

City of Albion
Council Session Minutes
December 18, 2017

I. CALL TO ORDER

Mayor Brown called the meeting to order at 7:05 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Maurice Barnes (1), Lenn Reid (2), Marcola Lawler (4) Jeanette Spicer (5), and Andrew French (6) and Mayor Brown.

ABSENT: Council Member Sonya Brown (3)

STAFF PRESENT:

Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Scott Kipp, Chief Public Safety; Tom Mead, Finance Director and John Tracy, Director Planning, Building & Code Enforcement.

V. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Members Barnes, Lawler, Spicer and French.

VI. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required).

Comments were received from Nidia Wolf, 409 Irwin Avenue and Mary Slater, 517 E. Michigan Avenue.

VII. CONSENT CALENDAR (VV)

(Items on the Consent Calendar are voted on as one unit)

A. Approval Regular Session Minutes-December 4, 2017

French moved, Spicer supported, CARRIED, To Approve Consent Calendar as presented. (6-0, vv)

VIII. ITEMS FOR INDIVIDUAL DISCUSSION

- A. Request Approval Resolution # 2017-51, A Resolution for Approval of Sister City Special Liquor License Application (RCV)

Comments were received from City Manager Mitchell.

French moved, Reid supported, CARRIED, to Approve Resolution # 2017-51, A Resolution for Approval of Sister City Special Liquor License Application as presented. (6-0, rcv).

- B. Request Approval Resolution # 2017-52, City of Albion Supporting the Reinstatement of State Historic Tax Credits Senate Bill 469/House Bill 5178 (RCV)

Comments were received from City Manager Mitchell and Council Member French.

French moved, Lawler supported, CARRIED, to Approve Resolution # 2017-52, City of Albion Supporting the Reinstatement of State Historic Tax Credits Senate Bill 469/House Bill 5178 as presented. (6-0, rcv)

- C. Request Approval Resolution # 2017-53, Calhoun County Land Bank & Albion Reinvestment Corporation Agreement (RCV)

Comments were received from Mayor Brown and Krista Trout-Edwards, Director Calhoun County Land Bank.

Barnes moved, French supported, CARRIED, to Approve Resolution # 2017-53, Calhoun County Land Bank & Albion Reinvestment Corporation Agreement as presented. (6-0, rcv)

- D. Request Approval Albion Action Plan

Comments were received by Mayor Brown.

Barnes moved, French supported, CARRIED, to Approve the Albion Action Plan as presented. (6-0, rcv)

- E. Request Approval Resolution # 2017-54, FY 2018 Budget Appropriations & Fee Schedules (RCV)

Comments were received from City Manager Mitchell and Mayor Brown.

Barnes moved, French supported, CARRIED, to Approve Resolution # 2017-54, FY 2018 Budget Appropriations & Fee Schedules as presented. (6-0, rcv)

- F. Request Approval Resolution # 2017-55, FY 2017 Budget Amendments (RCV)

Comments were received from City Manager Mitchell and Finance Director Tom Mead.

French moved, Barnes supported, CARRIED, to Approve Resolution # 2017-55, FY 2017 Budget Amendments as presented. (6-0, rcv)

G. Request Approval Resolution # 2017-56, Approve Purchase of Two Police Vehicles (RCV)

Comments were received from Council Members Barnes and Spicer, Mayor Brown and Chief Kipp.

Barnes moved, French supported, CARRIED, to Approve Resolution # 2017-56, Approve Purchase of Two Police Vehicles as presented. (6-0, vv)

H. Request Approval of Addendum to City Manager's Contract to Increase Wages (RCV)

Council Member Barnes asked to change the effective date from January 1, 2018 to September 2, 2017.

City Manager Mitchell stated that for clarification she was willing to have the increase effective January 1, 2018 if the Council were willing to increase her pay by the full \$12,000. She would like the increase to \$105,000 annual pay to be effective September 2, 2017.

Additional comments were received from Council Members French, Barnes, Lawler and Reid; City Attorney Harkness and Finance Director Mead.

Barnes moved, French supported, CARRIED, To Amend the Addendum to the City Manager's Contract to be effective September 2, 2017. (6-0, rcv)

French moved, Barnes supported, CARRIED, To Amend the Agenda to include the \$3,000 Retro Pay to City Manager's Wages be included in Resolution # 2017-55, FY 2017 Budget Amendments. (6-0, rcv)

I. Request 1st Approval Council Rules of Procedures (RCV)

Comments were received from Council Members French, Lawler, Reid, Spicer and Barnes, Mayor Brown and City Manager Mitchell.

French moved, Lawler supported, CARRIED, to Approve 1st Approval Council Rules of Procedures as presented. (6-0, rcv)

J. Request Approval to Amend Resolution # 2017-55, FY 2017 Budget Amendments to Include \$3,000 City Manager Salary Increase (RCV)

French moved, Barnes supported, CARRIED, To Amend Resolution # 2017-55, FY 2017 Budget Amendments to Include e\$3,000 City Manager Salary Increase as presented. (6-0, rcv)

IX. City Manager Report

City Manager Mitchell updated the Council on the following items:

- Thanked Council for additional compensation
- Kent Phillips is the December Employee of the Month and Nicole Wygant is the 2017 Employee of Year.
- Superior Street is now open
- The City's dental coverage has been increased with an overall reduction in premium and the vision coverage was increased from twice a year to once a year with a very small increase in premium.
- Thanked the Council again for the Employee Holiday Party.

X. Future Agenda Items

- Council Member Barnes would the following items for Austin Avenue added to the next agenda:
 1. Abatements
 2. Demolition
 3. City's financial ability for demolition
- Mayor Brown would like to receive information on how questions may be sent to Attorney Smith for the meeting on January 11, 2018.
- Mayor Brown would like solid waste fund added to the next agenda.
- Council Member French would like a sidewalk discussion.
- Council Member Spicer would like a discussion on 2018 local street improvements

XI. Motion to Excuse Absent Council Member (s) (VV)

Barnes moved, French supported, CARRIED, to Excuse Council Member Sonya Brown (3). (6-0, vv)

XII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

City Manager Mitchell stated City Hall will be closed on the following dates:

Monday, December 25th
Tuesday, December 26th,
Monday, January 1st
Tuesday, January 2nd.

XIII. ADJOURNMENT

French moved, Lawler supported, CARRIED, to ADJOURN Regular Council Session.
(6-0, vv).

Mayor Brown adjourned the Special Session at 8:04 p.m.

Date

Jill Domingo
City Clerk