



CITY OF ALBION DOWNTOWN DEVELOPMENT AUTHORITY

REGULAR MEETING

WEDNESDAY, APRIL 12, 2017

MAYOR'S OFFICE

7:30 A.M.

MIKE TYMKEW-CHAIRPERSON

AGENDA

- I. Call To Order (Reminder: turn off cell phones)
- II. Roll Call of the DDA
- III. Approval of Prior Meeting Minutes
 - March 8, 2017 Regular Meeting
- IV. Correspondence
- V. Order of Business
 - A. Update on Books and More-Jim & Staci Stuart
 - B. MDOT Update on Superior St. Reconstruction Project
 - C. Miscellaneous Items
 - D. Excuse Absent Board Members
- VI. Citizen Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)
- VII. Adjournment

City Of Albion
 Albion Downtown Development Authority
 Regular Meeting Minutes – March 8, 2017

I. CALL TO ORDER

Chairperson Mike Tymkew called the meeting to order at 7:30 a.m.

II. ROLL CALL

	Scott Brown		X	Linda LaNoue
X	Garrett Brown		X	Don Masternak
X	Joe Domingo		X	Mike Tymkew
X	Alfredia Dysart-Drake			Nidia Wolf
X	Scott Evans			Jennifer Yawson
X	Marcola Lawler			

Administration: Sheryl L. Mitchell, City Manager and Jill Domingo, City Clerk, John Tracy, Director Building, Planning & Code Enforcement, Caitlyn Berard, Albion College Intern.

III. Approval of Prior Meeting Minutes

A. February 8, 2017 Regular Meeting Minutes

Motion by S Evans, supported by D Masternak to approve prior regular meeting minutes as presented.

(MOTION carried, voice vote)

IV. Correspondence – None

V. Order of Business

A. Update on Books and More-Jim & Staci Stuart

This item was not discussed as Jim and Staci Stuart were not present at the meeting.

B. Ismon House Update

City Manager Mitchell stated the Ismon House Board accepted the bid for the second floor renovation project. It came in under \$200,000. They will begin fundraising efforts and are also applying for grants for the project. They will be holding a fundraiser on April 8th, 2017.

Board Member Domingo inquired into the size and cost of the apartment portion of the renovation. He felt the cost was excessive.

Additional comments were received from Board Members Evans who stated it appeared the cost of the apartment was \$67,460 and the remaining \$132,515.00 was for the additional second floor renovation for a total of \$199,975.00

City Manager Mitchell also stated the Sister City Committee will be holding an event at the Albion Food hub in April that requires a liquor license. The Sister City Committee has indicated they would like to hold a similar event at the Ismon House sometime in April. The City of Albion does have an ordinance in place, however, we must be sure that we are in compliance and following the proper procedures. The permit and cost associated with it are handled by the State of Michigan Liquor Commission. The committee/party holding an event will be responsible for the liability insurance. City Manager Mitchell will check with the City's insurance to be sure the City has no liability. If alcohol is not being sold, no permit is required. City Manager Mitchell is just making the DDA aware of the situation.

Comments were received from Board Members Tymkew and Dysart-Drake.

C. Signage for Downtown Construction

City Manager Mitchell met with Greg Finnila from MDOT. He will be the MDOT construction manager for the Superior Street Project, scheduled to begin in April 2017

An Open House for businesses and residents is being planned – tentatively on either Wed., March 29 or Thur., Mar. 30 from 4pm-6pm at the Ludington Center. She will make the Board aware of the final date.

The contract for the project was awarded to Hoffman Brothers, based in Battle Creek.

Mr. Finnila will be providing updates every 2 weeks, along with informational materials and updates on the MiDrive website.

He has also confirmed that he will be attending the April 12th DDA meeting.

Signs to identify parking in the rear of downtown buildings are being designed.

D. Miscellaneous Items-None

E. Excuse Absent Board Members

Motion by G Brown, supported by Evans to excuse Board Members Brown, Wolf and Yawson.

(MOTION carried, voice vote)

VI. Citizens Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

John Tracy, Director Building, Planning & Code Enforcement introduced Caitlyn Berard, an Albion College Intern who will be working on the GIS System and wayfinding signage.

Caitlyn Berard spoke briefly about the wayfinding signage and MDOT's requirements. Any additional information anyone may have pertaining to wayfinding signage would be greatly appreciated.

VII. ADJOURNMENT

Motion by Domingo, supported by Dysart-Drake to adjourn the meeting of the DDA.

(MOTION CARRIED, voice vote).

Meeting adjourned the meeting at 7:45 a.m.

Recorded by Jill Domingo

How Will We Keep Motorists Informed?

For up-to-date information on this project, go to www.michigan.gov/drive or download the free Mi Drive app from iTunes and Google Play.

Follow MDOT's Southwest Region on Twitter at: www.twitter.com/MDOT_Southwest.

For More Information

Call the Marshall

Transportation Service Center at:

269-789-0592

Visit MDOT's Website at:

www.michigan.gov/mdot

MDOT: Providing the highest quality integrated transportation services for economic benefit and improved quality of life.



Michigan Department of Transportation
Marshall Transportation Service Center
15300 W. Michigan Ave.
Marshall, MI 49068



M-99 (Superior Street) Reconstruction

Albion Calhoun County

Construction and Motorist Information

April - November 2017



Prepared by: MDOT Graphic Design & Mapping Unit
Office of Communications/brochuresM-99 Albion (2/17 rd)

What Is Being Done?

The Michigan Department of Transportation (MDOT) is reconstructing M-99 (Superior Street) from Vine Street to Ash Street in Albion. Construction will include sidewalk ramp upgrades, storm sewer upgrades, and water main replacement. The project will also convert the roadway from four to three lanes.

When Will This Be Done?

Construction is scheduled in two phases. Phase one is between Ash Street and Michigan Avenue starting Monday, April 17,

with an expected open-to-traffic date of Friday, Sept. 15. Phase two is from Michigan Avenue to Vine Street and is scheduled to start Monday, Sept. 18, and be open to traffic by Friday, Nov. 3.

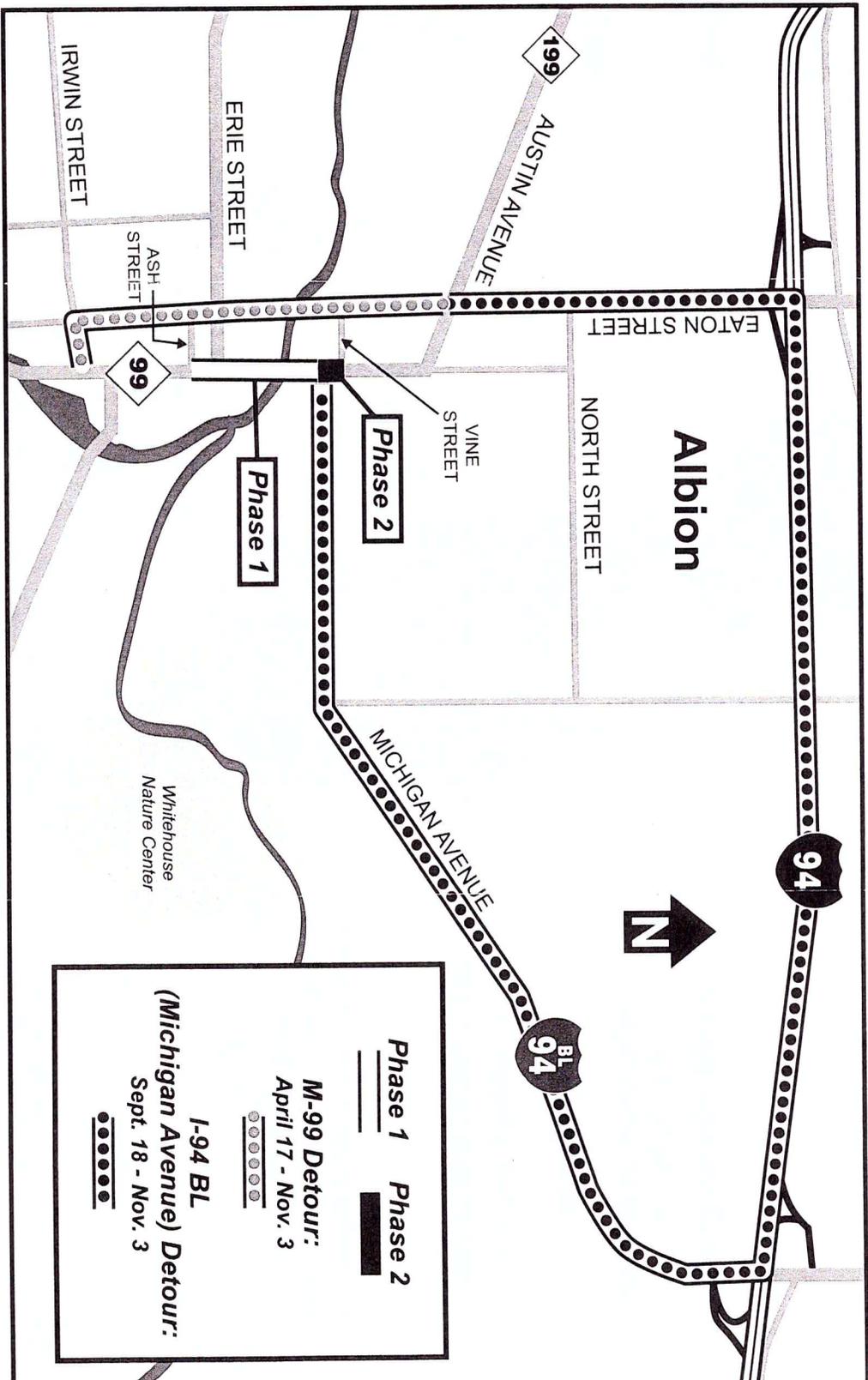
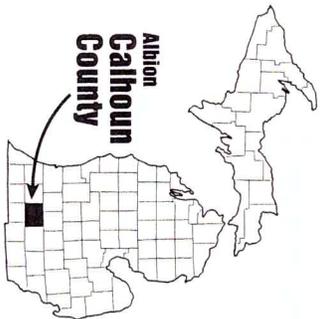
How Will Traffic Be Affected?

The detour for M-99 includes Eaton Street and Irwin Avenue, and will be in effect throughout the entire project. The I-94 Business Loop (BL) (Michigan Avenue) detour includes Eaton Street, I-94, M-99, and Michigan Avenue, and will be in effect during phase two, from Sept. 18 through the end of the project.

Long-term Benefits

This project supports the creation of jobs, growth of the economy, preservation of the environment and the safety and security of the transportation system.

MDOT reminds motorists to drive like you want to make it home tonight.



Phase 1	Phase 2
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M-99 Detour:	
April 17 - Nov. 3	
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I-94 BL	
(Michigan Avenue) Detour:	
Sept. 18 - Nov. 3	
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