



CITY OF ALBION DOWNTOWN DEVELOPMENT AUTHORITY

SPECIAL MEETING

WEDNESDAY, MARCH 13, 2019

MAYOR'S OFFICE

7:30 A.M.

MIKE TYMKEW-CHAIRPERSON

AGENDA

- I. Call To Order (Reminder: turn off cell phones)
- II. Roll Call of the DDA
- III. Approval of Prior Meeting Minutes
 - February 13, 2019 Regular Meeting Minutes
- IV. Correspondence
- V. Order of Business
 - A. Strategic Plan Update – Beckett & Raeder, Inc.
 - B. Excuse Absent Board Members
- VI. Citizen Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)
- VII. Adjournment

City Of Albion
 Albion Downtown Development Authority
 Meeting Minutes – February 13, 2019

I. CALL TO ORDER

Chairperson Mike Tymkew called the meeting to order at 7:39 a.m.

II. ROLL CALL

X	Dave Atchison	A	Don Masternak
X	Joe Domingo	X	Mike Tymkew
A	Alfredia Dysart-Drake	A	Nidia Wolf
X	Scott Evans	X	Jennifer Yawson (arrived at 7:47a)
A	Marcola Lawler		
X	Linda LaNoue		

Administration: Haley Snyder, Deputy Clerk/Treasurer, John Tracy, Director of Planning, Building & Code

III. Approval of Prior Meeting Minutes

A. October 30, 2018 Special Meeting Minutes

Motion by J Domingo, supported by S Evans to approve prior special meeting minutes as presented.

(MOTION carried, voice vote)

IV. Correspondence

Chair M Tymkew stated DDA Member Don Masternak submitted his resignation from the DDA Board.

Deputy Clerk/Treasurer H Snyder stated three (3) DDA member terms expired at the end of December – as of now, none of them have been reappointed. Per the City Attorney, if no one has been appointed to replace them, they continue to serve.

V. Order of Business

A. Election of Officers

Motion by J Domingo supported by L LaNoue to table until full board present.

(MOTION carried, voice vote)

B. Discussion – Strategic Plan Update

As a Project Rising Tide (PRT) community, the City of Albion is eligible to receive technical assistance through Beckett & Raeder, Inc. to update the current DDA plan. The firm is available to meet with the DDA as soon as March 13th.

Comments were received by D Atchison, J Domingo, L LaNoue, M Tymkew, and J Yawson.

C. Excuse Absent Board Members

Motion by J Domingo supported by D Atchison to excuse Board Member A Dysart-Drake, M Lawler and N Wolf.

(MOTION carried, voice vote)

VI. Citizens Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

Comments were received by Emily Verbeke, Pure Albion/Brick Street Marketing.

A special DDA meeting is scheduled for Wednesday, March 13, 2019 at 7:30 a.m.

VII. ADJOURNMENT

Motion by J Domingo, supported by S Evans to adjourn the meeting of the DDA.

(MOTION CARRIED, voice vote)

Meeting adjourned at 8:34 a.m.

Recorded by Haley Snyder, City Deputy Clerk/Treasurer