



CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER
GOVERNMENT

Council members and
other officials normally in
attendance.

Garrett Brown
Mayor

Maurice Barnes, Jr.
Council Member
1st Precinct

Lenn Reid
Council Member
2nd Precinct

Sonya Brown
Mayor Pro Tem
Council Member
3rd Precinct

Marcola Lawler
Council Member
4th Precinct

Jeanette Spicer
Council Member
5th Precinct

Andrew French
Council Member
6th Precinct

Sheryl L. Mitchell
City Manager

The Harkness Law Firm
Atty Cullen Harkness

Jill Domingo
City Clerk

NOTICE FOR PERSONS WITH
HEARING IMPAIRMENTS
WHO REQUIRE THE USE OF A
PORTABLE LISTENING DEVICE

Please contact the City
Clerk's office at
517.629.5535 and a listening
device will be provided
upon notification. If you
require a signer, please
notify City Hall at least five
(5) days prior to the posted
meeting time.

AGENDA

STUDY SESSION

**Albion City Hall
Council Chambers
112 West Cass Street
Albion, MI 49224**

**Monday, November 13, 2017
7:00 p.m.**

PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. ROLL CALL
- III. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three(3) minutes. Proper decorum is required.)
- IV. ITEMS FOR INDIVIDUAL DISCUSSION
 - A. Fund 208-Recreation
 - B. Fund 275-Albion Building Authority
 - C. Fund 277-Maple Grove Apartments
 - D. Fund 202-Major Streets
 - E. Fund 203-Local Streets
 - F. Fund 450-Street Improvement Fund
 - G. Fund 452-MDOT Reconstruction
 - H. Personnel & Salaries/Wages
 - I. Fee Schedules
 - J. Budget Wrap Up
- V. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required.)
- VI. ADJOURN

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 780-RECREATION							
ESTIMATED REVENUES							
208-780-402.00	CURRENT PROPERTY TAXES	119,906	103,900	112,405	112,750	111,750	111,750
208-780-402.01	PROPERTY TAX CHARGEBACKS	(2,782)	(2,900)	(695)	(2,000)	(1,000)	(1,000)
208-780-410.00	DELINQUENT PERSONAL PROP TAXES	488	400	404	404	350	350
208-780-424.00	PAYMENTS IN LIEU OF TAXES	1,233	1,750	3,682	3,682	3,600	3,600
208-780-445.00	PENALTY & INTEREST ON TAXES	1,243	1,050	723	725	1,200	1,200
208-780-573.00	LOCAL COMMUNITY STABILIZATION STA	11,767	2,000	0	7,500	9,250	9,250
208-780-590.00	LOCAL GRANTS	6,393	0	2,050	2,050	0	0
208-780-608.00	RECREATION FEES	19,067	12,500	12,906	13,200	13,500	13,500
208-780-665.00	INTEREST	288	170	274	315	315	315
208-780-667.00	RENTS	30	100	0	0	0	0
208-780-675.00	CONTRIBUTIONS-PRIVATE INDIVIDU	1,400	0	225	225	0	0
208-780-675.01	CONTRIB - INDIVID - VAN	0	0	365	365	0	0
208-780-676.00	REIMBURSEMENTS & RESTITUTIONS	1,411	0	1,775	1,775	1,700	1,700
TOTAL ESTIMATED REVENUES		160,444	118,970	134,114	140,991	140,665	140,665
APPROPRIATIONS							
208-780-702.00	SALARIES AND WAGES	0	0	0	0	26,300	26,300
208-780-703.00	PART TIME WAGES	80,424	69,900	63,324	81,500	57,500	57,500
208-780-714.00	MEDICARE	1,166	1,075	918	1,180	1,250	1,250
208-780-715.00	FICA	4,986	4,595	3,926	4,950	5,250	5,250
208-780-717.00	LIFE INSURANCE	0	0	0	0	222	222
208-780-719.00	PENSION CONTRIBUTION	0	0	0	0	1,850	1,850
208-780-720.00	WORKERS COMPENSATION	0	1,556	1,321	1,675	2,750	2,750
208-780-721.00	UNEMPLOYMENT INSURANCE	22	750	27	50	300	300
208-780-723.00	RETIREE HEALTH SAVINGS CONTRIB	0	0	0	0	530	530
208-780-726.00	OFFICE SUPPLY	106	300	263	400	350	350
208-780-728.00	DUES, BOOKS, PERIODICAL	57	100	12	80	50	50
208-780-776.00	MATERIALS AND SUPPLIES	675	1,000	0	750	250	250
208-780-778.00	GASOLINE	706	1,000	733	1,250	1,000	1,000
208-780-780.00	VEHICLE & EQUIP MAINT SUPPLIES	190	450	238	450	350	350
208-780-802.00	CONTRACTUAL SERVICES	4,400	3,500	2,500	4,000	3,000	3,000
208-780-840.00	ADMINISTRATION FEES	7,266	7,485	6,238	7,485	7,785	7,785
208-780-851.00	TELEPHONE	1,834	0	1,376	1,700	1,600	1,600
208-780-857.00	TRAVEL	543	250	0	250	100	100
208-780-882.00	PROGRAM EXPENSES	8,899	8,500	5,547	8,500	7,500	7,500
208-780-882.01	SENIOR CENTER	8,700	8,700	6,525	8,700	8,700	8,700
208-780-885.00	TRAINING	448	0	0	0	0	0
208-780-906.00	ENTRANCE FEES	415	1,250	200	1,250	950	950
208-780-922.00	ELECTRICITY	1,549	1,500	1,581	1,925	1,650	1,650
208-780-943.00	EQUIPMENT RENTAL	9,500	9,500	7,917	9,500	9,500	9,500
208-780-950.00	INSURANCE AND BONDS	1,648	1,750	1,372	1,650	1,450	1,450
208-780-955.00	MISCELLANEOUS	266	250	107	250	200	200
TOTAL APPROPRIATIONS		133,800	123,411	104,125	137,495	140,387	140,387
NET OF REVENUES/APPROPRIATIONS - 780-RECREATION		26,644	(4,441)	29,989	3,496	278	278
Dept 781-POSITIVE YOUTH DEVELOPMENT							
ESTIMATED REVENUES							
208-781-590.00	LOCAL GRANTS	10,000	0	0	0	0	0
TOTAL ESTIMATED REVENUES		10,000	0	0	0	0	0
APPROPRIATIONS							
208-781-882.00	PROGRAM EXPENSES	10,580	0	0	0	0	0
TOTAL APPROPRIATIONS		10,580	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 781-POSITIVE YOUTH I		(580)	0	0	0	0	0
Dept 782-JUNIOR OPTMISTS - JOOI							
ESTIMATED REVENUES							
208-782-590.00	LOCAL GRANTS	300	0	0	0	0	0
208-782-675.00	CONTRIBUTIONS-PRIVATE INDIVIDU	0	0	50	50	0	0
TOTAL ESTIMATED REVENUES		300	0	50	50	0	0

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 782-JUNIOR OPTMISTS - JOOI							
APPROPRIATIONS							
208-782-882.00	PROGRAM EXPENSES	215	0	424	500	0	0
	TOTAL APPROPRIATIONS	215	0	424	500	0	0
NET OF REVENUES/APPROPRIATIONS - 782-JUNIOR OPTMISTS							
		85	0	(374)	(450)	0	0
ESTIMATED REVENUES - FUND 208							
		170,744	118,970	134,164	141,041	140,665	140,665
APPROPRIATIONS - FUND 208							
		144,595	123,411	104,549	137,995	140,387	140,387
NET OF REVENUES/APPROPRIATIONS - FUND 208							
		26,149	(4,441)	29,615	3,046	278	278
	BEGINNING FUND BALANCE	31,669	57,819	57,819	57,819	60,865	60,865
	ENDING FUND BALANCE	57,818	53,378	87,434	60,865	61,143	61,143

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 000-GENERAL							
ESTIMATED REVENUES							
275-000-591.00	INTEREST REV - EDC LOAN	1,411	1,207	1,207	1,207	993	993
275-000-665.00	INTEREST	369	350	385	425	500	500
275-000-671.00	OTHER REVENUES	2,800	2,800	2,800	2,800	2,800	2,800
FROM ADAMS SIGN FOR BILLBOARD RENTAL BT TRAIN STATION - \$2,800/YR							
275-000-673.00	SALE OF FIXED ASSETS	32,200	0	0	0	0	0
TOTAL ESTIMATED REVENUES		<u>36,780</u>	<u>4,357</u>	<u>4,392</u>	<u>4,432</u>	<u>4,293</u>	<u>4,293</u>
NET OF REVENUES/APPROPRIATIONS - 000-GENERAL		<u>36,780</u>	<u>4,357</u>	<u>4,392</u>	<u>4,432</u>	<u>4,293</u>	<u>4,293</u>

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 260-FINANCE DEPT AND/OR ABA GENERAL APPROPRIATIONS							
275-260-801.00	PROFESSIONAL SERVICES	1,092	750	0	750	0	0
275-260-802.00	CONTRACTUAL SERVICES	1,205	1,500	0	1,500	1,000	1,000
275-260-840.00	ADMINISTRATION FEES	5,450	5,615	4,211	5,615	5,840	5,840
2017 - REFLECTS A 3% INCREASE OVER PRECEEDING YEAR. 2018 - REFLECTS A 4% INCREASE OVER PRECEEDING YEAR.							
275-260-955.00	MISCELLANEOUS	699	2,000	556	1,500	100	100
HISTORICALLY THIS IS WHERE THE \$50 SIDEWALK ASSESSMENT WAS PAID FOR ALL OF THE ABA PROPERTIES. 2017 IS THE LAST YEAR FOR THIS PROGRAM.							
TOTAL APPROPRIATIONS		8,446	9,865	4,767	9,365	6,940	6,940
NET OF REVENUES/APPROPRIATIONS - 260-FINANCE DEPT ANI		(8,446)	(9,865)	(4,767)	(9,365)	(6,940)	(6,940)

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 264-EDC BUILDING							
ESTIMATED REVENUES							
275-264-667.00	RENTS	10,880	10,880	15,567	16,880	0	0
2017 - \$906.67/MO FROM EDC, \$500/MO FROM ALBION COMMUNITY FOUNDATION. 2018 - ASSUMES NO OCCUPANCY AND BLDG BEING LISTED FOR SALE.							
275-264-676.00	REIMBURSEMENTS & RESTITUTIONS	0	0	10,112	10,112	0	0
2017 - REC'D \$10,112 FROM INSURANCE FOR WATER DAMAGE.							
TOTAL ESTIMATED REVENUES		10,880	10,880	25,679	26,992	0	0
APPROPRIATIONS							
275-264-785.00	BUILDING & GROUNDS REPAIR & MA	685	3,000	11,177	13,000	0	0
2017 - INCREASE DUE TO REPAIR FOR WATER DAMAGE - APPROX \$10,000).							
275-264-801.00	PROFESSIONAL SERVICES	684	0	0	0	0	0
275-264-802.00	CONTRACTUAL SERVICES	0	500	198	500	0	0
275-264-921.00	GAS	1,506	2,600	1,363	2,600	1,750	1,750
275-264-922.00	ELECTRICITY	4,110	4,500	3,401	4,750	3,150	3,150
275-264-923.00	WATER	529	550	383	600	400	400
DESPITE ANTICIPATED BLDG VACANCY, IT IS ASSUMED ABA WILL CONTINUE TO PAY UTILITIES UNTIL PROPERTY SELLS. 2018 INCLUDES 9 MOS OF UTILITY BILLS.							
275-264-950.00	INSURANCE AND BONDS	767	820	634	825	600	600
TOTAL APPROPRIATIONS		8,281	11,970	17,156	22,275	5,900	5,900
NET OF REVENUES/APPROPRIATIONS - 264-EDC BUILDING		2,599	(1,090)	8,523	4,717	(5,900)	(5,900)

Calculations as of 10/31/2017

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Dept 265-MUNICIPAL BLDG AND/OR 201 N CLINTON ST							
ESTIMATED REVENUES							
275-265-667.00	RENTS	0	1,500	11	12	12	12
2017 & 2018 - \$1 PER MONTH RENT REVENUE FROM A .G. EDWARDS.							
275-265-671.00	OTHER REVENUES	0	0	1,375	1,500	1,500	1,500
2017 & 2018 - A.G. EDWARDS PAYS \$125/MO IN LIEU OF PROPERTY TAXES.							
TOTAL ESTIMATED REVENUES		0	1,500	1,386	1,512	1,512	1,512
APPROPRIATIONS							
275-265-801.00	PROFESSIONAL SERVICES	861	0	542	650	0	0
275-265-921.00	GAS	647	0	167	167	0	0
275-265-922.00	ELECTRICITY	565	0	38	38	0	0
A.G.EDWARDS TO PAY ALL UTILITIES, HOWEVER, THERE ARE SOME DEC 2016 CHARGES THAT WERE PAID IN 2017 BEFORE TENANT WAS IN THE BLDG.							
275-265-950.00	INSURANCE AND BONDS	176	190	147	190	190	190
2017 - REPRESENTS PROPERTY OWNER INSURANCE ON BUILDING.							
275-265-955.00	MISCELLANEOUS	0	0	544	1,085	1,100	1,100
FOR SUMMER AND WINTER PROPERTY TAXES							
TOTAL APPROPRIATIONS		2,249	190	1,438	2,130	1,290	1,290
NET OF REVENUES/APPROPRIATIONS - 265-MUNICIPAL BLDG F		(2,249)	1,310	(52)	(618)	222	222

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 270-101 N GALE ST							
ESTIMATED REVENUES							
275-270-667.00	RENTS	7,000	7,000	0	0	0	0
PRIOR TO 2017 - RENT PMT REC'D PUBLIC SAFETY FOR USE OF THIS BUILDING.							
TOTAL ESTIMATED REVENUES		7,000	7,000	0	0	0	0
APPROPRIATIONS							
275-270-785.00	BUILDING & GROUNDS REPAIR & MA	0	1,500	0	0	0	0
275-270-801.00	PROFESSIONAL SERVICES	54	0	0	0	0	0
275-270-802.00	CONTRACTUAL SERVICES	0	500	0	0	0	0
275-270-921.00	GAS	1,230	3,250	0	0	0	0
275-270-922.00	ELECTRICITY	368	675	0	0	0	0
275-270-923.00	WATER	192	200	0	0	0	0
275-270-950.00	INSURANCE AND BONDS	104	115	89	0	0	0
PUBLIC SAFETY TO COVER EXPENSES BEGINNING 1-01-2017 IN LIEU OF PAYING RENT.							
275-270-955.00	MISCELLANEOUS	0	50	0	0	0	0
TOTAL APPROPRIATIONS		1,948	6,290	89	0	0	0
NET OF REVENUES/APPROPRIATIONS - 270-101 N GALE ST		5,052	710	(89)	0	0	0

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 271-FIRE/AMBULANCE BUILDING							
ESTIMATED REVENUES							
275-271-667.00	RENTS	36,000	36,000	33,600	36,000	36,000	36,000
\$21,600 FROM ADPS \$14,400 FROM HURON VALLEY AMBULANCE							
275-271-667.01	RENT ADJUSTMENTS	(6,736)	(6,000)	0	(6,000)	(4,000)	(4,000)
HURON VALLEY AMBULANCE RENT REFUND PER AGREEMENT: 2013 = \$14,290 IS FOR 2011 & 2012 2015 = \$7757 IS FOR 2013 & 2014 2016 = \$4617 IS FOR 2015 2017 = AMOUNT IS ESTIMATED. 2018 = AMOUNT IS ESTIMATED.							
TOTAL ESTIMATED REVENUES		29,264	30,000	33,600	30,000	32,000	32,000
APPROPRIATIONS							
275-271-776.00	MATERIALS AND SUPPLIES	1,427	2,000	1,285	2,000	2,500	2,500
275-271-785.00	BUILDING & GROUNDS REPAIR & MA	1,440	4,500	1,417	4,500	4,500	4,500
275-271-802.00	CONTRACTUAL SERVICES	989	2,250	766	2,250	2,250	2,250
275-271-921.00	GAS	2,779	5,750	2,568	5,750	5,750	5,750
275-271-922.00	ELECTRICITY	5,716	7,500	4,854	7,500	7,500	7,500
275-271-923.00	WATER	1,959	2,000	1,371	2,000	2,000	2,000
275-271-950.00	INSURANCE AND BONDS	924	1,000	774	1,000	1,100	1,100
TOTAL APPROPRIATIONS		15,234	25,000	13,035	25,000	25,600	25,600
NET OF REVENUES/APPROPRIATIONS - 271-FIRE/AMBULANCE E		14,030	5,000	20,565	5,000	6,400	6,400

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 273							
ESTIMATED REVENUES							
275-273-667.00	RENTS	1	0	1	0	0	0
TOTAL ESTIMATED REVENUES		1	0	1	0	0	0
APPROPRIATIONS							
275-273-785.00	BUILDING & GROUNDS REPAIR & MA	362	500	0	0	0	0
275-273-802.00	CONTRACTUAL SERVICES	23,204	0	0	0	0	0
2015 - FOOD HUB CONSTRUCTION							
2016 - FOOD HUB CONSTRUCTION CONTINUED. COMPLETED IN 2016.							
275-273-921.00	GAS	810	0	0	0	0	0
2017 - GOING FORWARD, GAS BILLS TO BE PAID BY THE FOOD HUB.							
275-273-922.00	ELECTRICITY	1,565	400	707	1,000	1,000	1,000
2017 - ELECTRICITY TO DECLINE AS FOOD HUB ASSUMES RESPONSIBILITY FOR MOST OF THE ELECTRIC BILLS - ABA ONLY PAYS THE UPSTAIRS APTS BILLS,							
275-273-923.00	WATER	196	500	13	13	0	0
275-273-950.00	INSURANCE AND BONDS	692	700	680	800	900	900
TOTAL APPROPRIATIONS		26,829	2,100	1,400	1,813	1,900	1,900
NET OF REVENUES/APPROPRIATIONS - 273-112 E ERIE ST		(26,828)	(2,100)	(1,399)	(1,813)	(1,900)	(1,900)
ESTIMATED REVENUES - FUND 275		83,925	53,737	65,058	62,936	37,805	37,805
APPROPRIATIONS - FUND 275		62,987	55,415	37,885	60,583	41,630	41,630
NET OF REVENUES/APPROPRIATIONS - FUND 275		20,938	(1,678)	27,173	2,353	(3,825)	(3,825)
BEGINNING FUND BALANCE		91,101	112,039	112,039	112,039	114,392	114,392
ENDING FUND BALANCE		112,039	110,361	139,212	114,392	110,567	110,567

Calculations as of 10/31/2017

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Dept 000-GENERAL							
ESTIMATED REVENUES							
277-000-502.00	FEDERAL GRANTS	228,634	212,404	180,361	230,000	220,000	220,000
277-000-665.00	INTEREST	1,181	900	1,018	1,200	1,000	1,000
277-000-667.00	RENTS	215,183	212,404	156,720	205,000	215,000	215,000
277-000-671.00	OTHER REVENUES	5,898	4,500	4,783	5,500	6,000	6,000
277-000-676.00	REIMBURSEMENTS & RESTITUTIONS	4,552	1,000	816	816	1,000	1,000
TOTAL ESTIMATED REVENUES		455,448	431,208	343,698	442,516	443,000	443,000
NET OF REVENUES/APPROPRIATIONS - 000-GENERAL		455,448	431,208	343,698	442,516	443,000	443,000
Dept 701-ABA SEC 8 MAPLE GROVE							
APPROPRIATIONS							
277-701-726.00	OFFICE SUPPLY	3,265	2,500	2,999	3,800	3,500	3,500
277-701-727.00	OFFICE EQUIPMENT	982	2,500	61	2,500	2,500	2,500
277-701-728.00	DUES, BOOKS, PERIODICAL	0	1,000	0	750	500	500
277-701-744.00	POSTAGE	166	100	147	275	100	100
277-701-776.00	MATERIALS AND SUPPLIES	10,659	12,500	3,974	12,500	12,500	12,500
277-701-780.00	VEHICLE & EQUIP MAINT SUPPLIES	40	300	0	100	100	100
277-701-785.00	BUILDING & GROUNDS REPAIR & MA	41,067	41,000	34,480	41,000	41,000	41,000
277-701-801.00	PROFESSIONAL SERVICES	2,534	500	671	1,500	500	500
277-701-802.00	CONTRACTUAL SERVICES	111,123	160,000	105,748	160,000	165,000	165,000
277-701-819.00	CONFERENCE COSTS	0	600	0	600	600	600
277-701-840.00	ADMINISTRATION FEES	48,995	49,950	33,619	49,950	50,957	59,950
2017 - \$25,170 PAID TO CITY OF ALBION (REPRESENTS A 3% INCREASE OVER 2016); \$24,780 PAID TO SNYDER MNGMT.							
2018 - \$35,170 PAID TO CITY OF ALBION (REPRESENTS A \$10,000 INCREASE OVER 2017); PLUS \$24,780 PAID TO SNYDER MNGMT.							
277-701-851.00	TELEPHONE	2,072	3,200	1,954	3,200	2,500	2,500
277-701-885.00	TRAINING	2,747	1,500	1,918	2,500	1,500	1,500
277-701-900.00	PUBLISHING	3,132	2,500	2,712	3,650	2,500	2,500
277-701-921.00	GAS	11,235	18,000	10,231	17,000	18,000	18,000
277-701-922.00	ELECTRICITY	15,227	17,500	13,447	17,000	18,500	18,500
277-701-923.00	WATER	8,744	9,200	5,884	9,200	10,000	10,000
277-701-950.00	INSURANCE AND BONDS	5,235	6,000	4,435	5,500	6,000	6,000
277-701-955.00	MISCELLANEOUS	916	500	198	500	500	500
277-701-976.00	BUILDINGS, ADDITIONS & IMPROVE	76,069	40,000	0	40,000	0	0
2017 - \$25,000 FOR NEW CLOSET DOORS FOR UNITS, BATH, & DINING ROOM; \$10,000 NEW DOORS; \$5,000 MISC UPGRADES							
277-701-977.00	EQUIPMENT	57	5,000	0	5,000	1,500	1,500
TOTAL APPROPRIATIONS		344,265	374,350	222,478	376,525	338,257	347,250
NET OF REVENUES/APPROPRIATIONS - 701-ABA SEC 8 MAPLE		(344,265)	(374,350)	(222,478)	(376,525)	(338,257)	(347,250)
Dept 905-DEBT SERVICE - BONDS							
APPROPRIATIONS							
277-905-999.00	TRANSFER OUT	64,963	62,488	62,488	62,488	64,750	64,750
TO DEBT SERVICE FUND 369 - ALBION BLDG AUTHORITY BONDS TO COVER DEBT SERVICE FOR THE FIRE/REMODELING BOND ISSUE. BONDS MATURE 4/1/2019.							
TOTAL APPROPRIATIONS		64,963	62,488	62,488	62,488	64,750	64,750
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE - E		(64,963)	(62,488)	(62,488)	(62,488)	(64,750)	(64,750)
ESTIMATED REVENUES - FUND 277		455,448	431,208	343,698	442,516	443,000	443,000
APPROPRIATIONS - FUND 277		409,228	436,838	284,966	439,013	403,007	412,000
NET OF REVENUES/APPROPRIATIONS - FUND 277		46,220	(5,630)	58,732	3,503	39,993	31,000
BEGINNING FUND BALANCE		452,911	499,132	499,132	499,132	502,635	502,635
ENDING FUND BALANCE		499,131	493,502	557,864	502,635	542,628	533,635

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 000-GENERAL							
ESTIMATED REVENUES							
202-000-540.00	STATE GRANTS	15,174	15,170	7,586	10,100	15,170	15,170
202-000-569.00	STATE GRANTS - OTHERS	24,544	0	0	0	0	0
202-000-576.00	METRO RIGHT-OF-WAYS - PUB ACT	32,644	32,000	31,868	31,868	32,000	32,000
202-000-579.00	STATE SHARED: GAS & WEIGHT TAX	474,864	592,000	307,660	592,000	649,000	649,000
202-000-626.00	CHARGES FOR SERVICES RENDERED	0	0	0	3,000	0	0
202-000-665.00	INTEREST	2,069	1,825	2,112	2,500	2,500	2,500
202-000-671.00	OTHER REVENUES	51	0	0	0	0	0
202-000-676.00	REIMBURSEMENTS & RESTITUTIONS	1,819	1,500	1,144	1,144	1,500	1,500
TOTAL ESTIMATED REVENUES		551,165	642,495	350,370	640,612	700,170	700,170
NET OF REVENUES/APPROPRIATIONS - 000-GENERAL							
		551,165	642,495	350,370	640,612	700,170	700,170
Dept 454-ACT 51 NON-MOTORIZED							
APPROPRIATIONS							
202-454-802.00	CONTRACTUAL SERVICES	6,467	0	0	23,800	17,500	17,500
2016 - PAID FOR SIDEWALK RAMPS AND APPROACH AT FITCH ST. 2017 - PAID FOR SIDEWALK RAMPS AND APPROACH AT CASS, FORD RD & TERPENNING. 2018 - ANTICIPATED SIDEWALK RAMP AND APPROACH REPLACEMENT WITH WITH STREET IMPROVEMENT PROJECT(S).							
TOTAL APPROPRIATIONS		6,467	0	0	23,800	17,500	17,500
NET OF REVENUES/APPROPRIATIONS - 454-ACT 51 NON-MOTOF							
		(6,467)	0	0	(23,800)	(17,500)	(17,500)
Dept 461-MAINTENANCE							
APPROPRIATIONS							
202-461-702.00	SALARIES AND WAGES	105,427	131,500	102,908	137,750	142,500	142,500
202-461-702.01	LEAVE BANK PAYOUTS AND/OR BONUSES	0	0	53	53	3,000	3,000
202-461-703.00	PART TIME WAGES	2,585	4,500	2,656	3,600	0	0
202-461-704.00	OVERTIME	1,838	4,500	1,297	3,800	3,425	3,425
202-461-706.00	LICENSING INCENTIVE	150	300	0	300	300	300
202-461-707.00	ON CALL PAY	2,260	2,520	1,920	2,520	2,975	2,975
202-461-714.00	MEDICARE	1,586	1,963	1,536	2,053	2,290	2,290
202-461-715.00	FICA	6,778	8,395	6,565	8,765	9,790	9,790
202-461-716.00	HOSPITALIZATION INSURANCE	40,002	49,451	44,673	59,500	64,300	64,300
202-461-717.00	LIFE INSURANCE	332	380	323	420	440	440
202-461-718.00	DISABILITY INSURANCE	259	260	205	260	315	315
202-461-719.00	PENSION CONTRIBUTION	2,340	3,488	2,240	3,000	4,500	4,500
202-461-719.01	MERS DB CONTRIBUTION	2,727	6,560	6,413	7,790	7,750	7,750
202-461-720.00	WORKERS COMPENSATION	0	5,607	4,576	5,795	9,600	9,600
202-461-721.00	UNEMPLOYMENT INSURANCE	16	475	16	241	245	245
202-461-723.00	RETIREE HEALTH SAVINGS CONTRIB	1,894	2,556	1,913	2,650	2,675	2,675
202-461-724.00	VEHICLE ALLOWANCE	211	632	527	632	755	755
202-461-741.00	UNIFORMS	2,397	2,800	1,835	2,800	2,400	2,400
202-461-750.00	SAFETY MATERIALS (OSHA)	80	500	0	500	500	500
202-461-776.00	MATERIALS AND SUPPLIES	30,163	42,000	29,172	37,000	42,000	42,000
202-461-802.00	CONTRACTUAL SERVICES	8,204	9,000	7,696	10,260	9,000	9,000
202-461-840.00	ADMINISTRATION FEES	19,983	19,983	16,653	19,983	19,983	19,983
202-461-885.00	TRAINING	0	100	10	90	100	100
202-461-922.00	ELECTRICITY	2,684	4,000	1,569	2,400	4,000	4,000
202-461-941.00	BUILDING RENTAL	14,000	14,000	11,667	14,000	14,000	14,000
202-461-943.00	EQUIPMENT RENTAL	26,984	35,000	21,423	27,000	35,000	35,000
202-461-950.00	INSURANCE AND BONDS	10,165	10,950	8,582	10,350	10,950	10,950
TOTAL APPROPRIATIONS		283,065	361,420	276,428	363,512	392,793	392,793
NET OF REVENUES/APPROPRIATIONS - 461-MAINTENANCE							
		(283,065)	(361,420)	(276,428)	(363,512)	(392,793)	(392,793)
Dept 465-TRAFFIC SERVICES							
APPROPRIATIONS							
202-465-702.00	SALARIES AND WAGES	195	1,250	709	1,250	1,300	1,300
202-465-704.00	OVERTIME	56	100	63	100	135	135

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 465-TRAFFIC SERVICES							
APPROPRIATIONS							
202-465-714.00	MEDICARE	3	8	11	17	22	22
202-465-715.00	FICA	15	71	46	71	91	91
202-465-716.00	HOSPITALIZATION INSURANCE	112	220	250	550	700	700
202-465-717.00	LIFE INSURANCE	0	10	2	10	10	10
202-465-719.00	PENSION CONTRIBUTION	2	23	16	40	65	65
202-465-719.01	MERS DB CONTRIBUTION	0	0	55	80	100	100
202-465-720.00	WORKERS COMPENSATION	0	15	40	75	115	115
202-465-721.00	UNEMPLOYMENT INSURANCE	0	17	0	10	10	10
202-465-723.00	RETIREE HEALTH SAVINGS CONTRIB	5	22	15	25	35	35
202-465-776.00	MATERIALS AND SUPPLIES	0	2,000	1,194	1,600	2,000	2,000
202-465-943.00	EQUIPMENT RENTAL	142	600	416	575	600	600
TOTAL APPROPRIATIONS		530	4,336	2,817	4,403	5,183	5,183
NET OF REVENUES/APPROPRIATIONS - 465-TRAFFIC SERVICES		(530)	(4,336)	(2,817)	(4,403)	(5,183)	(5,183)
Dept 467-WINTER MAINTENANCE							
APPROPRIATIONS							
202-467-702.00	SALARIES AND WAGES	3,242	4,750	2,370	4,750	4,750	4,750
202-467-704.00	OVERTIME	1,259	4,750	78	4,750	4,750	4,750
202-467-714.00	MEDICARE	62	160	34	160	160	160
202-467-715.00	FICA	265	600	143	600	600	600
202-467-716.00	HOSPITALIZATION INSURANCE	2,062	4,500	1,240	4,500	4,500	4,500
202-467-717.00	LIFE INSURANCE	15	30	12	30	30	30
202-467-719.00	PENSION CONTRIBUTION	157	500	108	500	500	500
202-467-719.01	MERS DB CONTRIBUTION	0	0	93	300	300	300
202-467-720.00	WORKERS COMPENSATION	0	50	119	250	250	250
202-467-721.00	UNEMPLOYMENT INSURANCE	2	75	1	75	75	75
202-467-723.00	RETIREE HEALTH SAVINGS CONTRIB	90	150	49	200	200	200
202-467-776.00	MATERIALS AND SUPPLIES	0	1,500	0	1,500	1,500	1,500
202-467-943.00	EQUIPMENT RENTAL	13,229	11,500	8,837	11,800	11,500	11,500
TOTAL APPROPRIATIONS		20,383	28,565	13,084	29,415	29,115	29,115
NET OF REVENUES/APPROPRIATIONS - 467-WINTER MAINTENANCE		(20,383)	(28,565)	(13,084)	(29,415)	(29,115)	(29,115)
Dept 486-I-94 TRUNKLINE							
APPROPRIATIONS							
202-486-702.00	SALARIES AND WAGES	1,087	1,450	874	1,450	1,485	1,485
202-486-703.00	PART TIME WAGES	0	0	47	85	0	0
202-486-704.00	OVERTIME	2,206	1,650	287	1,650	2,350	2,350
202-486-714.00	MEDICARE	46	45	17	45	56	56
202-486-715.00	FICA	195	170	72	190	235	235
202-486-716.00	HOSPITALIZATION INSURANCE	1,299	1,050	428	700	800	800
202-486-717.00	LIFE INSURANCE	10	10	5	10	10	10
202-486-719.00	PENSION CONTRIBUTION	104	85	33	85	130	130
202-486-719.01	MERS DB CONTRIBUTION	0	0	72	120	150	150
202-486-720.00	WORKERS COMPENSATION	0	35	59	95	120	120
202-486-721.00	UNEMPLOYMENT INSURANCE	1	25	1	10	10	10
202-486-723.00	RETIREE HEALTH SAVINGS CONTRIB	66	65	23	35	40	40
202-486-776.00	MATERIALS AND SUPPLIES	6,217	8,500	5,553	7,500	8,500	8,500
202-486-840.00	ADMINISTRATION FEES	1,817	1,817	1,514	1,817	1,817	1,817
202-486-943.00	EQUIPMENT RENTAL	9,098	7,000	4,114	5,500	7,000	7,000
TOTAL APPROPRIATIONS		22,146	21,902	13,099	19,292	22,703	22,703
NET OF REVENUES/APPROPRIATIONS - 486-I-94 TRUNKLINE		(22,146)	(21,902)	(13,099)	(19,292)	(22,703)	(22,703)
Dept 487-M-99 TRUNKLINE							
ESTIMATED REVENUES							
202-487-577.00	ROUTINE MAINTENANCE	57,318	35,000	34,392	37,000	40,000	40,000
TOTAL ESTIMATED REVENUES		57,318	35,000	34,392	37,000	40,000	40,000
APPROPRIATIONS							
202-487-702.00	SALARIES AND WAGES	1,400	2,550	930	2,550	2,700	2,700

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 487-M-99 TRUNKLINE							
APPROPRIATIONS							
202-487-704.00	OVERTIME	1,500	1,750	222	1,750	1,750	1,750
202-487-714.00	MEDICARE	40	55	16	65	65	65
202-487-715.00	FICA	171	220	68	270	275	275
202-487-716.00	HOSPITALIZATION INSURANCE	1,249	1,850	458	1,425	1,500	1,500
202-487-717.00	LIFE INSURANCE	10	20	4	10	10	10
202-487-719.00	PENSION CONTRIBUTION	74	122	36	75	120	120
202-487-719.01	MERS DB CONTRIBUTION	0	0	75	150	155	155
202-487-720.00	WORKERS COMPENSATION	0	20	56	90	225	225
202-487-721.00	UNEMPLOYMENT INSURANCE	1	25	0	10	10	10
202-487-723.00	RETIREE HEALTH SAVINGS CONTRIB	58	65	23	55	65	65
202-487-776.00	MATERIALS AND SUPPLIES	4,226	5,500	3,851	5,200	5,500	5,500
202-487-840.00	ADMINISTRATION FEES	1,817	1,817	1,514	1,817	1,817	1,817
202-487-943.00	EQUIPMENT RENTAL	8,743	8,500	4,725	7,000	8,500	8,500
TOTAL APPROPRIATIONS		19,289	22,494	11,978	20,467	22,692	22,692
NET OF REVENUES/APPROPRIATIONS - 487-M-99 TRUNKLINE		38,029	12,506	22,414	16,533	17,308	17,308
Dept 488-M-199 TRUNKLINE							
APPROPRIATIONS							
202-488-702.00	SALARIES AND WAGES	436	1,000	672	1,250	1,250	1,250
202-488-703.00	PART TIME WAGES	0	0	71	150	0	0
202-488-704.00	OVERTIME	1,128	1,000	90	1,000	1,250	1,250
202-488-714.00	MEDICARE	22	20	12	35	38	38
202-488-715.00	FICA	92	80	49	140	155	155
202-488-716.00	HOSPITALIZATION INSURANCE	661	600	324	750	775	775
202-488-717.00	LIFE INSURANCE	5	6	3	10	10	10
202-488-719.00	PENSION CONTRIBUTION	48	55	26	50	55	55
202-488-719.01	MERS DB CONTRIBUTION	0	0	41	80	90	90
202-488-720.00	WORKERS COMPENSATION	0	35	41	75	105	105
202-488-721.00	UNEMPLOYMENT INSURANCE	0	30	0	5	15	15
202-488-723.00	RETIREE HEALTH SAVINGS CONTRIB	31	40	15	40	60	60
202-488-776.00	MATERIALS AND SUPPLIES	1,071	3,500	1,939	3,000	3,500	3,500
202-488-840.00	ADMINISTRATION FEES	1,817	1,817	1,514	1,817	1,817	1,817
202-488-943.00	EQUIPMENT RENTAL	4,663	5,000	2,645	4,000	5,000	5,000
TOTAL APPROPRIATIONS		9,974	13,183	7,442	12,402	14,120	14,120
NET OF REVENUES/APPROPRIATIONS - 488-M-199 TRUNKLINE		(9,974)	(13,183)	(7,442)	(12,402)	(14,120)	(14,120)
Dept 965-TRANSFER OUT							
APPROPRIATIONS							
202-965-999.00	TRANSFER OUT	139,366	123,000	203,000	203,000	193,000	193,000
TRANSFER TO LOCAL STREETS: 2015 = \$125,000 2016 = \$136,366 2017 = \$200,000 2018 = \$190,000 TRANSFER TO DPW BLDG DEBT SERVICE FUND: \$3,000 PER YEAR							
TOTAL APPROPRIATIONS		139,366	123,000	203,000	203,000	193,000	193,000
NET OF REVENUES/APPROPRIATIONS - 965-TRANSFER OUT		(139,366)	(123,000)	(203,000)	(203,000)	(193,000)	(193,000)
ESTIMATED REVENUES - FUND 202		608,483	677,495	384,762	677,612	740,170	740,170
APPROPRIATIONS - FUND 202		501,220	574,900	527,848	676,291	697,106	697,106
NET OF REVENUES/APPROPRIATIONS - FUND 202		107,263	102,595	(143,086)	1,321	43,064	43,064
BEGINNING FUND BALANCE		352,878	460,143	460,143	460,143	461,464	461,464
ENDING FUND BALANCE		460,141	562,738	317,057	461,464	504,528	504,528

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 000-GENERAL							
ESTIMATED REVENUES							
203-000-540.00	STATE GRANTS	5,250	5,250	2,625	3,500	5,250	5,250
203-000-569.00	STATE GRANTS - OTHERS	24,544	0	0	0	0	0
203-000-579.00	STATE SHARED: GAS & WEIGHT TAX	164,303	198,750	106,464	198,750	224,887	224,887
203-000-626.00	CHARGES FOR SERVICES RENDERED	1,050	0	2,067	2,760	0	0
203-000-665.00	INTEREST	916	850	440	600	850	850
203-000-671.00	OTHER REVENUES	0	0	30	30	0	0
203-000-676.00	REIMBURSEMENTS & RESTITUTIONS	1,856	1,275	3,801	1,530	1,275	1,275
TOTAL ESTIMATED REVENUES		197,919	206,125	115,427	207,170	232,262	232,262
NET OF REVENUES/APPROPRIATIONS - 000-GENERAL							
		197,919	206,125	115,427	207,170	232,262	232,262
Dept 461-MAINTENANCE							
APPROPRIATIONS							
203-461-702.00	SALARIES AND WAGES	86,885	78,160	98,092	121,555	133,580	133,580
203-461-702.01	LEAVE BANK PAYOUTS AND/OR BONUSES	0	0	53	53	0	0
203-461-703.00	PART TIME WAGES	7,321	9,500	4,771	7,000	0	0
203-461-704.00	OVERTIME	4,549	8,120	2,664	5,750	5,500	5,500
203-461-714.00	MEDICARE	1,378	1,275	1,472	1,890	2,100	2,100
203-461-715.00	FICA	5,892	5,450	6,296	7,900	8,975	8,975
203-461-716.00	HOSPITALIZATION INSURANCE	35,355	35,500	43,945	56,500	57,800	57,800
203-461-717.00	LIFE INSURANCE	253	250	343	400	405	405
203-461-718.00	DISABILITY INSURANCE	259	285	205	285	315	315
203-461-719.00	PENSION CONTRIBUTION	2,402	2,825	2,565	3,300	4,010	4,010
203-461-719.01	MERS DB CONTRIBUTION	2,727	4,550	5,171	6,290	7,030	7,030
203-461-720.00	WORKERS COMPENSATION	0	4,375	4,303	5,210	8,585	8,585
203-461-721.00	UNEMPLOYMENT INSURANCE	16	375	19	150	225	225
203-461-723.00	RETIREE HEALTH SAVINGS CONTRIB	1,506	1,750	1,780	2,250	2,400	2,400
203-461-724.00	VEHICLE ALLOWANCE	211	650	527	635	755	755
203-461-776.00	MATERIALS AND SUPPLIES	21,513	32,000	28,567	35,000	34,000	34,000
203-461-802.00	CONTRACTUAL SERVICES	737	4,000	3,686	4,900	5,000	5,000
203-461-840.00	ADMINISTRATION FEES	14,533	14,533	11,511	14,533	14,533	14,533
203-461-941.00	BUILDING RENTAL	14,000	14,000	11,667	14,000	14,000	14,000
203-461-943.00	EQUIPMENT RENTAL	51,739	55,000	45,734	55,000	55,000	55,000
203-461-950.00	INSURANCE AND BONDS	10,026	10,500	8,466	10,200	10,500	10,500
203-461-955.00	MISCELLANEOUS	0	400	0	400	400	400
TOTAL APPROPRIATIONS		261,302	283,498	281,837	353,201	365,113	365,113
NET OF REVENUES/APPROPRIATIONS - 461-MAINTENANCE							
		(261,302)	(283,498)	(281,837)	(353,201)	(365,113)	(365,113)
Dept 465-TRAFFIC SERVICES							
APPROPRIATIONS							
203-465-702.00	SALARIES AND WAGES	956	750	1,701	2,350	2,620	2,620
203-465-703.00	PART TIME WAGES	54	200	24	200	0	0
203-465-704.00	OVERTIME	0	50	14	50	60	60
203-465-714.00	MEDICARE	14	10	24	35	40	40
203-465-715.00	FICA	60	20	103	140	175	175
203-465-716.00	HOSPITALIZATION INSURANCE	371	350	858	1,200	1,400	1,400
203-465-717.00	LIFE INSURANCE	3	10	4	10	10	10
203-465-719.00	PENSION CONTRIBUTION	21	20	55	85	110	110
203-465-719.01	MERS DB CONTRIBUTION	0	0	88	145	162	162
203-465-720.00	WORKERS COMPENSATION	0	15	90	145	225	225
203-465-721.00	UNEMPLOYMENT INSURANCE	0	5	1	10	10	10
203-465-723.00	RETIREE HEALTH SAVINGS CONTRIB	19	10	33	50	65	65
203-465-776.00	MATERIALS AND SUPPLIES	0	1,000	1,214	1,600	1,500	1,500
203-465-943.00	EQUIPMENT RENTAL	592	450	1,214	1,600	1,000	1,000
TOTAL APPROPRIATIONS		2,090	2,890	5,423	7,620	7,377	7,377
NET OF REVENUES/APPROPRIATIONS - 465-TRAFFIC SERVICES							
		(2,090)	(2,890)	(5,423)	(7,620)	(7,377)	(7,377)
Dept 467-WINTER MAINTENANCE							
APPROPRIATIONS							
203-467-702.00	SALARIES AND WAGES	3,203	4,500	2,459	4,500	6,000	6,000

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GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 467-WINTER MAINTENANCE							
APPROPRIATIONS							
203-467-703.00	PART TIME WAGES	188	0	0	0	0	0
203-467-704.00	OVERTIME	898	3,500	225	3,500	3,250	3,250
203-467-714.00	MEDICARE	59	75	37	100	130	130
203-467-715.00	FICA	254	475	157	475	560	560
203-467-716.00	HOSPITALIZATION INSURANCE	1,788	3,500	1,428	3,500	3,500	3,500
203-467-717.00	LIFE INSURANCE	10	30	12	20	25	25
203-467-719.00	PENSION CONTRIBUTION	142	350	138	350	350	350
203-467-719.01	MERS DB CONTRIBUTION	0	0	97	175	300	300
203-467-720.00	WORKERS COMPENSATION	0	250	134	250	505	505
203-467-721.00	UNEMPLOYMENT INSURANCE	2	25	1	10	15	15
203-467-723.00	RETIREE HEALTH SAVINGS CONTRIB	82	150	54	145	180	180
203-467-776.00	MATERIALS AND SUPPLIES	0	1,000	0	1,000	1,000	1,000
203-467-943.00	EQUIPMENT RENTAL	8,418	14,500	10,541	14,200	14,500	14,500
TOTAL APPROPRIATIONS		15,044	28,355	15,283	28,225	30,315	30,315
NET OF REVENUES/APPROPRIATIONS - 467-WINTER MAINTENAN		(15,044)	(28,355)	(15,283)	(28,225)	(30,315)	(30,315)
Dept 930-TRANSFER IN							
ESTIMATED REVENUES							
203-930-699.00	TRANSFER IN	136,366	120,000	200,000	200,000	190,000	190,000
TRANSFER IN FROM MAJOR STREETS FUND:							
2014 = \$115,000							
2015 = \$125,000							
2016 = \$136,366							
2017 = \$200,000							
2018 = \$190,000							
TOTAL ESTIMATED REVENUES		136,366	120,000	200,000	200,000	190,000	190,000
NET OF REVENUES/APPROPRIATIONS - 930-TRANSFER IN		136,366	120,000	200,000	200,000	190,000	190,000
Dept 965-TRANSFER OUT							
APPROPRIATIONS							
203-965-999.00	TRANSFER OUT	3,000	3,000	3,000	3,000	3,000	3,000
TRANSFER TO DPW DEBT SERVICE FUND = \$3,000 PER YEAR							
TOTAL APPROPRIATIONS		3,000	3,000	3,000	3,000	3,000	3,000
NET OF REVENUES/APPROPRIATIONS - 965-TRANSFER OUT		(3,000)	(3,000)	(3,000)	(3,000)	(3,000)	(3,000)
ESTIMATED REVENUES - FUND 203		334,285	326,125	315,427	407,170	422,262	422,262
APPROPRIATIONS - FUND 203		281,436	317,743	305,543	392,046	405,805	405,805
NET OF REVENUES/APPROPRIATIONS - FUND 203		52,849	8,382	9,884	15,124	16,457	16,457
BEGINNING FUND BALANCE		89,486	142,337	142,337	142,337	157,461	157,461
ENDING FUND BALANCE		142,335	150,719	152,221	157,461	173,918	173,918

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 000-GENERAL							
ESTIMATED REVENUES							
450-000-402.00	CURRENT PROPERTY TAXES	234,529	205,500	220,366	223,000	223,500	223,500
450-000-402.01	PROPERTY TAX CHARGEBACKS	(5,564)	(13,500)	(1,389)	(7,500)	(5,000)	(5,000)
450-000-410.00	DELINQUENT PERSONAL PROPERTY T	995	250	808	808	500	500
450-000-424.00	PAYMENTS IN LIEU OF TAXES	2,466	2,500	7,363	7,363	5,000	5,000
450-000-445.00	PENALTY & INTEREST ON TAXES	2,486	2,000	1,447	1,950	2,000	2,000
450-000-573.00	LOCAL COMMUNITY STABILIZATION STA	23,534	5,500	0	12,500	15,000	15,000
450-000-665.00	INTEREST	0	0	1,902	2,300	2,300	2,300
450-000-676.00	REIMBURSEMENTS & RESTITUTIONS	15,075	0	0	0	0	0
2016 - INCLUDES A \$10,830 IS A REIMBURSEMENT FROM THE STATE.							
TOTAL ESTIMATED REVENUES		273,521	202,250	230,497	240,421	243,300	243,300
NET OF REVENUES/APPROPRIATIONS - 000-GENERAL		273,521	202,250	230,497	240,421	243,300	243,300
Dept 500-STREET IMPROVEMENTS MISC EXP							
APPROPRIATIONS							
450-500-801.00	PROFESSIONAL SERVICES	850	26,250	2,015	5,000	43,300	43,300
450-500-802.00	CONTRACTUAL SERVICES	0	150,000	0	0	200,000	200,000
2018 - PROPOSED ST REPAIR - NOTHING PLANNED OR APPROVED YET.							
TOTAL APPROPRIATIONS		850	176,250	2,015	5,000	243,300	243,300
NET OF REVENUES/APPROPRIATIONS - 500-STREET IMPROVEME		(850)	(176,250)	(2,015)	(5,000)	(243,300)	(243,300)
Dept 501-FITCH, SHERIDAN CT - LOCAL ST REPAIR							
APPROPRIATIONS							
450-501-801.00	PROFESSIONAL SERVICES	20,728	0	0	0	0	0
450-501-802.00	CONTRACTUAL SERVICES	156,583	0	0	0	0	0
TOTAL APPROPRIATIONS		177,311	0	0	0	0	0
NET OF REVENUES/APPROPRIATIONS - 501-FITCH, SHERIDAN		(177,311)	0	0	0	0	0
Dept 502-ALBION COLLEGE LOCAL ST PROJECTS							
ESTIMATED REVENUES							
450-502-676.00	REIMBURSEMENTS & RESTITUTIONS	0	0	27,200	30,000	25,000	25,000
TOTAL ESTIMATED REVENUES		0	0	27,200	30,000	25,000	25,000
APPROPRIATIONS							
450-502-801.00	CONTRACTUAL SERVICES	4,245	0	27,200	30,000	25,000	25,000
TOTAL APPROPRIATIONS		4,245	0	27,200	30,000	25,000	25,000
NET OF REVENUES/APPROPRIATIONS - 502-ALBION COLLEGE I		(4,245)	0	0	0	0	0
Dept 504-FORD RD & TERPENNING - 2017 IMPROVEMENT							
APPROPRIATIONS							
450-504-801.00	PROFESSIONAL SERVICES	0	0	24,720	32,500	0	0
450-504-802.00	CONTRACTUAL SERVICES	0	0	281,354	370,000	0	0
2017 - FORD RD, TERPENNING & CASS FROM SUPERIOR ST TO BRIDGE.							
TOTAL APPROPRIATIONS		0	0	306,074	402,500	0	0
NET OF REVENUES/APPROPRIATIONS - 504-FORD RD & TERPEN		0	0	(306,074)	(402,500)	0	0
Dept 965-TRANSFER OUT							
APPROPRIATIONS							
450-965-999.00	TRANSFER OUT	0	26,000	26,000	30,500	0	0
2017 - TRANSFER TO MDOT ST IMPROVEMENT = \$30,500 FOR SUPERIOR ST.							

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 965-TRANSFER OUT							
APPROPRIATIONS							
	TOTAL APPROPRIATIONS	0	26,000	26,000	30,500	0	0
NET OF REVENUES/APPROPRIATIONS - 965-TRANSFER OUT							
		0	(26,000)	(26,000)	(30,500)	0	0
ESTIMATED REVENUES - FUND 450							
		273,521	202,250	257,697	270,421	268,300	268,300
APPROPRIATIONS - FUND 450							
		182,406	202,250	361,289	468,000	268,300	268,300
NET OF REVENUES/APPROPRIATIONS - FUND 450							
		91,115	0	(103,592)	(197,579)	0	0
BEGINNING FUND BALANCE							
		300,049	391,166	391,166	391,166	193,587	193,587
ENDING FUND BALANCE							
		391,164	391,166	287,574	193,587	193,587	193,587

Calculations as of 10/31/2017

GL NUMBER	DESCRIPTION	2016 ACTIVITY	2017 AMENDED BUDGET	2017 ACTIVITY THRU 10/31/17	2017 PROJECTED ACTIVITY	2018 REQUESTED BUDGET	2018 MGR RECOM'D BUDGET
Dept 516-SUPERIOR STREET CONSTRUCTION							
ESTIMATED REVENUES							
452-516-502.00	FEDERAL GRANTS	0	1,154,000	0	1,060,052	0	0
2017 - FEDERAL TRANSPORTATION ALTERNATIVES PROGRAM (TAP) GRANT							
452-516-540.00	STATE GRANTS	0	263,300	0	241,665	0	0
2017 - FROM MDOT							
TOTAL ESTIMATED REVENUES		0	1,417,300	0	1,301,717	0	0
APPROPRIATIONS							
452-516-802.00	CONTRACTUAL SERVICES	0	1,443,300	118,759	1,432,217	0	0
TOTAL APPROPRIATIONS		0	1,443,300	118,759	1,432,217	0	0
NET OF REVENUES/APPROPRIATIONS - 516-SUPERIOR STREET		0	(26,000)	(118,759)	(130,500)	0	0
Dept 930-TRANSFER IN							
ESTIMATED REVENUES							
452-930-699.00	TRANSFER IN	0	26,000	126,000	130,500	0	0
2015 - TRANSFER IN FROM STREET IMPROVEMENTS FUND (450) = \$218,646 TRANSFER IN FROM SIDEWALK FUND (367) = \$14,125							
2017 - \$100,000 FROM WATER FUND FOR NEW LINES UNDER SUPERIOR ST. \$26,000 FROM FUND 450 - STREET IMPROVEMENT FOR PARKING LANES \$ 4,500 FROM FUND 450 - STREET IMPROVEMENT FOR EXTRAS ON CASS ST. BETWEEN MDOT PROJECT AND BRIDGE.							
TOTAL ESTIMATED REVENUES		0	26,000	126,000	130,500	0	0
NET OF REVENUES/APPROPRIATIONS - 930-TRANSFER IN		0	26,000	126,000	130,500	0	0
ESTIMATED REVENUES - FUND 452		0	1,443,300	126,000	1,432,217	0	0
APPROPRIATIONS - FUND 452		0	1,443,300	118,759	1,432,217	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 452		0	0	7,241	0	0	0
BEGINNING FUND BALANCE		141,105	141,105	141,105	141,105	141,105	141,105
ENDING FUND BALANCE		141,105	141,105	148,346	141,105	141,105	141,105

City of Albion
Salary/Wage Changes
Base Salary/Wage By Position

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Non-Union				
City Manager	87,000.00	89,000.00	\$96,000.00	\$97,920.00
Administrative & Human Resources Mgr	42,806.40	43,659.20	N/A	N/A
Assistant City Manager	N/A	N/A	\$47,500.00	\$48,450.00
Public Safety Records/HR Clerk				
Start	N/A	27,695.21	\$28,249.11	\$28,814.09
Step 1	N/A	28,015.28	\$28,575.59	\$29,147.10
Step 2	N/A	30,332.32	\$30,938.97	\$31,557.75
Step 3	N/A	31,848.94	\$32,485.92	\$33,135.64
Step 4	N/A	33,441.38	\$34,110.21	\$34,792.41
Step 5	N/A	34,110.21	\$34,792.41	\$35,488.26
Recreation Director	40,400.00	N/A	N/A	\$24,500.00
Treasurer/Finance Director	65,650.00	66,963.00	68,302.26	\$69,668.31
Planning & Building Director	43,500.00	44,370.00	\$47,500.00	\$48,450.00
Clerk	45,450.00	46,359.00	\$48,500.00	\$49,470.00
Director of Public Safety	67,649.80	69,002.76	70,382.82	\$71,790.48
Director of Public Services	66,900.00	68,238.00	69,602.76	\$70,994.82
Deputy Director Public Services	57,400.00	58,548.00	59,718.96	\$60,913.34
WWTP Supervisor	N/A	N/A	\$51,500.00	\$52,530.00

City of Albion
Salary/Wage Changes
Base Salary/Wage By Position

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
TPOAM Clerical Union - Office Staff				
Accountant Income Tax				
Start	34,641.99	34,641.99	--	\$35,334.83
Step 1	35,509.58	35,509.58	--	\$36,219.77
Step 2	37,285.06	37,285.06	--	\$38,030.76
Step 3	39,149.31	39,149.31	--	\$39,932.30
Step 4	41,106.78	41,106.78	--	\$41,928.92
Step 5	41,928.91	41,928.91	--	\$42,767.49
Administrative Support Services				
Start	27,695.21	27,695.21	--	\$28,249.11
Step 1	28,015.28	28,015.28	--	\$28,575.59
Step 2	30,332.32	30,332.32	--	\$30,938.97
Step 3	31,848.94	31,848.94	--	\$32,485.92
Step 4	33,441.38	33,441.38	--	\$34,110.21
Step 5	34,110.21	34,110.21	--	\$34,792.41
Accountant – Payroll				
Start	N/A	34,641.99	--	\$35,334.83
Step 1	N/A	35,509.58	--	\$36,219.77
Step 2	N/A	37,285.06	--	\$38,030.76
Step 3	N/A	39,149.31	--	\$39,932.30
Step 4	N/A	41,106.78	--	\$41,928.92
Step 5	N/A	41,928.91	--	\$42,767.49
Accountant - General				
Start	33,140.12	33,140.12	--	\$33,802.92
Step 1	34,132.95	34,132.95	--	\$34,815.61
Step 2	35,839.60	35,839.60	--	\$36,556.39
Step 3	37,631.58	37,631.58	--	\$38,384.21
Step 4	39,513.16	39,513.16	--	\$40,303.42
Step 5	40,303.42	40,303.42	--	\$41,109.49

City of Albion
Salary/Wage Changes
Base Salary/Wage By Position

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
ACOA Union (Formerly POLC) - Public Safety Command				
Deputy Chief	N/A	N/A	58,378.32	\$61,610.64
Public Safety Lieutenant				\$58,378.32
2 years	50,909.04	51,935.52	52,983.84	N/A
3 years	53,442.48	54,512.64	55,604.64	N/A
4 years	56,128.80	57,242.64	58,378.32	N/A
Public Safety Sergeant				\$56,718.48
Start	43,942.08	44,815.68	45,711.12	N/A
1 year	46,278.96	47,196.24	48,135.36	N/A
2 years	48,550.32	49,511.28	50,494.08	N/A
3 years	50,909.04	51,935.52	52,983.84	N/A
4 years	53,442.48	54,512.64	55,604.64	N/A

POAM Union - Public Safety Officers

Public Safety Officer				
PSO – Trainee	23,272.67	23,738.12	N/A	N/A
PSO – 1	32,332.98	32,979.64	N/A	N/A
PSO – 2	34,908.48	35,606.65	N/A	N/A
PSO Start	38,644.62	39,417.51	40,205.86	\$41,009.98
Step 1	40,537.61	41,348.36	42,175.33	\$43,018.84
Step 2	42,596.04	43,447.96	44,316.92	\$45,203.26
Step 3	44,782.79	45,678.45	46,592.02	\$47,523.86
Step 4	46,973.79	47,913.27	48,871.54	\$49,971.15

City of Albion
Salary/Wage Changes
Base Salary/Wage By Position

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
AFSCME Union - Public Works				
W-12 General Foreman WWTP				
Start	N/A	41,184.00	42,016.00	\$42,856.32
Step 1	N/A	41,766.40	42,598.40	\$43,450.37
Step 2	N/A	42,369.60	43,222.40	\$44,086.85
Step 3	N/A	42,972.80	43,825.60	\$44,702.11
W-11 General Foreman - Utilities & Public Works				
Start	37,128.00	37,876.80	38,625.60	\$39,398.11
Step 1	37,481.60	38,230.40	39,000.00	\$39,780.00
Step 2	37,835.20	38,584.00	39,353.60	\$40,140.67
Step 3	38,230.40	39,000.00	39,790.40	\$40,586.21
W-10 WWTP Chief Operator				
Start	33,883.20	34,569.60	35,256.00	\$35,961.12
Step 1	34,486.40	35,172.80	35,880.00	\$36,597.60
Step 2	34,881.60	35,588.80	36,296.00	\$37,021.92
Step 3	35,464.00	36,171.20	36,899.20	\$37,637.18
W-9 WWTP -Operator (B), Operator-Heavy Equipment, Mechanic				
Note: 2015 column included Foreman (Street, Water, Sewer)				
Start	33,571.20	34,236.80	34,923.20	\$35,621.66
Step 1	33,987.20	34,673.60	35,360.00	\$36,067.20
Step 2	34,528.00	35,214.40	35,921.60	\$36,640.03
Step 3	35,110.40	35,817.60	36,524.80	\$37,255.30
W-9S Cemetery Sexton				
Start	N/A	36,316.80	37,044.80	\$37,785.70
Step 1	N/A	36,753.60	37,481.60	\$38,231.23
Step 2	N/A	37,294.40	38,043.20	\$38,804.06
Step 3	N/A	37,897.60	38,646.40	\$39,419.33

City of Albion
Salary/Wage Changes
Base Salary/Wage By Position

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
W-8 WWTP Operator (C), WWTP Lab Technician Operator, Cross Connection Inspector - Water				
(Note: 2015 Column included Cemetery Maint Foreman & Park Maint Foreman)				
Start	33,009.60	33,675.20	34,340.80	\$35,027.62
Step 1	33,592.00	34,257.60	34,944.00	\$35,642.88
Step 2	34,049.60	34,736.00	35,422.40	\$36,130.85
Step 3	34,590.40	35,276.80	35,984.00	\$36,703.68
W-7 WWTP Operator (D), Maintenance Man-Water Pump, Operator-Light Equipment				
Start	32,760.00	33,425.60	34,091.20	\$34,773.02
Step 1	33,176.00	33,841.60	34,528.00	\$35,218.56
Step 2	33,841.60	34,528.00	35,214.40	\$35,918.69
Step 3	34,299.20	34,985.60	35,692.80	\$36,406.66
W-6 WWTP Operator, Maintenance Man/Operator-Sewer				
Start	32,510.40	33,155.20	33,820.80	\$34,497.22
Step 1	32,947.20	33,612.80	34,278.40	\$34,963.97
Step 2	33,592.00	34,257.60	34,944.00	\$35,642.88
Step 3	33,924.80	34,611.20	35,297.60	\$36,003.55
W-5 Meter Reader - Water				
Start	31,928.00	32,572.80	33,217.60	\$33,881.95
Step 1	32,094.40	32,739.20	33,384.00	\$34,051.68
Step 2	32,843.20	33,508.80	34,174.40	\$34,857.89
Step 3	33,384.00	34,049.60	34,736.00	\$35,430.72

City of Albion
Salary/Wage Changes
Base Salary/Wage By Position

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
W-3 Maintenance Worker (Parks, Cemetery, Streets, Water)				
Start	31,096.00	31,720.00	32,364.80	\$33,012.10
Step 1	31,574.40	32,198.40	32,843.20	\$33,500.06
Step 2	31,990.40	32,635.20	33,280.00	\$33,945.60
Step 3	32,531.20	33,176.00	33,841.60	\$34,518.43

2018 Allocated Salaries

Position	<u>City</u>					<u>Mun</u>			<u>Public</u>	<u>City</u>	<u>Code</u>	<u>Eng</u>	<u>Major</u>	<u>Local</u>	<u>Solid</u>			<u>Equip</u>
	<u>Mngr</u>	<u>Finance</u>	<u>EDC</u>	<u>TIFA</u>	<u>HR</u>	<u>Cemetery</u>	<u>Parks</u>	<u>Bldg</u>	<u>Safety</u>	<u>Maint</u>	<u>Enf</u>	<u>Serv</u>	<u>Streets</u>	<u>Streets</u>	<u>Waste</u>	<u>Water</u>	<u>Sewer</u>	<u>Pool</u>
City Manager	27.98%			2.00%	7.00%						12.90%		12.53%	12.53%		12.53%	12.53%	
Director of Public Services						2.04%	2.04%	5.10%		2.04%		2.04%	16.84%	16.84%		25.51%	25.51%	2.04%
Deputy Dir of Public Services						3.00%	3.00%	3.00%		3.00%		3.00%	37.90%	37.90%				9.20%
Administrative Support		6.32%				2.11%	2.11%						21.05%	21.05%		21.05%	21.05%	5.26%
Accounting Clerk																50.00%	50.00%	
Public Safety Records/HR					20.00%				80.00%									
Planning & Building Director			10.00%							70.00%					20.00%			

<u>Title</u>	<u>Annual Salary - 2018</u>
City Manager	97,920
Director of Public Services	70,995
Deputy Dir of Public Services	60,913
Administrative Support	34,792
Accounting Clerk	40,303
Planning & Building Director	48,450
Public Safety Records & HR	33,136

CITY OF ALBION, MICHIGAN
2018 FEE SCHEDULES (Proposed)
Effective Date – January 1, 2018

<i>Description</i>	<i>Fee</i>
GENERAL	
Comprehensive Master Plan 2017	\$50.00
Copy of City Charter	\$15.00
Ordinance Book – Soft Bound Copy	\$50.00
Ordinance Book – Hard Bound Copy	\$75.00
Ordinance Supplements	\$20.00
Non-Sufficient Funds (Bad Check) Charge	\$25.00
Notary Services (per document)	\$10.00
Criminal Background Checks	\$10.00
Audio Recordings	\$10.00
Video Recordings	\$20.00
Copying Charges for the Public (items brought in by public for copies)	\$1/1 st page + 15 cents ea add'tl pg
Assessment Cards Copying Charges (3)	\$3/1 st page + 50 cents ea add'tl pg
Balance Request Form (Taxes, Water, etc.)	\$10.00/parcel
Faxing Charges	\$3/1 st page + 50 cents ea add'tl pg
Bicycle Licenses (no charge)	--
Wedding –Mayor Officiating	\$50.00
CLERK	
Trash Haulers Annual License Fees	\$75.00
All Vehicles for Hire Annual License Fees	\$75.00
Taxi Drivers Annual License Fees	\$20.00
Bed & Breakfast Annual License Fee	\$50.00
Establishment Mechanical Amusement Device, 1 st Device, Fee	\$75.00
Establishment Mechanical Amusement Device, 2-4 Devices, Fees	\$100.00
Establishment Mechanical Amusement Device, 5-9, Annual Fees	\$250.00
Establishment Mechanical Amusement Device, 10 or More, Fees	\$500.00
Establishment Musical Device Fees	\$75.00
Peddler/Transient Merchant License	
30 days – Resident	\$50.00
30 days – Non Resident	\$100.00
90 days – Resident	\$100.00
90 days – Non Resident	\$200.00
1 Year – Resident	\$250.00
1 Year – Non Resident	\$400.00
Freedom of Information Requests (2)	Actual Costs (2)
Publishing Public Notices for Development Projects	\$75.00
Copies of Accident Reports & Police Reports (4)	\$3/1 st page + 50 cents ea add'tl pg
Voter Registration List	30 cents per page
Voter Registration List Mailing Labels	50 cents per page
PUBLIC SAFETY	
Sex Offender Registration	\$35.00
Fingerprinting	\$15.00
PBT for Probationers	Resident \$5.00 Non-Resident \$10.00
License to Purchase Weapon	\$5.00
Housing Loose or Vicious Dog	\$25/day

Housing Loose or Vicious Dog – Extended Stay	\$35/day
Description	Fee
CEMETERY	
Lot Purchase (Cemetery) – Adult/Child, Albion Resident	\$450.00
Lot Purchase (Cemetery) – Adult/Child, Non-Resident	\$900.00
Lot Purchase (Cemetery) - Infant (4' x 4'), Albion Resident	\$300.00
Lot Purchase (Cemetery) – Infant (4' x 4'), Non-Resident	\$600.00
Lot Transfers	
Immediate Family	\$0
Other Than Immediate Family	\$100.00
Perpetual Care	TBD
Interment, Overtime Fee (Per Hour)	\$75.00
Grave Opening, Weekday – Adult/Child	\$400.00
Grave Opening, Saturday – Adult/Child	\$550.00
Grave Opening, Sunday/Holiday – Adult/Child	\$700.00
Grave Opening, Weekday – Infant (4'x4') No Vault, Special Section (6)	\$200.00
Grave Opening, Saturday – Infant (4'x4') No Vault, Special Section (6)	\$350.00
Grave Opening, Sunday/Holiday – Infant (4'x4') No Vault, Special Section (6)	\$500.00
Grave Opening, Weekday – Cremains	\$150.00
Grave Opening, Saturday – Cremains	\$300.00
Grave Opening Saturday – Cremains (Urn Vault)	\$400.00
Grave Opening, Sunday/Holiday – Cremains	\$450.00
Grave Opening, Sunday/Holiday – Cremains (Urn Vault)	\$475.00
Disinterment (Plus Cost of Vault Company Services), Weekday	\$400.00
Disinterment (Plus Cost of Vault Company Services), Saturday	\$550.00
Disinterment (Plus Cost of Vault Company Services), Sunday/Holiday	\$700.00
Disinterment of Cremains, Weekday (Urn or Temporary Container)	\$175.00
Disinterment of Cremains, Saturday	\$200.00
Disinterment of Cremains, Saturday (Urn Vault)	\$300.00
Disinterment of Cremains, Sunday/Holiday	\$300.00
Disinterment of Cremains, Sunday/Holiday (Urn Vault)	\$375.00
Foundations (per square inch) (Cemetery) (Monument)	\$0.53/sq. inch with min. of \$45.00
Internment Cremains (Urn Vault)	\$200.00
Disinterment Cremains (Urn Vault)	\$225.00
Removal of Old Foundation at Request of Owner	\$35.00
PARKS & RECREATION	
Pavilion or Shelter Reservations – Resident	\$55.00
Pavilion or Shelter Reservations – Non-Resident	\$85.00
Bandshell and Other Park Reservations – Resident	\$55.00
Bandshell and Other Park Reservations – Non-Resident	\$85.00
Weddings – Resident	\$125/00
Weddings – Non-Resident	\$150.00
Providing Additional Picnic Tables/Barricades, etc. (limited # of extra tables available)	\$100.00
Baseball Fields – (Must Have Insurance)	
a.) Daytime Usage (No Lights)	\$150.00 per day
b.) Night-time Usage (With Lights)	\$250.00 per day
Rent of Parks for Events and Tournaments	\$100.00 per day – resident \$200.00 per day – non-resident
Dept. of Public Services – After Hours Non-Emergency Call-In Fee	\$40.00
Van Usage Fees	
a.) Non-Profits	\$50.00 per day, plus gasoline
b.) For Profits	\$100.00 per day, plus gasoline

<i>Description</i>	<i>Description Fee</i>
WATER & SEWER	
Water/Sewer Collection Cost Recovery Fee	\$50.00
Meter Removal/Install Fee	\$25.00
Payment Extension/Modification Fee	\$10.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 5/8"	\$250.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 3/4"	\$375.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 1"	\$625.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 1 1/4"	\$875.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 1 1/2"	\$1,250.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 2"	\$2,000.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 3"	\$4,000.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 4"	\$6,250.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 6"	\$12,500.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 8"	\$20,000.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 10"	\$28,750.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 5/8"	\$250.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 3/4"	\$375.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 1"	\$625.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 1 1/4"	\$875.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 1 1/2"	\$1,250.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 2"	\$2,000.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 3"	\$4,000.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 4"	\$6,250.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 6"	\$12,500.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 8"	\$20,000.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 10"	\$28,750.00
Sewer Connection Permit/Inspection Fee	\$30.00
Water Demand Charge Per Billing (4 times/year or quarterly), 5/8" Service	\$24.00
Water Demand Charge Per Billing (4 times/year or quarterly), 3/4" Service	\$36.00
Water Demand Charge Per Billing (4 times/year or quarterly), 1" Service	\$60.00
Water Demand Charge Per Billing (4 times/year or quarterly), 1 1/4" Service	\$84.00
Water Demand Charge Per Billing (4 times/year or quarterly), 1 1/2" Service	\$120.00
Water Demand Charge Per Billing (4 times/year or quarterly), 2" Service	\$192.00
Water Demand Charge Per Billing (4 times/year or quarterly), 3" Service	\$384.00
Water Demand Charge Per Billing (4 times/year or quarterly), 4" Service	\$600.00
Water Demand Charge Per Billing (4 times/year or quarterly), 6" Service	\$1,200.00
Water Demand Charge Per Billing (4 times/year or quarterly), 8" Service	\$1,920.00
Water Demand Charge Per Billing (4 times/year or quarterly), 10" Service	\$2,760.00
Water Consumption Charge (per 100 cubic feet) Non-Resident, Non-Franchise Area (See rate schedule in Treasurer's Office)	
Water Consumption Charge (per 100 cubic feet) (01-01-12) Resident, Franchise Area	\$1.42
Sewer Demand Charge per billing (4 times/year), 5/8" Service (06-30-06)	\$24.00
Sewer Demand Charge per Billing, 3/4" Service (06-30-06)	\$36.00
Sewer Demand Charge per Billing, 1" Service (06-30-06)	\$60.00
Sewer Demand Charge per Billing, 1 1/4" Service (06-30-06)	\$84.00
Sewer Demand Charge per Billing, 1 1/2" Service (06-30-06)	\$120.00
Sewer Demand Charge per Billing, 2" Service (06-30-06)	\$192.00
Sewer Demand Charge per Billing, 3" Service (06-30-06)	\$384.00
Sewer Demand Charge per Billing, 4" Service (06-30-06)	\$600.00
Sewer Demand Charge per Billing, 6" Service (06-30-06)	\$1,200.00
Sewer Demand Charge per Billing, 8" Service (06-30-06)	\$1,920.00

<i>Description</i>	<i>Fee</i>
Sewer Demand Charge per Billing, 10" Service (06-30-06)	\$2,760.00
Sewer Consumption Charge (per 100 cubic feet), City Resident (01-01-12)	\$2.36
Sewer Consumption (Flat Rate), City Resident, (See rate schedule in Treasurer's office)	
Sewer Consumption Charge (per 100 cubic feet), Non Resident, Non Franchise Area (See rate schedule in Treasurer's Office)	
DEPARTMENT OF PUBLIC WORKS	
Driveway Entrance Permit	\$30.00
Right of Way Excavation Permit (Proof of Insurance required)	\$30.00
Soil Erosion Control Permit (obtained from Calhoun County)	--
Annual Tree Dump Pass (Residents Only)	\$10.00
PLANNING DEPARTMENT:	
Permit to Raise Chickens (Good for 2 years)	\$25.00
Zoning Permits:	
<i>Single Family Residential Uses:</i>	
New Home	\$35.00
Addition/Alteration	\$35.00
Accessory Structure	\$35.00
Change in Use	\$35.00
Signs/Billboards	\$35.00
Fences/Screening	\$35.00
Home Occupation	\$35.00
Other	\$35.00
<i>Multiple Family Uses:</i>	
New Construction	\$35.00
Addition/Alteration	\$35.00
Accessory Structure	\$35.00
Change in Use	\$35.00
Signs/Billboards	\$35.00
Fences/Screening	\$35.00
Home Occupation	\$35.00
Other	\$35.00
<i>Commercial and Industrial Uses:</i>	
New Construction	\$35.00
Addition/Alteration	\$35.00
Accessory Structure	\$35.00
Change in Use	\$35.00
Signs/Billboards	\$35.00
Fences/Screening	\$35.00
Home Occupation	\$35.00
Outdoor or Sidewalk Café	\$35.00
Other	\$35.00
Rezoning Applications:	
Rezoning Application	\$350.00
Text Amendment	\$250.00
Site Plan Review:	
Subdivision/Site Condo/PUD Review	
Base Fee	\$350.00
Plus Consultant Charges	Actual Costs
Other Uses Review	
Base Fee (for small rehab projects City Manager can adjust fee)	\$250.00

Plus Consultant Charges	Actual Costs
<i>Description</i>	<i>Fee</i>
Special Use Permits	
Base Fee	
Single Family Uses	\$200.00
Other Uses	\$200.00
Plus Consultant Charges	Actual Costs
Zoning Board of Appeals:	
Variance Application (Including Zoning Permit Fee)	
Single Family Uses	\$200.00
Other Uses	\$200.00
Sign Appeals Board	
Variance Application (Including Zoning Permit Fee)	
Single Family Uses	\$175.00
Other Uses	\$175.00
Publications, Maps, Copies:	
Zoning Ordinance	\$50.00
Zoning District Maps	
8 ½ x 11	\$25.00
Other Blueprints (per page)	\$50.00
Other GIS Maps (per page)	\$50.00
Rental Registration	\$25.00
BUILDING DEPARTMENT (**permit fees increase by \$2.00, effective 9/1/2017)	
Building Inspection Fees – SAFEbuilt (5)	CIS*
Michigan Plumbing Code (1)	Current Price from Supplier
Michigan Electrical Code (1)	Current Price from Supplier
* Plus 10% Admin Fee	
Michigan One & Two Family Residential Code (1)	Current Price from Supplier
Michigan Mechanical Code (1)	Current Price from Supplier
Michigan Property Maintenance Code (1)	Current Price from Supplier
Demolition Fees, Single Family Residential (Issued by CIS) (5)	CIS
Demolition, Multi-Family, Commercial, Industrial (Issued by CIS) (5)	CIS
Property Maintenance Inspection Fee	\$56.00
Abatement Fee for Code Violations	\$100.00
BUILDING BOARD OF APPEALS	
Tree Ordinance Appeal	\$50.00
Outdoor Café or Sidewalk Café Appeal	\$50.00
All Other Appeals	
(1) Residential	\$50.00
(2) Multi-family, Commercial, Industrial	\$50.00
ASSESSING DEPARTMENT	
Property Transfer Affidavit Fine	\$5.00 per day up to \$200.00
Land Division/Combination	
Property Splits & Combos	\$55.00 per lot
Meet & Bounds Description	\$90.00
Lot Line Adjustment	\$55.00
(1) Available at reference section of Albion District Library	
(2) Subject to 50% deposit of estimated costs for costs exceeding \$50.00	
(3) Property owner provided one copy of the assessment information on their property at no charge.	
(4) Individuals involved in an accident/or other incident provided one copy of the police report at no charge.	
(5) SAFEbuilt/Cornerstone Inspection Services. This company handles building inspections for the City.	
(6) Infant – one year old or less	