

RESOLUTION 2016-44

FY 2016 Budget Amendment #2

The City of Albion adopted the Fiscal Year 2016 budget on a fund basis on December 21, 2015. The State of Michigan Uniform Budgeting Act requires the legislative body to amend the budget when a deviation occurs. Estimated Revenues and Expenditures for the General Fund (101), Drug Law Enforcement Fund (265) and Street Improvement Fund (450) requires budget amendments to reflect this change from the adopted budget.

Council member French moved, and was supported by Council member Krause, to approve the following resolution.

Resolved: The City of Albion hereby amends the revenues and expenditures for Fiscal Year 2016 as reflected in this resolution.

Also Resolved: The City Manager is authorized to exceed any line item or departmental subtotal within any specific department or fund, including both revenues and expenditures, providing that the total end-of-year expenditures for the department or fund at issue does not exceed the revenue appropriation.

I hereby certify that the above resolution was adopted on July 18, 2016, in a regular session of the Albion City Council and that this is a true copy of that resolution.

Ayes 6

Nays 0

Absent 1 (Brown)



Jill Domingo, City Clerk

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	7-11-2016 YTD BALANCE	2016 CURRENT BUDGET	PROPOSED CHANGES	PROPOSED NEW AMENDED BUDGET
Fund 101 - GENERAL FUND					
Dept 000-GENERAL					
Account Type: Revenue					
101-000-626.00	CHARGES FOR SERVICES RENDERED	2,427.45	194,400.00	(194,400.00)	0.00
101-000-626.10	CHARGES FOR SERVICES - ADMIN FEES	97,199.46	0.00	194,400.00	194,400.00
101-000-673.00	SALE OF FIXED ASSETS	<u>14,600.00</u>	<u>0.00</u>	<u>14,600.00</u>	<u>14,600.00</u>
Net Change to General Fund Total Revenue:				14,600.00	
Dept 172-CITY MANAGER					
Account Type: Expenditure					
101-172-703.00	PART TIME WAGES	2,832.00	0.00	4,320.00	4,320.00
101-172-726.00	OFFICE SUPPLY	386.04	1,000.00	380.00	1,380.00
101-172-857.00	TRAVEL	343.91	150.00	100.00	250.00
101-172-955.00	MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>200.00</u>	<u>200.00</u>
Net Change to General Fund Total Expenditure:				(5,000.00)	
Dept 260-FINANCE/TREASURER					
Account Type: Expenditure					
101-260-702.00	SALARIES AND WAGES	68,780.78	145,758.00	(3,000.00)	142,758.00
101-260-802.00	CONTRACTUAL SERVICES	<u>4,908.96</u>	<u>2,000.00</u>	<u>3,000.00</u>	<u>5,000.00</u>
Net Change to General Fund Total Expenditure:				0.00	
Dept 345-PUBLIC SAFETY					
Account Type: Revenue					
101-345-676.00		16,268.00	5,000.00	5,000.00	10,000.00
Account Type: Expenditure					
101-345-780.00	VEHICLE & EQUIP MAINT SUPPLIES	2,079.68	30,000.00	(27,500.00)	2,500.00
101-345-780.10	VEHICLE MAINT. - CARS & LT DUTY TRUCKS	13,934.11	0.00	25,000.00	25,000.00
101-345-780.20	COMM'L TRUCK MAINT. - FIRE, PLOW, ETC.	<u>5,093.43</u>	<u>0.00</u>	<u>7,500.00</u>	<u>7,500.00</u>
Net Change to General Fund Total Expenditure:				0.00	
Dept 895-GENERAL APPROPRIATION					
Account Type: Expenditure					
101-895-719.01	AFSCME MERS CONTRIBUTION	2,782.67	0.00	6,700.00	6,700.00
101-895-802.00	CONTRACTUAL SERVICES	<u>35,102.00</u>	<u>44,500.00</u>	<u>45,000.00</u>	<u>89,500.00</u>
Net Change to General Fund Total Expenditure:				(51,700.00)	
Net Change to GF Fund Balance after Proposed Changes:				(42,100.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
PERIOD ENDING 07/31/2016

GL NUMBER	DESCRIPTION	7-11-2016 YTD BALANCE	2016 CURRENT BUDGET	PROPOSED CHANGES	PROPOSED NEW AMENDED BUDGET
Fund 265 - DRUG LAW ENFORCEMENT FUND:					
265-400-802.00	CONTRACTUAL SERVICES	<u>12,488.44</u>	<u>12,000.00</u>	<u>8,522.00</u>	<u>20,522.00</u>
Net Change to General Fund Total Expenditure:				8,522.00	
Net Change to Drug Enforce. Fund Balance after Proposed Changes:				(8,522.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF ALBION
PERIOD ENDING 12/31/2015

GL NUMBER	DESCRIPTION	YTD BALANCE 12/31/2015	AMENDED BUDGET 12/31/2015
Fund 265 - DRUG LAW ENFORCEMENT FUND:			
TOTAL REVENUES		121,874.77	72,430.00
TOTAL EXPENDITURES		<u>79,682.66</u>	<u>81,905.00</u>
NET OF REVENUES & EXPENDITURES		42,192.11	(9,475.00)

GL NUMBER	DESCRIPTION	2016 COUNCIL APPR'D BUDGET	Increase in 2016 Raise Amount of:	2016 Amended Budget
Fund 101 - GENERAL FUND				
101-172	City Mngr - Total Wages & Benefits	58,705	1,179	59,884
101-215	Clerk - Total Wages & Benefits	53,800	1,076	54,876
101-226	Human Resorce - Total Wages & Benefits	26,186	525	26,711
101-260	Finance - Total Wages & Benefits	168,150	3,372	171,522
101-265	Municipal Bldg - Total Wages & Benefits	11,195	226	11,421
101-276	Cemetery - Total Wages & Befenefits	78,765	1,635	80,400
101-345	Public Safety - Total Wages & Benefits	1,092,328	23,347	1,115,675
101-345	Less Reduction in 1 Officer		<u>(34,599)</u>	<u>(34,599)</u>
101-345	Pub Safety - Net Change in Wage & Befefits	1,092,328	(11,252)	1,081,076
101-422	Code Enforcement-Total Wages & Benefits	47,525	951	48,476
101-442	City Maintenance - Total Wages & Benefits	20,730	450	21,180
101-444	Tree Trimming - Total Wages & Benefits	1,515	32	1,547
101-447	Engineering - Total Wages & Benefits	2,865	57	2,922
101-775	Parks - Total Wages & Benefits	<u>85,730</u>	<u>1,750</u>	<u>87,480</u>
101	Total General Fund	1,647,494	0	1,647,494
Fund 202 - MAJOR STREETS FUND				
202	Major Sts, All Depts - Wages & Benefits	145,141	3,034	148,175
202-487-776.00	Major Sts - Materials & Supplies, Dept 487	7,500	(2,000)	5,500
202-488-776.00	Major Sts - Materials & Supplies, Dept 488	5,900	(2,400)	3,500
202-965-999.00	TRANSFER OUT - To Local Streets	<u>135,000</u>	<u>1,366</u>	<u>136,366</u>
202	Total Major Streets	293,541	(0)	293,541
Fund 203 - LOCAL STREETS FUND				
203	Local Sts, All Depts - Wages & Benefits	127,373	2,627	130,000
203-461-802.00	Local Sts - Contractual Services - Dept 461	4,500	(111)	4,389
203-465-776.00	Local Sts - Materials & Supplies - Dept 465	1,650	(650)	1,000
203-467-776.00	Local Sts - Materials & Supplies - Dept 467	1,500	(500)	1,000
203-930-699.00	TRANSFER IN - From Major Streets	(135,000)	(1,366)	(136,366)
203	Total Local Streets	23	0	23
Fund 208 - RECREATION FUND				
208-780	Recreation Dept - Wages & Benefits	72,070	1,441	73,511
208-780-776.00	Rec Dept - Materials & Supplies	6,000	(721)	5,279
208-780-906.00	Rec Dept - Entrance Fees	3,000	(720)	2,280
208	Total Recreation Department	81,070	0	81,070
Fund 226 - SOLID WASTE FUND				
226	Solid Waste, All Depts - Wages & Benefits	67,557	1,420	68,977
226	Net Revenues over Appropriations	25,118	(1,420)	23,698
226	Budgeted Ending Fund Balance	86,746	(1,420)	85,326
Fund 590 - SEWER FUND				
590-536	Sewer Fund - Wages & Benefits	413,900	8,433	422,333
590-536-781.00	Sewer Fund - Maintenance of Pump Equip	13,000	(3,433)	9,567
590-536-802.00	Sewer Fund - Contractual Services	50,000	(3,500)	46,500
590-536-922.00	Sewer Fund - Electricity	110,000	(1,500)	108,500
590-536	Total Sewer Fund	586,900	0	586,900
Fund 591 - WATER FUND				
591-536	Water Fund - Wages & Benefits	252,850	5,257	258,107
591-536-781.00	Water Fund - Maintenance of Pump Equip	25,000	(2,100)	22,900
591-536-801.00	Water Fund - Professional Services	12,000	(2,000)	10,000
591-536-922.00	Water Fund - Electricity	88,500	(1,157)	87,343
591-536	Total Water Fund	378,350	0	378,350
Fund 661 - EQUIPMENT POOL FUND				
661-770	Equipment Fund - Wages & Benefits	49,585	1,007	50,592
661-770-780.00	Equipment Fund - Vehicle & Equip Maint.	60,000	(1,007)	58,993
661-770	Total Equipment Fund	109,585	(0)	109,585

Budget Amendment Request

Budget Year 2016

Date: 7-14-16

	Current Budget Amount	Proposed Increase	Proposed New Budget Amount
GL Name: <u>Professional Services</u> GL Number: <u>450-501-801.00</u>	\$0.00	\$40,500.00	\$40,500.00
GL Name: <u>Contractual Services</u> GL Number: <u>450-501-802.00</u>	\$0.00	\$180,000.00	\$0.00
GL Name: _____ GL Number: _____			

Proposed Funding Source to Cover Amendment Increases Above:

	Current Budget Amount	Proposed Change	Proposed New Budget Amount
Additional Revenue to: GL Name: _____ GL Number: _____			
GL Name: _____ GL Number: _____			
Reduction in Expense to: GL Name: _____ GL Number: _____			
GL Name: _____ GL Number: _____			
Change in Fund Balance:	\$512,048.00	(\$120,500.00)	\$391,548.00

Reason/Explanation for Requested Amendment:

To make the appropriate amendments to the budget to account for the 2016 street projects (Fitch St. and Sheridan Ct.). Council already approved the awarding of the bid. Now this approves the expenditure line items on the budget. The project will be paid for out of the Street Millage money (see attached budget rpt).

Dept Head Initials *Tom*

Council Approved On: _____

GL NUMBER	DESCRIPTION	2015 ACTIVITY	2015 AMENDED BUDGET	2016 COUNCIL AFR'D BUDGET
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Dept 000-GENERAL	ESTIMATED REVENUES			
UNK REV	CURRENT PROPERTY TAXES	244,364	235,500	225,500
450-000-402.00	PROPERTY TAX CHARGEBACKS	(9,227)	(16,000)	(17,500)
450-000-410.00	DELINQUENT PERSONAL PROPERTY T	0	0	0
450-000-424.00	PAYMENTS IN LIEU OF TAXES	2,046	2,046	1,500
450-000-445.00	PENALTY & INTEREST ON TAXES	2,527	2,750	2,500
450-000-573.00	LOCAL COMMUNITY STABILIZATION STA	9,423	0	0
450-000-665.00	INTEREST	0	0	0
450-000-676.00	REIMBURSEMENTS & RESTITUTIONS	0	0	0
TOTAL UNK REV		249,133	224,296	212,000

TOTAL ESTIMATED REVENUES		249,133	224,296	212,000
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NET OF REVENUES/APPROPRIATIONS - 000-GENERAL		249,133	224,296	212,000
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Dept 500-STREET IMPROVEMENTS MISC EXP	APPROPRIATIONS			
UNK EXP	PROFESSIONAL SERVICES	5,068	5,500	0
450-500-801.00	CONTRACTUAL SERVICES	0	0	0
450-500-802.00	PRINTING AND COPYING	0	0	0
450-500-804.00	MISCELLANEOUS	0	0	0
450-500-955.00		0	0	0
TOTAL UNK EXP		5,068	4,500	0

TOTAL APPROPRIATIONS		5,068	9,500	0
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NET OF REVENUES/APPROPRIATIONS - 500-STREET IMPROVEM		(5,068)	(9,500)	0
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Dept 501-FITCH, SHERIDAN CT - LOCAL ST REPAIR	APPROPRIATIONS			
UNK EXP	PROFESSIONAL SERVICES	0	0	0
450-501-801.00	CONTRACTUAL SERVICES	0	0	0
450-501-802.00		0	0	0
TOTAL UNK EXP		0	0	0
TOTAL APPROPRIATIONS		0	0	0

NET OF REVENUES/APPROPRIATIONS - 501-FITCH, SHERIDAN		0	0	0
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Dept 965-TRANSFER OUT	APPROPRIATIONS			
UNK EXP	TRANSFER OUT	218,646	218,646	0
450-965-959.00		218,646	218,646	0
TOTAL UNK EXP		218,646	218,646	0
TOTAL APPROPRIATIONS		218,646	218,646	0

NET OF REVENUES/APPROPRIATIONS - 965-TRANSFER OUT		(218,646)	(218,646)	0
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ESTIMATED REVENUES - FUND 450		249,133	224,296	212,000
APPROPRIATIONS - FUND 450		223,714	228,146	0
NET OF REVENUES/APPROPRIATIONS - FUND 450		25,419	(3,850)	212,000
BEGINNING FUND BALANCE		274,629	274,629	300,048
ENDING FUND BALANCE		300,048	270,779	512,048

Budget Amendment Request
Budget Year 2016

Date: 7-14-16

		Current Budget Amount	Proposed Increase	Proposed New Budget Amount
GL Name:	<u>Professional Services</u>	\$0.00	\$5,000.00	\$5,000.00
GL Number:	<u>450-502-801.00</u>			
GL Name:	_____			
GL Number:	_____			
GL Name:	_____			
GL Number:	_____			

Proposed Funding Source to Cover Amendment Increases Above:

		Current Budget Amount	Proposed Change	Proposed New Budget Amount
Additional Revenue to:				
GL Name:	<u>Reimbursements</u>	\$0.00	\$5,000.00	\$5,000.00
GL Number:	<u>450-000-676.00</u>			
GL Name:	_____			
GL Number:	_____			
Reduction in Expense to:				
GL Name:	_____			
GL Number:	_____			
GL Name:	_____			
GL Number:	_____			
Change in Fund Balance:			\$0.00	\$0.00

Reason/Explanation for Requested Amendment:

College was initially going to partner with the City for some street paving work this summer. As in the past the invoices would flow through the City and the College would reimburse us. The College has now decided to go another route. This represents the costs incurred to date that are to be reimbursed to us.

Dept Head Initials T2m

Council Approved On: _____