

City of Albion
Council Session Minutes
April 16, 2018

I. CALL TO ORDER

Mayor Brown called the meeting to order at 7:00 p.m.

There was not a quorum of the Council.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Lenn Reid (2), Jeanette Spicer (5) and Mayor Brown.

ABSENT: Council Members Maurice Barnes (1), Sonya Brown (3), Marcola Lawler (4) and Andrew French (6).

STAFF PRESENT:

Scott Kipp, Interim City Manager; Stacey Levin, Assistant City Manager; Cullen Harkness, City Attorney; Jill Doming, City Clerk, Tom Mead, Finance Director and John Tracy, Director Planning, Building & Code Enforcement.

V. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Mayor Brown.

VI. CITY MANAGER REPORT

Interim City Manager Kipp updated the Council on the following:

- A new Public Services Facebook page has been created to help citizens obtain information on the MDOT project, water tower and other projects going on throughout the City.
- The first of the three Run Albion races will be this Friday at 6:30 p.m. You can pre-register for the race up until April 18th, 2018 or sign up the night of the race.
- The Substance Abuse Prevention Services will host a community forum on "The Opioid Dilemma." Thursday, April 19th at 6:00 PM at the Ludington Center in downtown Albion. The Forum is open for everyone to attend.
- An MDOT representative was unable to make the meeting but the construction schedule will be as follows:

- They are starting on Stage 3 (temporary asphalt section) the quantity of bricks for this section are on hand. This is anticipated as May 7th thru June 3rd.
- Stages 1 and 2 (2017 bricks) is anticipated from June 4th to Sept 2nd. The bricks are being manufactured for this section
- May 7th thru June 3rd
- M-99 (Superior St) Northbound and Southbound – Detour to thru traffic from Irwin Ave to Austin Ave
- Posted Detour – Irwin Ave Westbound to Eaton St Northbound to I-94 Eastbound to Exit 124 (M-99)
- M-99 (Superior St) Northbound and Southbound – Local traffic detoured from Cass St to Mulberry St
- No detour posted
- I-94BL (Michigan Ave) Eastbound and Westbound – Detour to all traffic from Ionia St to Clinton St
- Posted detour I-94BL (Michigan Ave) Eastbound to I-94 Westbound to Exit 121 (C Drive N) Eastbound to Eaton St Southbound to I-94BL
- ALL BUSINESSES OPEN' sign with directional arrows posted at Erie St, Porter St, Center St, Cass St, Michigan Ave and Superior St
- 'PARKING' signs with direction arrows will be placed at the Cass St / Eaton St and Erie St / Eaton St Intersections
- June 4th thru Sept 2nd
- M-99 (Superior St) Northbound and Southbound – Detour to thru traffic from Irwin Ave to Austin Ave
- Posted Detour – Irwin Ave Westbound to Eaton St Northbound to Austin Ave Eastbound to Superior St Southbound to M-99 (Michigan Ave) Eastbound
- 'ALL BUSINESSES OPEN' sign with directional arrows posted at Erie St, Porter St, Center St, Cass St, and Superior St
- 'PARKING' signs with direction arrows will be placed at the Cass St / Eaton St and Erie St / Eaton St Intersections
- Erie St and Cass St will not be closed at the same time – one day exception Ultra This HMA (during asphalt paving) Week of June 18th
- One block sections will be open to local traffic upon completion of new brick roadway one block beyond the intersection. Example: working south – Cass St will open when brick is completed thru Center St. Center St will open when brick is completed thru Porter St.

VII. PRESENTATIONS

A. AEDC Update-Amy Deprez, President & CEO, AEDC

Amy Deprez, President & CEO Albion Economic Development Corporation gave the following update:

- Quarterly Update-1sr Qtr. 2018
- **Business, Development, Attraction & Retention**
 - Retention Contacts-3
 - Prospect Proposal-3
 - Prospect Activity-35
 - Entrepreneurship-Small Business-15
- **Community Development & ARC**
 - Development Activity-57

Highlights:

- AEDC moved offices to 1002 N. Eaton St on 3-1-2018
- Economic Forecast presented on 3-1-18
- **Retention, Attraction & Workforce**
 - Prospect Tracking System implemented with reporting activities
 - Approved 5 A/P lots for sale, all with contingencies to close
 - Executed an agreement with SBDC for on site counseling once a month and up to 4 workshops in Albion
 - Started planning for a May 15th Job Fair with KCC
 - Courtyard by Marriott grand opening 3-16-18
- **Community Development**
 - 3 public presentations held to discuss the Big Albion Plan
 - Participated in several discussions relative to senior options in Albion
 - CCLBA Transform This Commercial Property RFP released for first set of land bank owned properties to be redeveloped.
 - Staff continues to work with interested developers for a variety of housing developments, including senior friendly.
- **Albion Food Hub & Farmer's Market**
 - Improved marketing and outreach for Albion Food Hub and the Farmer's Market
 - Launched a new logo for Albion Farmer's Market, more demonstrative of the diversity of the market
 - Farmer's Market: lunch cart/vendor alternative offered each week to drive attendance
 - Approved as an accepted vendor for the Greater Albion Chamber of Commerce Bucks
 - Albion Malleable Brewing Company awarded a scholarship to test recipes in the Albion Food Hub
 - Wakey Bakery Pastry Shoppe launched a pop-up bakery out of the Albion Food Hub
- **Marketing & Public Relations**
 - Implemented an Albion Policy Outreach Day for community leaders to engage with State election officials and agencies
 - Launched a new Albion EDC logo with plans to revamp the website and image in 2018
- **Albion Reinvestment Corporation (ARC)**
 - Coordinated and implemented monthly conference calls for 2018 with ARC Board

- Coordinated and scheduled quarterly ARC Board Meetings
- Conference call with MEDC on potential funding sources for Big Albion Plan
- Preliminary work on a potential business plan competition for ARC retail space

Comments were received from Council Member Spicer and Mayor Brown.

B. Certificate of Recognition Robert (Bob) Holt-100-Year Old Birthday

Mayor Brown read aloud the Certificate of Recognition for 100-Year-Old Birthday and presented to Robert (Bob) Holt.

Comments were received from Robert (Bob) Holt and his daughter, Council Member Reid and Mayor Brown.

VIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

No public comments were received.

IX. ADJOURNMENT

Reid moved, Spicer supported, CARRIED, to ADJOURN Regular Council Session. (3-0, vv).

Mayor Brown adjourned the Regular Session at 7:25 p.m.

Date

Jill Domingo
City Clerk