section 10-22 of the charter of the City of Albion be amended to read as follows:

Sec. 10.22. - Disposition of real property held by city.

When the city has acquired any interest in property to protect the city's tax lien thereon, the owner of any interest therein by fee title, as mortgagee, or as vendor or vendee under a land contract, shall have the right to purchase the city's interest therein, upon payment to the city of the amount of money which the city has invested therein in the form of taxes, special assessments, charges, fees, penalties, interest, and costs, paid by the city to protect its title in such property. After the lapse of ninety (90) days after the date that the city acquires title to any such property, the council may remove the same from the market by determining that such property is needed for and should be devoted to public purposes, naming such purposes, or may sell the same at a price determined by the City Council, after a public hearing called for the purpose of selling the real property.

Provisions of the existing section 10.22 of the charter of the City of Albion to be altered or abrogated by such proposal, if adopted, now read as follows:

Sec. 10.22. - Disposition of real property held by city.

When the city has acquired any interest in property to protect the city's tax lien thereon, the owner of any interest therein by fee title, as mortgagee, or as vendor or vendee under a land contract, shall have the right to purchase the city's interest therein, upon payment to the city of the amount of money which the city has invested therein in the form of taxes, special assessments, charges, fees, penalties, interest, and costs, paid by the city to protect its title in such property. After the lapse of ninety (90) days after the date that the city acquires title to any such property, the council may remove the same from the market by determining that such property is needed for and should be devoted to public purposes, naming such purposes, or may sell the same at a price which shall be not less than the market value, as determined, and certified to the council by the assessor.

2. The purpose of the proposed amendment shall be designated on the ballot as follows:

A proposal to amend the City Charter to provide that real property, acquired by the City as the result of delinquent taxes, may be sold at a price determined by the City Council, following a public hearing.

3. The City Clerk shall transmit a copy of the proposed amendment to the Governor of the State of Michigan for approval and transmit a copy of the foregoing statement of purpose of such proposed amendment to the Attorney General of the State of Michigan for approval by law.
4. The proposed charter amendment shall be submitted to the qualified electors of this city at the general election to be held in the City of Albion on November 8, 2016, and the City Clerk is directed to give notice of the election and notice of registration in the manner prescribed by law.
5. The proposed amendment shall be submitted to the electors in the following format:

PROPOSED AMENDMENT TO SECTION 10.22 OF THE CHARTER OF THE CITY OF ALBION

Currently, the City Charter prohibits the sale of tax-foreclosed property owned by the City at a price less than its market value as certified to the City Council by the Assessor.

The proposed amendment would eliminate this prohibition and allow the City to sell the property at a price determined by the City Council, after a public hearing.

Should this proposal be adopted?

[YES] [NO]

6. The proposed amendment shall be published in full together with the existing charter provision altered or abrogated by the amendment shall be published in full as part of the election notice not less than 7 days prior to the election.
7. The canvass and determination of the votes on the proposed Charter amendment shall be made in accordance with the laws of the State of Michigan and the City of Albion Charter.

I hereby certify that the above resolution was adopted on April 18, 2016 in a regular session of the Albion City Council, and this is a true copy of that resolution.

Ayes _____

Nays _____

Absent _____

Jill Domingo, Clerk

April 18, 2016

RESOLUTION #2016-26

A RESOLUTION FOR PROPOSED BALLOT LANGUAGE TO AMEND CHAPTER 7,
SECTION 1 OF THE CITY OF ALBION CHARTER

Purpose and Finding: The Albion City Charter currently provides for the administrative departments of the city pursuant to the Michigan Home Rule City Act, MCL 117.4(j)(3). Over the passage of time, many of these departments have been rendered obsolete by the consolidation of various departments, budgetary cutbacks, and legislative changes which have eliminated certain positions. As such, it is in the best interests of the City of Albion for the departments to be updated to reflect the current departments of the city and to provide for their duties.

Council Member _____ moved, supported by Council Member _____, to approve the following resolution

RESOLVED, as follows:

1. that by a 3/5 vote of its members-elect, pursuant to the authority granted by Public Act 279 of 1909, as amended, proposes that Section 7.1 of the charter of the City of Albion be amended to read as follows:

Sec. 7.1. - Administrative departments of the city.

- a. The executive and administrative powers, authority, and duties, not otherwise herein provided for, shall be divided into the following departments and such other departments as the council may by ordinance establish:
 - i. Department of Finance;
 - ii. Department of Public Safety;
 - iii. Department of Public Services;
 - iv. Department of Planning, Building, and Code Enforcement;
 - v. Department of Recreation;
- b. The department of finance shall have responsibility for the treasurer's office and work, the director of finance's work and office, the assessor's office and work; the collection of license fees, special assessments, water rates, taxes and any other rates or charges for public utilities, services, and facilities of the city, and shall be responsible for financial settlements with the clerk, courts, and any other person receiving or holding city money. The department of finance shall also have responsibility for the general accounting of the city and maintaining an inventory of city-owned property.
- c. The department of public services shall have responsibility for the supervision, care, and use of all public buildings, parks, cemeteries, and other public

grounds owned or leased by the city, city controlled waters, watercourses, and flood control facilities. The department of public services shall further have the responsibility for all construction work relative to and the care of streets and alleys, sidewalks and crosswalks, curbs and gutters, trees, bridges, street lighting, paving, grading, opening of streets, street closings, construction work and maintenance of sewers, drains, water works, water treatment plant, and sewage disposal facilities.

- d. The department of public safety shall have the responsibility for the police and fire functions of the city.
- e. The department of planning, building, and code enforcement shall have responsibility for the enforcement of the city building, electrical, mechanical, plumbing, property maintenance, sign and zoning codes, the inspection of electrical wiring, plumbing, elevators, fire escapes, signs, and buildings.
- f. The department of recreation shall have the responsibility for planning, organizing and publicizing recreational programs for community use and coordinating the planning and organization of special community events.
- g. The council may prescribe additional powers and change or consolidate departments whenever it deems it necessary for the efficient and economical conduct of the business of the city.

Provisions of the existing section 7-1 of the charter of the City of Albion to be altered or abrogated by such proposal, if adopted, now read as follows:

Sec. 7.1. - Administrative departments of the city.

- (a) The executive and administrative powers, authority, and duties, not otherwise herein provided for, shall be divided into the following departments and such other departments as the council may by ordinance establish:
 - (1) department of public affairs,
 - (2) department of accounts and finance,
 - (3) department of public properties,
 - (4) department of public safety,
 - (5) department of public works and sanitation,
 - (6) department of public highways,
 - (7) department of public health.
- (b) The department of public affairs, shall be under the superintendence and responsibility of the mayor, and shall include all matters pertaining to the mayor's

executive office, and such other duties as the council may, by ordinance or resolution, determine.

- (c) The department of accounts and finance shall have responsibility for the clerk's office and work, the treasurer's office and work, the director of finance's work and office, the assessor's office and work; the collection of license fees, special assessments, water rates, and any other rates or charges for public utilities, services, and facilities of the city, and shall be responsible for financial settlements with the clerk, municipal court, constables, and any other person receiving or holding city money.
- (d) The department of public properties shall have responsibility for the supervision, care, and use of all public buildings, parks, cemeteries, and other public grounds owned or leased by the city, city controlled waters, watercourses, and flood control facilities, other than highways and appurtenances thereof.
- (e) The department of public safety shall have the responsibility for the police and fire functions of the city and the inspection of electrical wiring, plumbing, elevators, fire escapes, signs, and buildings.
- (f) The department of public works and sanitation, shall have responsibility for all construction work and maintenance of sewers, drains, water works, and sewage disposal facilities.
- (g) The department of public highways shall have responsibility for all construction work relative to and the care of streets and alleys, sidewalks and crosswalks, curbs and gutters, trees, bridges, street lighting, paving, grading, opening of streets, and street closings.
- (h) The department of public health shall have responsibility for the supervision of the general health conditions of the city and for the inspection services of the city relating to matters of public health.
- (i) The council may prescribe additional powers and change or consolidate departments whenever it deems it necessary for the efficient and economical conduct of the business of the city.

2. The purpose of the proposed amendment shall be designated on the ballot as follows:

A proposal to amend the City Charter to eliminate obsolete departments of the city, to designate current departments, and to provide for duties and responsibilities for the current departments.

3. The City Clerk shall transmit a copy of the proposed amendment to the Governor of the State of Michigan for approval and transmit a copy of the foregoing statement of purpose of such proposed amendment to the Attorney General of the State of Michigan for approval by law.
4. The proposed charter amendment shall be submitted to the qualified electors of this city at the general election to be held in the City of Albion on November 8, 2016, and the City Clerk is directed to give notice of the election and notice of registration in the manner prescribed by law.
5. The proposed amendment shall be submitted to the electors in the following format:

PROPOSED AMENDMENT TO SECTION 7.1 OF THE CHARTER OF THE CITY OF ALBION

Currently, section 7.1 lists seven departments to implement executive and administrative functions not otherwise provided for in the charter, except as changed or consolidated by the city council.

The amendment would: (1) delete the public health and public affairs departments, (2) provide for a public safety department, a finance department, a public services department, a planning, building, and code enforcement department, and a recreation department, and (3) retain the council's authority to change and consolidate departments.

Should this proposal be adopted?

[YES] [NO]

6. The proposed amendment shall be published in full together with the existing charter provision altered or abrogated by the amendment shall be published in full as part of the election notice not less than 7 days prior to the election.
7. The canvass and determination of the votes on the proposed Charter amendment shall be made in accordance with the laws of the State of Michigan and the City of Albion Charter.

I hereby certify that the above resolution was adopted on April 18, 2015 in a regular session of the Albion City Council, and this is a true copy of that resolution.

Ayes _____

Nays _____

Absent _____

Jill Domingo, Clerk

April 18, 2015

GL NUMBER	DESCRIPTION	2015		YTD BALANCE		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	03/31/2016	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDTG USED
Fund 101 - GENERAL FUND							
000-GENERAL		3,352,035.00	3,369,225.22	399,239.47	3,331,670.00		11.98
209-ASSESSING		(4,500.00)	(3,686.77)	(485.71)	0.00		100.00
215-CLERK		5,708.00	5,812.66	75.00	0.00		100.00
260-FINANCE/TREASURER		160.00	348.49	120.50	150.00		80.33
276-CEMETERY		53,000.00	58,975.32	15,219.10	57,000.00		26.70
345-PUBLIC SAFETY		97,575.00	70,882.10	15,213.47	32,300.00		47.10
422-CODE ENFORCEMENT		60,495.00	76,205.23	7,359.43	71,900.00		10.24
775-PARKS		6,680.00	6,800.29	550.00	2,600.00		21.15
778-HOLLAND PARK TRANSFORMATION PROJECT		68,000.00	67,659.79	36,231.95	5,000.00		724.64
930-TRANSFER IN		5,000.00	5,000.00	0.00	10,000.00		0.00
TOTAL Revenues		3,644,153.00	3,657,222.33	473,523.21	3,510,620.00		13.49
101-CITY COUNCIL		35,129.00	32,243.34	5,946.63	36,925.00		16.10
172-CITY MANAGER		77,231.00	73,971.40	15,551.49	74,530.00		20.87
209-ASSESSING		50,570.00	49,510.03	13,073.47	49,950.00		26.17
210-ATTORNEY		119,500.00	115,963.65	21,446.73	96,500.00		22.22
215-CLERK		92,636.00	90,394.28	20,793.05	104,525.00		19.89
226-HUMAN RESOURCES		36,720.00	35,176.22	6,512.33	34,571.00		18.84
260-FINANCE/TREASURER		259,150.00	225,290.79	47,109.15	266,345.00		17.69
265-MUNICIPAL BLDG / 201 N CLINTON ST		73,461.00	62,364.48	14,233.99	74,475.00		19.11
276-CEMETERY		151,202.85	153,027.41	21,912.94	150,885.00		14.52
345-PUBLIC SAFETY		1,920,816.00	1,853,950.90	372,550.26	1,864,754.00		19.98
422-CODE ENFORCEMENT		161,962.00	164,665.84	37,043.09	159,435.00		23.23
442-CITY MAINTENANCE		220,235.00	229,040.61	29,430.85	214,015.00		13.75
444-TREE TRIMMING		12,728.00	10,424.11	100.00	9,497.00		1.05
447-ENGINEERING		6,487.50	5,495.43	691.17	5,845.00		11.82
526-EPA LANDFILL		15,000.00	7,444.72	0.00	11,000.00		0.00
775-PARKS		184,395.03	185,944.27	26,510.05	182,395.00		14.53
778-HOLLAND PARK TRANSFORMATION PROJECT		68,000.00	67,659.79	1,600.00	5,000.00		32.00
895-GENERAL APPROPRIATION		158,560.00	160,877.78	43,932.38	155,800.00		28.20
TOTAL Expenditures		3,639,783.38	3,523,445.05	678,437.58	3,496,447.00		19.40
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		3,644,153.00	3,657,222.33	473,523.21	3,510,620.00		13.49
TOTAL EXPENDITURES		3,639,783.38	3,523,445.05	678,437.58	3,496,447.00		19.40
NET OF REVENUES & EXPENDITURES		4,369.62	133,777.28	(204,914.37)	14,173.00		1,445.81

GL NUMBER	DESCRIPTION	2015		END BALANCE		YTD BALANCE		2016	
		AMENDED BUDGET	NORMAL	12/31/2015	(ABNORMAL)	NORMAL	(ABNORMAL)	ORIGINAL BUDGET	% BDDT USED
Fund 202 - MAJOR STREETS FUND									
000-GENERAL		544,553.00	553,823.14	553,823.14	37,355.71	532,597.00	7.01		
487-M-99 TRUNKLINE		42,000.00	50,449.77	50,449.77	0.00	39,500.00	0.00		
TOTAL Revenues		586,553.00	604,272.91	604,272.91	37,355.71	572,097.00	6.53		
454-ACT 51 NON-MOTORIZED		0.00	0.00	0.00	0.00	10,000.00	0.00		
461-MAINTENANCE		328,176.00	308,982.15	308,982.15	54,878.91	327,388.00	16.76		
465-TRAFFIC SERVICES		1,920.00	1,417.52	1,417.52	457.37	5,320.00	8.60		
467-WINTER MAINTENANCE		26,855.00	19,211.52	19,211.52	13,572.28	27,955.00	48.55		
486-I-94 TRUNKLINE		20,653.04	18,635.95	18,635.95	11,681.73	20,282.00	57.60		
487-M-99 TRUNKLINE		26,177.33	21,922.44	21,922.44	9,996.33	24,767.00	40.36		
488-M-199 TRUNKLINE		13,765.04	11,027.78	11,027.78	4,248.27	14,146.00	30.03		
965-TRANSFER OUT		128,000.00	113,000.00	113,000.00	0.00	138,000.00	0.00		
TOTAL Expenditures		545,546.41	494,197.36	494,197.36	94,834.89	567,858.00	16.70		
Fund 202 - MAJOR STREETS FUND:									
TOTAL REVENUES		586,553.00	604,272.91	604,272.91	37,355.71	572,097.00	6.53		
TOTAL EXPENDITURES		545,546.41	494,197.36	494,197.36	94,834.89	567,858.00	16.70		
NET OF REVENUES & EXPENDITURES		41,006.59	110,075.55	110,075.55	(57,479.18)	4,239.00	1,355.96		

GL NUMBER	DESCRIPTION	2015		END BALANCE 12/31/2015		YTD BALANCE 03/31/2016		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDTG USED		
Fund 203 - LOCAL STREETS FUND									
000-GENERAL		202,313.00	205,916.76	12,870.55	190,557.00	6.75			
930-TRANSFER IN		125,000.00	110,000.00	0.00	135,000.00	0.00			
TOTAL Revenues		327,313.00	315,916.76	12,870.55	325,557.00	3.95			
461-MAINTENANCE		286,534.00	270,110.30	36,630.25	282,265.00	12.98			
465-TRAFFIC SERVICES		1,730.75	1,446.98	538.15	2,808.00	19.16			
467-WINTER MAINTENANCE		32,977.00	24,975.79	9,315.75	34,455.00	27.04			
965-TRANSFER OUT		3,000.00	3,000.00	0.00	3,000.00	0.00			
TOTAL Expenditures		324,241.75	299,533.07	46,484.15	322,528.00	14.41			
Fund 203 - LOCAL STREETS FUND:									
TOTAL REVENUES		327,313.00	315,916.76	12,870.55	325,557.00	3.95			
TOTAL EXPENDITURES		324,241.75	299,533.07	46,484.15	322,528.00	14.41			
NET OF REVENUES & EXPENDITURES		3,071.25	16,383.69	(33,613.60)	3,029.00	1,109.73			

GL NUMBER	DESCRIPTION	2015		END BALANCE 12/31/2015		YTD BALANCE 03/31/2016		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDTG USED		
Fund 208 - RECREATION FUND									
780-RECREATION		144,775.00	150,232.95	70.50	128,660.00	0.05			
781-POSITIVE YOUTH DEVELOPMENT		6,625.00	8,625.00	0.00	0.00	0.00			
782-JUNIOR OPTMISTS - JOOI		605.00	630.00	0.00	50.00	0.00			
TOTAL Revenues		152,005.00	159,487.95	70.50	128,710.00	0.05			
Fund 780-RECREATION									
781-POSITIVE YOUTH DEVELOPMENT		126,563.00	116,992.79	22,112.50	126,936.00	17.42			
782-JUNIOR OPTMISTS - JOOI		11,871.00	12,040.18	0.00	6,825.00	0.00			
		439.58	438.58	0.00	166.00	0.00			
TOTAL Expenditures		138,873.00	129,471.55	22,112.50	133,727.00	16.54			
Fund 208 - RECREATION FUND:									
TOTAL REVENUES		152,005.00	159,487.95	70.50	128,710.00	0.05			
TOTAL EXPENDITURES		138,873.00	129,471.55	22,112.50	133,727.00	16.54			
NET OF REVENUES & EXPENDITURES		13,132.00	30,016.40	(22,042.00)	(5,017.00)	439.35			

GL NUMBER	DESCRIPTION	2015		END BALANCE 12/31/2015		YTD BALANCE 03/31/2016		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDT USED		
Fund 226 - SOLID WASTE FUND									
000-GENERAL									
TOTAL Revenues									
523-LEAF PICKUP		55,350.00	50,150.62	0.00	0.00	55,060.00	0.00		
524-TREE DUMP		8,424.00	7,620.96	250.00	250.00	7,942.00	3.15		
528-SOLID WASTE		161,305.00	153,118.80	4,700.13	4,700.13	115,780.00	4.06		
965-TRANSFER OUT		6,500.00	6,500.00	0.00	0.00	11,500.00	0.00		
TOTAL Expenditures		231,579.00	217,390.38	4,950.13	4,950.13	190,282.00	2.60		
Fund 226 - SOLID WASTE FUND:									
TOTAL REVENUES		152,869.00	153,111.39	(2,359.26)	(2,359.26)	215,400.00	1.10		
TOTAL EXPENDITURES		231,579.00	217,390.38	4,950.13	4,950.13	190,282.00	2.60		
NET OF REVENUES & EXPENDITURES		(78,710.00)	(64,278.99)	(7,309.39)	(7,309.39)	25,118.00	29.10		

GL NUMBER	DESCRIPTION	2015		END BALANCE		YTD BALANCE		2016	
		AMENDED BUDGET	NORMAL	12/31/2015	(ABNORMAL)	03/31/2016	(ABNORMAL)	ORIGINAL BUDGET	% BDTG USED
Fund 265 - DRUG LAW ENFORCEMENT FUND									
000-GENERAL		42,400.00		72,729.59		(16.44)		22,500.00	(0.07)
400-FED DRUG LAW ENFOR - REIMBUR		30,030.00		49,145.18		23,558.53		45,000.00	52.35
TOTAL Revenues		72,430.00		121,874.77		23,542.09		67,500.00	34.88
333-DRUG LAW ENFORCEMENT									
400-FED DRUG LAW ENFOR - REIMBUR		56,400.00		49,291.68		10,595.06		37,350.00	28.37
		25,505.00		30,390.98		3,402.02		29,500.00	11.53
TOTAL Expenditures		81,905.00		79,682.66		13,997.08		66,850.00	20.94
Fund 265 - DRUG LAW ENFORCEMENT FUND:									
TOTAL REVENUES		72,430.00		121,874.77		23,542.09		67,500.00	34.88
TOTAL EXPENDITURES		81,905.00		79,682.66		13,997.08		66,850.00	20.94
NET OF REVENUES & EXPENDITURES		(9,475.00)		42,192.11		9,545.01		650.00	1,468.46

GL NUMBER	DESCRIPTION	2015		END BALANCE 12/31/2015		YTD BALANCE 03/31/2016		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDTG USED		
Fund 275 - ALBION BUILDING AUTHORITY FUND									
000-GENERAL				4,596.26		1,411.00		4,411.00	31.99
264-EDC BUILDING		4,779.00		10,880.04		2,720.01		10,880.00	25.00
266-111 CENTER ST		0.00		1.00		0.00		0.00	0.00
268-108 W PORTER STREET		0.00		1.00		0.00		0.00	0.00
270-101 N GALE ST		7,000.00		7,000.00		0.00		7,000.00	0.00
271-FIRE/AMBULANCE BUILDING		28,243.00		28,243.20		3,600.00		31,383.00	11.47
272-105-107 S SUPERIOR ST		71,114.00		68,113.65		0.00		0.00	0.00
273		16,000.00		16,000.00		0.00		1.00	0.00
930-TRANSFER IN		150,000.00		150,000.00		0.00		0.00	0.00
TOTAL Revenues		288,016.00		284,835.15		7,731.01		53,675.00	14.40
260-FINANCE/TREASURER		9,225.00		8,674.27		2,567.51		9,225.00	27.83
264-EDC BUILDING		11,555.00		7,879.29		2,118.40		12,820.00	16.52
265-MUNICIPAL BLDG / 201 N CLINTON ST		3,207.00		2,964.99		377.46		3,250.00	11.61
270-101 N GALE ST		6,765.00		3,666.79		921.15		6,820.00	13.51
271-FIRE/AMBULANCE BUILDING		24,458.00		19,159.31		3,693.73		26,000.00	14.21
272-105-107 S SUPERIOR ST		6,823.00		6,968.20		0.00		0.00	0.00
273-112 E ERIE ST		235,730.00		219,053.23		25,449.68		7,500.00	339.33
906-DEBT SERVICE-LOANS		10,209.00		10,208.96		0.00		0.00	0.00
TOTAL Expenditures		307,972.00		278,575.04		35,127.93		65,615.00	53.54
Fund 275 - ALBION BUILDING AUTHORITY FUND:									
TOTAL REVENUES		288,016.00		284,835.15		7,731.01		53,675.00	14.40
TOTAL EXPENDITURES		307,972.00		278,575.04		35,127.93		65,615.00	53.54
NET OF REVENUES & EXPENDITURES		(19,956.00)		6,260.11		(27,396.92)		(11,940.00)	229.45

GL NUMBER	DESCRIPTION	2015		END BALANCE 12/31/2015		YTD BALANCE 03/31/2016		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDTG USED		
Fund 277 - ABA SEC 8 MAPLE GROVE 000-GENERAL		393,680.00	442,265.69	73,594.72	405,290.00	18.16			
TOTAL Revenues		393,680.00	442,265.69	73,594.72	405,290.00	18.16			
701-ABA SEC 8 MAPLE GROVE 905-DEBT SERVICE - BONDS		272,150.00 64,200.00	264,545.11 64,200.00	37,822.50 0.00	327,150.00 64,200.00	11.56 0.00			
TOTAL Expenditures		336,350.00	328,745.11	37,822.50	391,350.00	9.66			
Fund 277 - ABA SEC 8 MAPLE GROVE:									
TOTAL REVENUES		393,680.00	442,265.69	73,594.72	405,290.00	18.16			
TOTAL EXPENDITURES		336,350.00	328,745.11	37,822.50	391,350.00	9.66			
NET OF REVENUES & EXPENDITURES		57,330.00	113,520.58	35,772.22	13,940.00	256.62			

GL NUMBER	DESCRIPTION	2015		END BALANCE 12/31/2015		YTD BALANCE 03/31/2016		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDDT USED		
Fund 367 - SIDEWALK PROGRAM FUND									
000-GENERAL									
	TOTAL Revenues	146,925.00	156,213.47	(3,630.63)	138,150.00	(2.63)			
	443-TRANSFER OUT	124,125.00	109,342.50	270.00	135,000.00	0.20			
	TOTAL Expenditures	124,125.00	109,342.50	270.00	135,000.00	0.20			
Fund 367 - SIDEWALK PROGRAM FUND:									
	TOTAL REVENUES	146,925.00	156,213.47	(3,630.63)	138,150.00	2.63			
	TOTAL EXPENDITURES	124,125.00	109,342.50	270.00	135,000.00	0.20			
	NET OF REVENUES & EXPENDITURES	22,800.00	46,870.97	(3,900.63)	3,150.00	123.83			

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION

User: TMEAD

PERIOD ENDING 03/31/2016

% Fiscal Year Completed: 24.86

GL NUMBER	DESCRIPTION	2015		END BALANCE		YTD BALANCE		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	12/31/2015	NORMAL (ABNORMAL)	03/31/2016	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDT USED
Fund 590 - SEWER FUND									
000-GENERAL		1,137,487.00	1,130,699.08	1,130,699.08	299,035.37	1,146,770.00	26.08		
544-SAW GRANT PROJECT		210,868.00	397,002.12	397,002.12	39,677.99	750,000.00	5.29		
TOTAL Revenues		1,348,355.00	1,527,701.20	1,527,701.20	338,713.36	1,896,770.00	17.86		
536-SEWER UTILITY OPERATIONS									
542-WWTP ENERGY IMPROVEMENTS		1,127,555.00	1,100,750.99	1,100,750.99	234,449.42	1,194,805.00	19.62		
544-SAW GRANT PROJECT		7,636.00	7,673.46	7,673.46	1,298.02	7,650.00	16.97		
965-TRANSFER OUT		210,868.00	397,002.12	397,002.12	39,677.99	750,000.00	5.29		
		153,000.00	152,500.00	152,500.00	0.00	153,000.00	0.00		
TOTAL Expenditures		1,499,059.00	1,657,926.57	1,657,926.57	275,425.43	2,105,455.00	13.08		
Fund 590 - SEWER FUND:									
TOTAL REVENUES		1,348,355.00	1,527,701.20	1,527,701.20	338,713.36	1,896,770.00	17.86		
TOTAL EXPENDITURES		1,499,059.00	1,657,926.57	1,657,926.57	275,425.43	2,105,455.00	13.08		
NET OF REVENUES & EXPENDITURES		(150,704.00)	(130,225.37)	(130,225.37)	63,287.93	(208,685.00)	30.33		

GL NUMBER	DESCRIPTION	2015		YTD BALANCE 03/31/2016		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDC USED	
Fund 591 - WATER FUND							
000-GENERAL		855,371.00	865,900.56	237,412.23	859,000.00		27.64
TOTAL Revenues		855,371.00	865,900.56	237,412.23	859,000.00		27.64
536-WATER UTILITY OPERATIONS		946,341.00	901,773.54	205,222.31	960,160.00		21.37
540-WELLHEAD PROTECTION		0.00	0.00	0.00	500.00		0.00
905-DEBT SERVICE-BONDS		155,006.00	9,256.00	3,120.00	6,990.00		44.64
965-TRANSFER OUT		11,739.00	11,739.00	0.00	11,739.00		0.00
TOTAL Expenditures		1,113,086.00	922,768.54	208,342.31	979,389.00		21.27
Fund 591 - WATER FUND:							
TOTAL REVENUES		855,371.00	865,900.56	237,412.23	859,000.00		27.64
TOTAL EXPENDITURES		1,113,086.00	922,768.54	208,342.31	979,389.00		21.27
NET OF REVENUES & EXPENDITURES		(257,715.00)	(56,867.98)	29,069.92	(120,389.00)		24.15

GL NUMBER	DESCRIPTION	2015		YTD BALANCE 03/31/2016		2016	
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDDT USED	
Fund 661 - EQUIPMENT POOL FUND							
000-GENERAL		273,006.00	284,547.45	43,062.77	273,026.00		15.77
TOTAL Revenues		273,006.00	284,547.45	43,062.77	273,026.00		15.77
770-EQUIPMENT POOL		271,397.00	253,062.47	68,661.02	283,940.00		24.18
905-DEBT SERVICE - BONDS		475.00	475.40	0.00	0.00		0.00
965-TRANSFER OUT		18,265.00	18,265.00	0.00	18,265.00		0.00
TOTAL Expenditures		290,137.00	271,802.87	68,661.02	302,205.00		22.72
Fund 661 - EQUIPMENT POOL FUND:							
TOTAL REVENUES		273,006.00	284,547.45	43,062.77	273,026.00		15.77
TOTAL EXPENDITURES		290,137.00	271,802.87	68,661.02	302,205.00		22.72
NET OF REVENUES & EXPENDITURES		(17,131.00)	12,744.58	(25,598.25)	(29,179.00)		87.73
TOTAL REVENUES - ALL FUNDS		8,240,676.00	8,573,349.63	1,241,886.26	8,445,795.00		14.70
TOTAL EXPENDITURES - ALL FUNDS		8,632,657.54	8,312,880.70	1,486,465.52	8,756,706.00		16.98
NET OF REVENUES & EXPENDITURES		(391,981.54)	260,468.93	(244,579.26)	(310,911.00)		78.67

CASH SUMMARY BY FUND FOR CITY OF ALBION
 FROM 01/01/2016 TO 03/31/2016
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

User: TMEAD
 DB: Albion

Fund	Description	Beginning Balance 01/01/2016	Total Debits	Total Credits	Ending Balance 03/31/2016
101	GENERAL FUND	947,803.40	1,085,989.23	1,281,916.16	751,876.47
202	MAJOR STREETS FUND	252,564.96	173,826.07	153,502.79	272,888.24
203	LOCAL STREETS FUND	49,752.92	64,129.06	62,887.36	50,994.62
208	RECREATION FUND	36,322.24	6,444.21	28,677.34	14,089.11
226	SOLID WASTE FUND	154,894.43	4,794.98	10,506.83	149,182.58
244	ECONOMIC DEVELOPMENT FUND	18,412.77	19,439.04	27,953.01	9,898.80
246	INCUBATOR FUND	12,949.34	127,321.86	47,664.23	92,606.97
247	TIFA FUND	68,685.47	89,305.82	32,957.36	125,033.93
248	DDA FUND	18,329.07	94,263.57	65,518.50	47,074.14
250	CDBG FUND	13,884.86	13.25	0.00	13,898.11
265	DRUG LAW ENFORCEMENT FUND	78,786.95	26,703.19	20,331.93	85,158.21
271	DISTRICT LIBRARY FUND	104,978.40	383,518.65	140,126.74	348,370.31
275	ALBION BUILDING AUTHORITY FUND	82,094.86	11,801.01	57,969.18	35,926.69
277	ABA SEC 8 MAPLE GROVE	485,471.95	92,445.36	68,568.15	509,349.16
296	REVOLVING LOAN FUND	384,461.14	22,094.20	1,214.12	405,341.22
363	ENERGY/425/GENERATOR BONDS	35,409.95	0.00	29,300.00	6,109.95
364	GO BOND FOR WATER PROJECT	21,341.69	12,677.14	4,471.07	29,547.76
367	SIDEWALK PROGRAM FUND	338,871.46	6,761.08	97,468.12	248,164.42
369	ALBION BUILDING AUTHORITY BOND	21,699.74	0.00	77,863.75	(56,164.01)
450	STREET IMPROVEMENTS FUND	295,036.60	6,604.10	5,718.26	295,922.44
452	MDOT RECONSTRUCTION FUND	143,755.97	0.00	2,320.13	141,435.84
590	SEWER FUND	243,973.03	410,525.76	306,253.42	348,245.37
591	WATER FUND	908,996.55	247,806.24	212,791.33	944,011.46
661	EQUIPMENT POOL FUND	93,921.23	43,225.68	61,150.09	75,996.82
701	TRUST & AGENCY FUND	149,068.28	16,777.25	3,031.73	162,813.80
703	CURRENT TAX COLLECTION FUND	678,159.00	1,548,492.86	2,169,385.07	57,266.79
711	CEMETERY TRUST FUND	257,690.76	748.84	0.00	258,439.60
732	PUBLIC SAFETY PENSION TRUST	4,604.90	127.60	877.12	3,855.38
735	ALBION TRUST	621,149.78	2,569.66	50,000.00	573,719.44
737	RETIREE HEALTH CARE FUND	50,362.84	51.24	499.50	49,914.58
TOTAL - ALL FUNDS		6,573,434.54	4,498,456.95	5,020,923.29	6,050,968.20

**INFORMATION
ONLY**



Redevelopment Ready Communities® Joint Memorandum of Understanding

This Memorandum of Understanding ("MOU") by and between the Michigan Economic Development Corporation ("MEDC"), 300 North Washington Square, Lansing, Michigan and City of Albion ("Community"), 112 West Cass Street, Albion Michigan, jointly referred to as the "Parties" and individually as the "Party" is effective as of May, 1, 2016 ("Effective Date").

The Community is interested in applying to the MEDC under the Redevelopment Ready Communities® Program ("Program") to become certified as a Redevelopment Ready Community ("RRC") and receive assistance from the Program in promoting sites within the Community.

The MEDC is interested in evaluating the Community and making recommendations for the Community to become certified as a RRC under the Program and help market the Community to the public for redevelopment purposes.

Therefore, the above entities have come together in a strategic collaboration to achieve the above stated goals. This collaboration is based on the following understandings:

Community Responsibilities

1. Identifying a primary Program contact who will serve as the lead contact and provide overall technical support for all aspects of this project on behalf of the Community.
2. Provide adequate staff personnel to attend trainings, perform research collection and assessment of current practices of the Community, respond in a timely manner to MEDC questions, and to implement the needed actions to achieve certification of the Program after the evaluation.
3. Provide monthly updates to the Community's elected governing body on status of Program progress.
4. Within fourteen (14) days of receiving the draft Community Report of Findings, provide comments and any additional documentation, and schedule the report out presentation for the Community's elected governing body.
5. Within thirty (30) days of the Community Report of Findings presentation, provide a resolution adopted by the Community's elected governing body that supports the Community's intent to implement the needed actions to achieve certification, if necessary, to meet the Program best practices.
6. Within three hundred sixty-five (365) days, complete implementation of the needed actions to achieve certification, if necessary, to meet the Program best practices.
7. Provide documentation that the Community meets the Program best practices as determined by the MEDC prior to being awarded certification.

MEDC Responsibilities

1. Provide general training on the Program.
2. Provide general technical support to the primary Program contact of the Community in collecting the information necessary to complete the Program evaluation and implementation of the best practices.
3. Evaluate information collected from the Community and produce a Community Report of Findings.
4. If necessary, make recommendations of steps to meet the best practices as identified by the MEDC.
5. Once the Program evaluation is completed, the MEDC will coordinate with the RRC Advisory Council to receive input on certifying the Community as a RRC.
6. If certified as a RRC, assist the Community in marketing to the public up to three sites as redevelopment ready.
7. Prepare a license agreement between the Community and the MEDC for Community's use of the RRC certification logo.

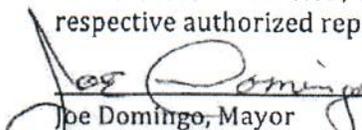
This MOU sets forth the intent of the Parties only and does not, and is not intended to, impose any binding obligations on the Parties nor shall it be the basis for any legal claims or liabilities by or among the Parties. Any liability of the Parties, whether in contract, tort or under any other legal or equitable theory, arising out of or in connection with this MOU shall be explicitly excluded. Neither Party shall be entitled to claim compensation for any expenses or losses incurred in bad faith if the intention of this MOU cannot be reached entirely or in part.

This MOU constitutes the entire agreement between the Parties hereto. This MOU may be modified, altered, revised, extended or renewed by mutual written consent of all Parties, by the issuance of a written amendment, signed and dated by all the Parties.

This MOU may be signed in multiple copies and in counterparts which, when taken together, shall constitute the executed MOU. Faxed or scanned copies shall be considered an original.

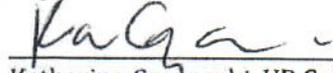
This MOU is effective until the three year anniversary of the date the Community is certified as a RRC, unless terminated earlier. However, either Party may terminate the MOU by providing notice in writing to the other Party thirty (30) days in advance of the termination.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed by their respective authorized representatives.



Joe Domingo, Mayor
City of Albion

7 April 2016
Date



Katharine Czarniecki, VP Collaborative Community Development
Michigan Economic Development Corporation

4/8/16
Date