



# CITY OF ALBION CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

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## AGENDA

COUNCIL-MANAGER  
GOVERNMENT

Council members and  
other officials normally in  
attendance.

### STUDY SESSION Monday, October 14, 2019

**6:00 P.M.**

**David Atchison**  
Mayor

**Vicky Clark**  
Council Member  
1<sup>st</sup> Precinct

**Lenn Reid**  
Council Member  
2<sup>nd</sup> Precinct

**Sonya Brown**  
Mayor Pro-Tem  
Council Member  
3<sup>rd</sup> Precinct

**Marcola Lawler**  
Council Member  
4<sup>th</sup> Precinct

**Jeanette Spicer**  
Council Member  
5<sup>th</sup> Precinct

**Shane Williamson**  
Council Member  
6<sup>th</sup> Precinct

**Darwin McClary**  
City Manager

**The Harkness Law Firm**  
Atty Cullen Harkness

**Jill Domingo**  
City Clerk

### PLEASE TURN OFF CELL PHONES DURING MEETING

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. ITEMS FOR INDIVIDUAL DISCUSSION
  - A. Discussion City Manager Goals & Priorities
- V. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).
- VI. CITY MANAGER REPORT
- VII. MAYOR AND COUNCIL MEMBER COMMENTS
- VIII. ADJOURN

NOTICE FOR PERSONS WITH  
HEARING IMPAIRMENTS  
WHO REQUIRE THE USE OF A  
PORTABLE LISTENING DEVICE

Please contact the City  
Clerk's office at  
517.629.5535 and a listening  
device will be provided  
upon notification. If you  
require a signer, please  
notify City Hall at least five  
(5) days prior to the posted  
meeting time.

## 2019 ALBION CITY COUNCIL

### SHORT- & LONG-TERM GOALS BY PRIORITY

Council Study Sessions will be held at 6 PM on the dates indicated.

Discussion of:

1. Define “successful outcome”.
2. Establish milestone objectives with dates.
3. Identify obstacles to achieving the goal.
4. Propose city policies to achieve the goal.
5. Identify incentives to facilitate achieving the goal.
6. Assign responsibilities.
7. Identify resources required and source(s) of funding.
8. Identify Council Lead\*

#### SHORT-TERM GOALS:

	GOAL	Council Lead *
#1	Hire City Manager	
#2	Rental Certification	Spicer
#3	Establish a More Active Recreation Program	Reid
#4	2 <sup>nd</sup> Grocery Store	Clark
#5	Workforce Development Program	Brown

#### LONG-TERM GOALS:

#1	Establish Comprehensive/Integrated Infrastructure Management Program	Mayor
#2	Senior/Affordable Housing	Lawler
#3	Code Enforcement/City Clean-Up	Reid

## **City Council Goals**

### **1. Hire City Manager:**

- Select Search Firm (council award contract) – May 2019
- Select Candidate (council review, interview, select, negotiate contract – 2019)

### **2. Infrastructure:** Establish comprehensive/integrated infrastructure management program

- Wastewater Asset Management Plan – Completed in 2019
- Water Asset Management Plan – Funded - due Sep 2019
- Update 2008 Street Master Plan - Council approval needed to contract engineering services (4 months) including:
  - o PACER assessment/survey of all streets.
  - o develop street maintenance options/plans
- Sidewalk Maintenance Plan – City Manager & Director Public Services developing - 2019
- Overlay/integrate individual maintenance plans into integrated Infrastructure Plan – 2020

### **3. Corridor Improvement**

### **4. Gateway Economic Stimulus**

### **5. Business Recruitment & Development**

### **6. Increase tax revenues**

### **7. Establish more active Recreation Program**

### **8. Senior Housing Development**

### **9. Establish Youth “*Earn, Learn & Play*” program**

### **10. Establish Rental Certification Program**

### **11. City-wide clean up (trash removal – code enforcement of trash cans and curb side junk)**

### **12. Tree trimming, limbs pick-up, leaf clean-up)**

### **13. City-wide / single hauler trash & yard waste contract review/renewal - 2020**

### **14. Develop City-wide communication tool**

### **15. Exterior Clean-up / Painting Program for blight elimination**

### **16. Second Grocery Store**

### **17. Work force development**

### **18. Local Transportation**

### **19. Parolee Community Service – Work program**

### **20. East Broadwell Street (infrastructure)**

### **21. Caldwell School utilization**

### **22. Albion Street Bridge (infrastructure)**

### **23. Water Tower (infrastructure)**

### **24. Union Steel Building (infrastructure)**

### **25. Centralized Volunteer Coordination Program**

### **26. Demolish blighted buildings**