CITY OF ALBION
CITY COUNCIL MEETING AGENDA

Meetings: First and Third Mondays – 7:00 p.m.

City Council Chambers ♦ Second Floor ♦ 112 West Cass Street ♦ Albion, MI 49224

COUNCIL-MANAGER GOVERNMENT

Council members and other officials normally in attendance.

David Atchison
Mayor

Council Member
1st Precinct

Lenn Reid
Council Member
2nd Precinct

Sonya Brown
Mayor Pro-Tem
Council Member
3rd Precinct

Marcola Lawler
Council Member
4th Precinct

Jeanette Spicer
Council Member
5th Precinct

Shane Williamson
Council Member
6th Precinct

LaTonya Rufus
City Manager

The Harkness Law Firm
Atty Cullen Harkness

Jill Domingo
City Clerk

NOTICE FOR PERSONS WITH HEARING IMPAIR-MENTS WHO REQUIRE THE USE OF A PORTABLE LISTENING DEVICE

Please contact the City Clerk's office at 517.629.5535 and a listening device will be provided upon notification. If you require a signer, please notify City Hall at least five (5) days prior to the posted meeting time.

SPECIAL AGENDA

COUNCIL MEETING
Tuesday, January 22, 2019

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6:00 P.M.

PLEASE TURN OFF CELL PHONES DURING MEETING

I. CALL TO ORDER

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. APPROVAL OF THE AGENDA (Includes ant proposed additions, deletions or other changes to the agenda)

VI. PRESENTATIONS AND RECOGNITIONS

VII. PUBLIC HEARING

VIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required.)

IX. CLOSED SESSION

X. CONSENT CALENDAR (VV) (Items on Consent Calendar are voted on as one unit)

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. Review/Approval of City Manager Moving Expenses Submitted

B. Interview/Selection of Candidate (s) to Fill Precinct 1 Vacancy on City Council:

- Thomas Spratley
- Daniel Farmer
- Phillip O'Neil Warnsley Jr.
- Christine Thomas
- Vicky Clark

XII. FUTURE AGENDA ITEMS

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XIII. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

XIV. CITY MANAGER REPORT

XV. MAYOR AND COUNCIL MEMBER COMMENTS

XVI. MOTION TO EXCUSE ABSENT COUNCIL MEMBER (S)

XVII. ROLL CALL

XVIII. ADJOURN

City of Albion

William L. Rieger Municipal Building
112 West Cass Street · Albion, Michigan 49224 (517)
629-7864 · Fax (517) 629-2238

APPLICATION TO FILL VACANCY

CITY COUNCIL – DISTRICT 1

(February 2019– December 2022)

Mail or Deliver Completed Application to:
City of Albion
City Clerk Jill Domingo
112 W. Cass Street
Albion, MI 49224

APPLICATION DEADLINE: MUST BE RECEIVED BY WEDNESDAY, JANUARY 16, 2018 BY 5:00 P.M.

The information in this Application is requested to assist the Mayor and/or City Council in selecting individuals to serve a City Council Member to complete a partial term due to the vacancy in the City Council seat for Precinct 1 in the City of Albion. Completion of the Application, Consent and Certification, and Authorization to Release Information are mandatory for consideration of appointment.

Thank you for your interest in serving on the City of Albion in an appointed position to fill a vacancy on City Council. The Albion City Council requires that every member appointed to the City Council meet the following qualifications:

- **Appointee is not in default to the City (appointee docs not have unpaid water/sewer bills, property taxes, income taxes, abatements, parking tickets, or other delinquent obligations to the City).**
- **Appointee must be a resident of the City.**
- **Appointee shall be a registered voter in the City of Albion**
- **Appointee shall be over the age of 18**
- **Appointee shall be a resident of Precinct 1**

Name: Thomas Edward Spratley
(First) (Middle) (Last)

Home Address: [redacted] Telephone #: [redacted]

E-Mail: [redacted] Fax: _____

Length of Residence in City: 30 + years ~~Own~~/Rent: Own

How long have you resided within the boundaries of Precinct 1? over 30 years.

Are you a citizen of the United States? Yes (✓) No ( )
Are you 18 years or older? Yes (✓) No ( )
Are you a registered voter? Yes (✓) No ( )

Have you been previously employed by the City of Albion' Yes (✓) No ( )

If yes, what department(s) and date(s)' Recreation Dept. in the late 20s early 90s.

Do you have any relatives who are employees of the City of Albion? Yes ( ) No (✓)

If yes, indicate name{s} and relationships) to you:

EDUCATION INFORMATION

Have you received your High School Diploma or GED Certificate Yes (✓) No ( )	School Name & Location	Major (s)	Degree Received	Applicable Course Work	Credit Hours
	Albion Senior High school Albion, MI	General studies	Diploma.		21
College/University (Undergraduate)	Hinds Jr College Raymond MS. Kellogg Community college Albion Campus	Distributing & marketing Human Resources			60 31
College/University (Graduate)					
Other (Specify)					

*If you are still in school, what is the anticipated date of your graduation? _____• Name under which your transcript was issued if different from name shown on this application:

DRIVER'S LICENSE INFORMATION

Driver's license #_[redacted] Expiration date [redacted]

Issued by what State Michigan • IS your license currently valid? Yes (✓) No ( )

license Type (Operator or Chauffeur) Chauffeur

Community Activities:
On the board of Community Action Agency. Board of Substance Abuse Prevention. Volunteer at Marshall Academy

Additional information on experience, qualifications, etc.:
Have been + still coach over 30 years. Retired from Albion school System. Substance abuse Counselor at Jackson Prison. Assisted in Highland Park Basketball league. Wife + I self Run Rosies Daycare + Rosies flavor restaurant.

Please comment briefly on why you wish to serve on City Council Be specific as to your goals and ideas regarding how you wish to contribute to the work of the City Council:
To help the continued growth of our City + its residents Especially our youth who are a vital part of our communities sustainability.

Relationship to City Officials/Department Heads: Are you, your spouse, or other close family members related to any City Officials or Department Heads? If yes, please explain:
Ms Spicer is married to my first cousin Wade Spicer. (she sits on the council.)

Business relationship: Do you, your spouse, or any close family member currently have a business relationship with the City of Albion? If yes, please explain:
Myself + my wife run Rosies flavor. As well as run Rosies Daycare

Misdemeanor Convictions: Have you ever been convicted of a misdemeanor, including traffic? If not, state NO If YES, please list all convictions, including date and type of conviction.

1982 possession of a point of marijuana

Felony Convictions: Have you ever been convicted, plead guilty, or no contest to a felony, including convictions while holding public office or public employment? If not, state NO. If YES, please list all convictions. including date and type of conviction.

NO

EMPLOYMENT HISTORY
THIS SECTION MUST BE COMPLETED FULLY, EVEN IF A RESUME IS ATIACHEO.
list present position or most recent place of employment first include full-time, part-time and volunteer work
PHOTOCOPY THIS PAGE IF ADDITIONAL SPACE WILL BE NECESSARY (OR USE A BLANK SHEET).

Company Name: Marshall Academy Supervisor: Evan Jones
Telephone: 269-781-6330
Address: 18303 Homer Rd City/State: Marshall Zip Code: 49068
Employed: (Month & Year) Volunteer
From: Sept. 2018 To: Present
Number of Hours per Week: 3 to 4
List Your Job Responsibilities: Assist with Jr. Varsity Basketball team & assist with players school work & behaviors.

Job Title: Jr Varsity Basketball coach
Reason for Leaving: present.

Name you were employed under if different from name shown on (City of Albion application)

no.

Company Name: Sequel Youth Services Supervisor: McClenney

Telephone:

Address: 13660 26 mile Rd City/State: Albion/MI Zip Code: 49224

Employed: (Month & Year) youth Specialist

From: Dec 2016 To: present - Med leave

Number of Hours per Week: 20 per week.

List Your Job Responsibilities:

Supervise youth in house safety with school, work & social skills

Job Title:

Youth Specialists.

Reason for Leaving:

present - off for Medical Reasons.

Name you were employed under if different from name shown on (City of Albion application)

NO.

Company Name: Albion Public Schools. Supervisor: Jerry Lynn Williams

Telephone:

Address: 205 Cotton St City/State: Albion/MI Zip Code: 49224

Employed: (Month & Year)

From: Sept 2013 To: Jan 2015?

Number of Hours per Week: 36 to 40

List Your Job Responsibilities:

Run the In school suspension program.

Helped with youth behaviors documented them in data system & contacted Parents.

Job Title:

In School Suspension coordinator.

Reason for Leaving:

School closed, Retired

Name you were employed under if different from name shown on (City of Albion application)

NO.

Company Name: Battle Creek Public Schools Supervisor: Jeffery Dinkins

Telephone:

Address: 3 W Van Buren St. W City/State: Battle Creek/MI Zip Code: 49017

Employed: (Month & Year) Jan 2001 - June 2010

From: June 2001 To: June 2010.

Number of Hours per Week: Salary

List Your Job Responsibilities:

Have youth on Paid work experiences, Help with College entrance forms (FASFA). Kept case files on each individual in Marshall, Tekonsha, Olivet, Albion, & Homer.

Job Title: Case Manager

Reason for Leaving: Family now out.

Name you were employed under if different from name shown on (City of Albion application)

No.

REFERENCES

Please provide three (3) persons, whom you have known for over a year. Only one (1) may be a relative.

Name Known	Address	Telephone (include area code & state home or office)	Relationship & Years
Mr. Harry Beaver Sr.	600 Michigan Ave.	cell - 517-914-5921 (ME)	Mentor - 20+
Pastor Albert Smos.	400 Burrook St.	cell 517-315-5101 (MI)	Pastor - 2+
Hazel Lais	12939 28½ mile Rd.	Home 517-629-5477	Family friend 20+

Have you ever been dismissed from or asked to resign from any employment position? Yes (✓) No ( )

If yes, please explain:

Calhoun County Juvenile Home. Was accused of child Abuse which was thrown out of court. No Charges.

OPTIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application. You may wish to describe specialized training, hobbies, interests, and professional or civic activities, etc.

Been a resident for 40+ years been involved with youth & parents 30+ years. Me & My wife have two businesses here. I am truly concerned about the progress of our city & the citizens that live here.

The following information and consent is necessary in order to conduct a proper review of your application for appointment. This information will be kept confidential.

City of Albion

William L. Rieger Municipal Building
112 West Cass Street · Albion, Michigan 49224 (517)
629-7864 •Fax (517) 629-2238

APPLICATION TO FILL VACANCY

CITY COUNCIL – DISTRICT 1

(February 2019– December 2022)

Mail or Deliver Completed Application to:
City of Albion
City Clerk Jill Domingo
112 W. Cass Street
Albion, MI 49224

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- **Appointee shall be a registered voter in the City of Albion**
- **Appointee shall be over the age of 18**
- **Appointee shall be a resident of Precinct 1**

Name: Daniel (First) Richard (Middle) Farmer (Last)

Home Address: [redacted] Telephone #: [redacted]

E-Mail: [redacted] Fax: —

Length of Residence in City: 40 Yrs Own/Rent: Own

How long have you resided within the boundaries of Precinct 1? 6 Years

Are you a citizen of the United States? Yes (✓) No ( )
Are you 18 years or older? Yes (✓) No ( )
Are you a registered voter? Yes (✓) No ( )

Have you been previously employed by the City of Albion' Yes (X) No ( )

If yes, what department(s) and date(s)'

~~Summer~~ fall Leaf Pick up temp. 2017 I think.

Do you have any relatives who are employees of the City of Albion? Yes (X) No ( )

If yes, indicate name{s} and relationships) to you:

Sharon Farmer - Mother

EDUCATION INFORMATION

Have you received your High School Diploma or GED Certificate Yes (X) No ( )	School Name & Location	Major (s)	Degree Received	Applicable Course Work	Credit Hours
	Scioto Ohio	General	GED		
College/University (Undergraduate) Associates in Applied Science	KCC Battle Creek MI.	Physical therapy	Associates		
College/University (Graduate)					
Other (Specify)					

*If you are still in school, what is the anticipated date of your graduation? _____• Name under which your transcript was issued if different from name shown on this application:

DRIVER'S LICENSE INFORMATION

Driver's license #_[redacted]_ Expiration date _____

Issued by what State MI • IS your license currently valid? Yes (X) No ( )

license Type (Operator or Chauffeur) Operator

Community Activities:

Additional information on experience, qualifications, etc.:

I have been a President of the honors Society in college. getting people to give their time is a quality I developed.

Please comment briefly on why you wish to serve on City Council Be specific as to your goals and ideas regarding how you wish to contribute to the work of the City Council:

I wish to bring some order to this Chaotic governing body. To ensure the Servants (Council, mayor, manager) are actually doing what the people want.

Relationship to City Officials/Department Heads: Are you, your spouse, or other close family members related to any City Officials or Department Heads? If yes, please explain:

N/A

Business relationship: Do you, your spouse, or any close family member currently have a business relationship with the City of Albion? If yes, please explain:

N/A

Misdemeanor Convictions: Have you ever been convicted of a misdemeanor, including traffic? If not, state NC If YES, please list all convictions, including date and type of conviction.

Yes - Destruction of Property - vehicular 1997

Felony Convictions: Have you ever been convicted, plead guilty, or no contest to a felony, including convictions while holding public office or public employment? If not, state NO. If YES, please list all convictions. including date and type of conviction.

N/A

EMPLOYMENT HISTORY
THIS SECTION MUST BE COMPLETED FULLY, EVEN IF A RESUME IS ATIACHEO.
list present position or most recent place of employment first include full-time, part-time and volunteer work
PHOTOCOPY THIS PAGE IF ADDITIONAL SPACE WILL BE NECESSARY (OR USE A BLANK SHEET).

Company Name: Georgia Pacific LLC Supervisor: Jason Compite
Telephone: 517-630-5050
Address: 916 Burstein City/State: Albion, MI Zip Code: 49224
Employed: (Month & Year)
From: 1-12 To: Present
Number of Hours per Week: 40-70
List Your Job Responsibilities: Logistics, Planning All Loads - Ensuring Quality & accuracy. Supervising 4 employees.

Job Title: Shipping Lead
Reason for Leaving: off Disabled.

Name you were employed under if different from name shown on (City of Albion application)

Company Name: Home Health Care - Trevor thompson Supervisor: Trevor Thompson

Telephone:

Address: Getings Rd. City/State: Battle Creek MI Zip Code: 49015

Employed: (Month & Year)

From: 4-2010 To: 5-2012

Number of Hours per Week: 40

List Your Job Responsibilities:

Full care for Trevor, physical therapy & Socialization calendar

Job Title: Caregiver

Reason for Leaving: Trevor Passed away.

Name you were employed under if different from name shown on (City of Albion application)

Company Name: Community Inclusive Recreation Supervisor: Linda Lipke

Telephone: 269-968-8249

Address: 331 Jackson St. W BC, MI City/State: BC, MI Zip Code: 49037

Employed: (Month & Year)

From: 1-09 To: 12-09

Number of Hours per Week: 20-30

List Your Job Responsibilities:

Run programs for Kids & Special Needs.

Job Title: KCC Student - worker

Reason for Leaving: I was hired by a parent of a participant

Name you were employed under if different from name shown on (City of Albion application)

Company Name: Kellogg Community College Supervisor: Colin McCales

Telephone: 517-630-8169

Address: 14055 26 mile Rd. City/State: Augusta MI Zip Code:

Employed: (Month & Year)

From: 5-2007 To: 5-2009

Number of Hours per Week: 20-30

List Your Job Responsibilities:

Student Liason for the Diversity committee - Hosting meetings & Forming groups with the goal of bringing ~~[illegible]~~ people from different backgrounds together

Job Title: Student Worker

Reason for Leaving: graduated

Name you were employed under if different from name shown on (City of Albion application)

REFERENCES

Please provide three (3) persons, whom you have known for over a year. Only one (1) may be a relative.

Name Known	Address	Telephone (include area code & state home or office)	Relationship & Years
Colin McCaleb, Ph.D.		517-630-8169	Director of Eac
G. Edward Haring		N/A (3 yrs)	11 yrs
Barbra Simmons	PtA M.Ed	1269-965-3931	4/yr

Have you ever been dismissed from or asked to resign from any employment position? Yes (X) No ( )
If yes, please explain:

I contracted Mono when working for HI - Let in Hillsdale - they didn't accept my Dr note.

OPTIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application. You may wish to describe specialized training, hobbies, interests, and professional or civic activities, etc.

I am Intelligent, caring, and want to see the council run with the respect it has been lacking.

The following information and consent is necessary in order to conduct a proper review of your application for appointment. This information will be kept confidential.

KELLOGG
COMMUNITY COLLEGE
450 North Avenue, Battle Creek, MI 49017-3397 PHONE 269 965 3931 WEB www.kellogg.edu

December 8, 2008

RE: **Reference Letter for Daniel R. Farmer**

To Whom it May Concern:

I am very happy to write this letter of reference for Daniel Farmer an associate degree Physical Therapist Assistant Student at Kellogg Community College. Daniel is a very outstanding young man. He has set himself apart from his fellow students in many ways, and I would like to now draw your attention to just a few.

Firstly, he is an outstanding student. Not only has he kept outstanding marks in his classes, he has done it in our Physical Therapist Assistant program, which is one of the most challenging courses of study at our college. He has received much deserved recognition for his academic accomplishments by appearing on the National Dean's List, serving as the student liaison to our college's Diversity Committee, becoming a member and then president of Phi Theta Kappa, the international honors society for two-year colleges.

Daniel is an exceptional leader. He has a very engaging personality and a knowledge of people that gives him the ability to empathize with the problems of others. Daniel is not afraid to lead by example; he is very hard working in any task he undertakes. Daniel's accomplishments are not limited exclusively to the world of academia. As president of Phi Theta Kappa, he has taken the lead on our Adopt-A-High-Way project and made it an amazing success. Also, he has facilitated our Better World Books project. This is a program which collects books for impoverished youth of Africa. By including many of our local schools, he not only surpassed all previous years by a landslide, he was able to show the children how one person can make a difference in our world. These emphasize just a few things he has accomplished as president of Phi Theta Kappa. It is not only Daniel's exceptional leadership that has made his efforts successful, he possesses innate enthusiasm and commitment which is seen in all the things that he does, and because of this he increases the efforts of all those around him.

Daniel is an intelligent, dedicated and caring individual who not only serves the college well but also is the perfect combination of ambition and strength of character; he is a fine example of what is possible by students at Kellogg Community College.

Sincerely,

G. Edward Haring

G. Edward Haring, Ph.D.
President

BOARD OF TRUSTEES
G. Edward Haring, PhD President | Brian C. Hice Chair | Judith L. Burken Vice Chair | Reba M. Harrington Secretary | Jonathan D. Byrd Treasurer | Matthew A. Davis Trustee | Eugene D. Hamaker Trustee | Ann Rosenbaum Trustee

OFFICE OF THE PRESIDENT
KELLOGG COMMUNITY COLLEGE | BATTLE CREEK, MICHIGAN

May 16, 2008

Daniel Farmer
[redacted]
Albion, MI 49224

Dear Daniel,

I would like to express my thanks and appreciation for your assistance with this year's graduation. Your part in ushering was extremely important. It was great to have a competent and caring team of ushers.

Best wishes to you for a wonderful summer.

Sincerely,

G. Edward Haring

Dr. G. Edward Haring
President

KELLOGG
COMMUNITY COLLEGE
450 North Avenue, Battle Creek, MI 49017-3397 PHONE 269 965 3931 WEB www.kellogg.edu

October 24, 2008

From: Barbara J. Simmons, PTA, M.Ed
Academic Coordinator for Clinical Education
Kellogg Community College
Physical Therapist Assistant Program
450 North Avenue
Battle Creek, MI 49017
(269) 965-3931 x 2329
simmonsb@kellogg.edu

Re: Letter of Reference—Daniel Farmer, SPTA

To Whom It May Concern:

I have known Daniel Farmer since August of 2007, when he first began course work in the physical therapist assistant (PTA) program at Kellogg Community College. I have been an instructor in academic courses as well as the coordinator for the clinical portion of the PTA program.

Daniel has been actively engaged while at the college, taking part not only in study groups and PTA club activities, but also in college-wide activities such as "Phi Theta Kappa." This is not always the case when students come to a community college atmosphere that is primarily a "commuter campus."

He is conscientious about his assignments, and is always pleasant and polite in his interactions with others. He looks past the immediate needs of those around him and projects to possible future needs as well.

Daniel will be a great asset as a student, and as a colleague after graduation.

Please feel free to contact me if you have additional questions.

Barbara J. Simmons, ACCE

Barbara J. Simmons, PTA, M.Ed, (A.C.C.E.)

BOARD OF TRUSTEES
G. Edward Haring, PhD President | Brian C. Hice Chair | Judith L. Burken Vice Chair | Reba M. Harrington Secretary | Jonathan D. Byrd Treasurer | Matthew A. Davis Trustee | Eugene D. Hamaker Trustee | Ann Rosenbaum Trustee

1-14-2019

To: Albion City Council

From: Colin S. McCaleb, Ph.D.

Re: Letter of Recommendation for Mr. Daniel Farmer

Honorable Council Members:

As a private citizen who has been working in Albion for many years, I would like to recommend Mr. Daniel Farmer as a candidate for Albion's First Precinct Council Seat. I have known Mr. Farmer for over a decade. He began as a student at the KCC Eastern Academic Center, which I directed. We then hired him as the student worker, a position in which he excelled. He was also the President of the KCC Honors Society, known as Phi Theta Kappa. His grades were outstanding, and his reliability and work ethic spoke volumes regarding his strong character.

I am glad to see Mr. Farmer running for city council: I believe it is time for new citizens to take up the mantle of municipal government leadership. Mr. Farmer has many new ideas that I believe will move Albion forward in the positive direction which it so deserves. Fixing the roads, making the downtown beautiful, helping local businesses, and more youth programs are just a few of the innovative ideas that he would love to implement. It is exciting to talk to Mr. Farmer because he is so optimistic about the possible future of this great town. Additionally, Mr. Farmer is poised to look at new revenue streams into the city, and he is an excellent communicator and salesman for his ideas.

Mr. Farmer has assured me that he will do his best to conduct city business in an open and honest manner. He is very committed to this political endeavor, and he knows the pulse of his constituency. He has lived in Albion all of his life, he attended Albion Public Schools, and like he did at KCC, Mr. Farmer wants to serve and help others. This desire is at the core of his personality: He is a helper, and he cares about people. For example, I asked him to be the student contact for the KCC Diversity Committee, and Mr. Farmer gladly agreed, and he attended all the meetings and he involved Phi Theta Kappa members every step of the way.

Please feel free to contact me further regarding Mr. Farmer's abilities and talents. I can be reached at email mccalebc@kellogg.edu or by phone at 517-630-8169. I know that, if elected, he will be a conscientious and hard-working servant of the people. Thank you!

Best Regards,

Colin S. McCaleb, Ph.D.
Director, KCC Fehsenfeld and Eastern Academic Centers

Daniel Farmer

[redacted] Cell: [redacted] Email: [redacted]

Summary of Qualifications

Areas of Expertise

- College courses in communication and conflict resolution.
- Previous employment affiliations which have built strong interaction skills.
- Commendations for ability to work within specific time frames in groups as well as solo.

Education

Associate's Degree in Applied Science 2009
Kellogg Community College Battle Creek, MI. Well versed in documentation, customer interaction, problem solving skills, and strong drive to succeed.
GPA: 3.4/4.0

Related Skills

- Time Management
- Team Interaction
- Manufacturing experience
- Professional Responsibility
- Leadership
- De-escalation Techniques

Memberships

- Association of Physical Therapist Assistant's, 2009
- PTA Club, Kellogg Community College 2008, 09'
- Phi Theta Kappa – President 2008/09

Honors

- President - Phi Theta Kappa. Battle Creek, MI, 2008 to 2009
- Nominated for Distinguished Chapter President of Phi Theta Kappa, 2009
- Founding member of Psi Beta Honors Society, 2008 to 2009

Volunteer

President of Phi Theta Kappa, Battle Creek, MI	2008-2009
Community Inclusive Recreation	2009
Adopt-A-Highway	2008-2009
Better World Books	2008-2009
American Red Cross	2009

Employment

Kellogg Community College	2007-2009
Community Inclusive Recreation Battle Creek MI	2009-2010
Home Health Care for Trevor Thompson Battle Creek MI	2010-2012
Stay at home father for my newborn son	2012-2013
Georgia Pacific	2014 - Present

City of Albion

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629-7864 · Fax (517) 629-2238

APPLICATION TO FILL VACANCY

CITY COUNCIL – DISTRICT 1

(February 2019– December 2022)

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- **Appointee shall be a registered voter in the City of Albion**
- **Appointee shall be over the age of 18**
- **Appointee shall be a resident of Precinct 1**

Name: Phillip O'Neal Warnsley
(First) (Middle) (Last)

Home Address: [redacted] Telephone #: [redacted]

E-Mail: [redacted] Fax: N/A

Length of Residence in City: 20 years Own/Rent: own

How long have you resided within the boundaries of Precinct 1? _____

Are you a citizen of the United States? Yes (✓) No ( )

Are you 18 years or older? Yes (✓) No ( )

Are you a registered voter? Yes (✓) No ( )

Have you been previously employed by the City of Albion' Yes (✓) No ( )

If yes, what department(s) and date(s)'

Recreation Department 6/12 - 8/12

Do you have any relatives who are employees of the City of Albion? Yes ( ) No (✓)

If yes, indicate name{s} and relationships) to you:

EDUCATION INFORMATION

Have you received your High School Diploma or GED Certificate Yes (✓) No ( )	School Name & Location	Major (s)	Degree Received	Applicable Course Work	Credit Hours
	Albion High School				
College/University (Undergraduate)	mid michigan community college	Business	Associates of Art: Business		
College/University (Graduate)					
Other (Specify)					

*If you are still in school, what is the anticipated date of your graduation? _____• Name under which your transcript was issued if different from name shown on this application:

DRIVER'S LICENSE INFORMATION

Driver's license #_[redacted]. Expiration date [redacted]

Issued by what State Michigan • IS your license currently valid? Yes (✓) No ( )

license Type (Operator or Chauffeur) N/A

Community Activities: Kids'N' Stuff board, Harrington Elementary volunteer

Additional information on experience, qualifications, etc.:

Please comment briefly on why you wish to serve on City Council Be specific as to your goals and ideas regarding how you wish to contribute to the work of the City Council:

I'm excited to invest my time in the city that helped raise me and I look forward to serving the precinct I was raised in.

Relationship to City Officials/Department Heads: Are you, your spouse, or other close family members related to any City Officials or Department Heads? If yes, please explain:

N/A

Business relationship: Do you, your spouse, or any close family member currently have a business relationship with the City of Albion? If yes, please explain:

N/A

Misdemeanor Convictions: Have you ever been convicted of a misdemeanor, including traffic? If not, state NO. If YES, please list all convictions, including date and type of conviction.

_____

_____

_____

Felony Convictions: Have you ever been convicted, plead guilty, or no contest to a felony, including convictions while holding public office or public employment? If not, state NO. If YES, please list all convictions. including date and type of conviction.

_____

_____

_____

EMPLOYMENT HISTORY
THIS SECTION MUST BE COMPLETED FULLY, EVEN IF A RESUME IS ATIACHEO.
list present position or most recent place of employment first include full-time, part-time and volunteer work
PHOTOCOPY THIS PAGE IF ADDITIONAL SPACE WILL BE NECESSARY (OR USE A BLANK SHEET).

Company Name: Battle Creek Family YMCA Supervisor: Jill Hind
Telephone: 269-963-9622
Address: 182 Capital Ave NE City/State: Battle Creek/MI Zip Code: 49017
Employed: (Month & Year) October 2018
From: October To: Current
Number of Hours per Week: 40
List Your Job Responsibilities: Program Coordinator

_____

Job Title: Program Coordinator
Reason for Leaving: N/A

Name you were employed under if different from name shown on (City of Albion application)

N/A

Company Name: Harrington Elementary Supervisor: Robert Giles Telephone: 517 629 9166 42224
Address: 100 S Clark Street City/State: Albion MI Zip Code:
Employed: (Month & Year)
From: August 2017 To: October 2018
Number of Hours per Week: 40
List Your Job Responsibilities:
Help positively redirect children with behavior issues

Job Title: Behavioral Interventionist
Reason for Leaving: YMCA opportunity

Name you were employed under if different from name shown on (City of Albion application)

Company Name: Stirling Books & Brew Supervisor:
Telephone: 517-629-7560
Address: City/State: Albion Zip Code: 49224
Employed: (Month & Year)
From: October 2017 To: October 2018
Number of Hours per Week: 15
List Your Job Responsibilities:
Customer Service, Preparing and serving different types of coffee

Job Title: Barista
Reason for Leaving: YMCA opportunity

Name you were employed under if different from name shown on (City of Albion application)

Company Name: Albion Malleable Brewing Co. Supervisor: Charles Moreau Telephone: 517 343 2202 49224
Address: 420 S. Superior City/State: Albion / MI Zip Code:
Employed: (Month & Year)
From: June 2018 To: October 2018
Number of Hours per Week: 25

List Your Job Responsibilities: Customer Service, Taking orders, serving and preparing drinks

Job Title: Assistant Bartender

Reason for Leaving: YMCA Opportunity

Name you were employed under if different from name shown on (City of Albion application)

REFERENCES

Please provide three (3) persons, whom you have known for over a year. Only one (1) may be a relative.

Name Known	Address	Telephone (include area code & state home or office)	Relationship & Years
Mae Ola Dunklin		517 937 1804	+10
Staci Stuart		704 287 9899	5
Charles Moreau		269 275 5520	2

Have you ever been dismissed from or asked to resign from any employment position? Yes ( ) No (/)
If yes, please explain:

OPTIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application. You may wish to describe specialized training, hobbies, interests, and professional or civic activities, etc.

_____

_____

_____

The following information and consent is necessary in order to conduct a proper review of your application for appointment. This information will be kept confidential.

_____

City of Albion

William L. Rieger Municipal Building
112 West Cass Street· Albion, Michigan 49224 (517) 629-7864 • Fax (517) 629-2238

APPLICATION TO FILL VACANCY

CITY COUNCIL - DISTRICT 1
(February 2019- December 2022)

Mail or Deliver Completed Application to:
City of Albion
City Clerk Jill Domingo
112 W. Cass Street
Albion, MI 49224

APPLICATION DEADLINE: MUST BE RECEIVED BY WEDNESDAY, JANUARY 16, 2018 BY 5:00 P.M.

The information in this Application is requested to assist the Mayor and/or City Council in selecting individuals to serve a City Council Member to complete a partial term due to the vacancy in the City Council seat for Precinct 1 in the City of Albion. Completion of the Application, Consent and Certification, and Authorization to Release Information are mandatory for consideration of appointment.

Thank you for your interest in serving on the City of Albion in an appointed position to fill a vacancy on City Council. The Albion City Council requires that every member appointed to the City Council meet the following qualifications:

- **Appointee is not in default to the City (appointee docs not have unpaid water/sewer bills, property taxes, income taxes, abatements, parking tickets, or other delinquent obligations to the City).**
- **Appointee must be a resident of the City.**
- **Appointee shall be a registered voter in the City of Albion**
- **Appointee shall be over the age of 18**
- **Appointee shall be a resident of Precinct 1**

Name: Christine E Thomas
(First) (Middle) (Last)

Home Address: [redacted] Telephone #: [redacted]

E-Mail: [redacted] Fax: _____

Length of Residence in City: 44 years Own/Rent: Own

How long have you resided within the boundaries of Precinct 1? One year
Are you a citizen of the United States? Yes (✓) No ( )
Are you 18 years or older? Yes (✓) No ( )

Are you a registered voter? Yes (✓) No ( )
Have you been previously employed by the City of Albion' Yes ( ) No (✓)

If yes, what department(s) and date(s)'

_____

_____

_____

Do you have any relatives who are employees of the City of Albion? Yes ( ) No (✓)

If yes, indicate name{s} and relationships) to you:

_____

_____

_____

EDUCATION INFORMATION

Have you received your High School Diploma or GED Certificate Yes (✓) No ( )	School Name & Location	Major (s)	Degree Received	Applicable Course Work	Credit Hours
	Key West H.S, Key West, FL	General Ed. Bus. Ed. Cert	High School Diploma Bus. Ed. Cert.		
College/University (Undergraduate)	Cornerstone University	Business Management	Bachelors of Science		
College/University (Graduate)					
Other (Specify)					

*If you are still in school, what is the anticipated date of your graduation? _____• Name under which your transcript was issued if different from name shown on this application:

DRIVER'S LICENSE INFORMATION

Driver's license #[redacted] Expiration date [redacted]

Issued by what State MI • IS your license currently valid? Yes (✓) No ( )

license Type (Operator or Chauffeur) Operator

Community Activities: (SAS) Sexual Assault Services (Past), Teaching/Speaking Precinct Delegate (Present), Counseling

Additional information on experience, qualifications, etc.:

Experience in Focus Groups, Strategic Planning, and various levels of counseling.

Please comment briefly on why you wish to serve on City Council Be specific as to your goals and ideas regarding how you wish to contribute to the work of the City Council:

I love this city. I am well versed in problem solving and working on a team to accomplish concrete goals.

Relationship to City Officials/Department Heads: Are you, your spouse, or other close family members related to any City Officials or Department Heads? If yes, please explain:

No

Business relationship: Do you, your spouse, or any close family member currently have a business relationship with the City of Albion? If yes, please explain:

No

Misdemeanor Convictions: Have you ever been convicted of a misdemeanor, including traffic? If not, state NO. If YES, please list all convictions, including date and type of conviction.

No

Felony Convictions: Have you ever been convicted, plead guilty, or no contest to a felony, including convictions while holding public office or public employment? If not, state NO. If YES, please list all convictions. including date and type of conviction.

No

EMPLOYMENT HISTORY
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PHOTOCOPY THIS PAGE IF ADDITIONAL SPACE WILL BE NECESSARY (OR USE A BLANK SHEET).

Company Name: State Farm Mutual Auto Co Supervisor:
Telephone:
Address: City/State: Portage, MI Zip Code:
Employed: (Month & Year) 07-1985
From: To: 2010
Number of Hours per Week: 40+
List Your Job Responsibilities: Investigate and settle Auto, Prop. Dmg, and Personal injury claims in the State of Indiana. This included obtaing information from various sources to complete settlement,
Job Title: Auto Claim Representative, Indiana Claims
Reason for Leaving: Retired

Name you were employed under if different from name shown on (City of Albion application)

Company Name: State Farm Mutual Auto Co Supervisor:
Telephone:
Address: City/State: Zip Code:
Employed: (Month & Year)
From: To:
Number of Hours per Week: 40+
List Your Job Responsibilities:
Settling claims through processing of mail, medical documents, police reports and phone interviews.

Job Title: Auto Claim Processor
Reason for Leaving: Promotion to different department

Name you were employed under if different from name shown on (City of Albion application)

Company Name: State Farm Mutual Auto Co. Supervisor:
Telephone:
Address: City/State: Zip Code:
Employed: (Month & Year)
From: To:
Number of Hours per Week: 40
List Your Job Responsibilities:
Was responsible for clerical work for the Accounting Manager. Processed Travelers Checks, handled Petty Cash, and disseminated electronic information to Supvs and Superintendents

Job Title: Accounting Department Secretary
Reason for Leaving: Better job in different location and department

Name you were employed under if different from name shown on (City of Albion application)

Company Name: Supervisor:
Telephone:
Address: City/State: Zip Code:
Employed: (Month & Year)
From: To:
Number of Hours per Week:

List Your Job Responsibilities:

Job Title:

Reason for Leaving:

Name you were employed under if different from name shown on (City of Albion application)

REFERENCES

Please provide three (3) persons, whom you have known for over a year. Only one (1) may be a relative.

Name Known	Address	Telephone (include area code & state home or office)	Relationship & Years
Christopher Thomas		(517) 908-6106	Brother-in-Law 45 yrs.
Timothy Kurtz		(517) 629-6616	Friend - 44 years
Shawn Laughrige		(269) 274-9961	Friend, Church Elder 18 years

Have you ever been dismissed from or asked to resign from any employment position? Yes ( ) No (✓)
If yes, please explain:

OPTIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application. You may wish to describe specialized training, hobbies, interests, and professional or civic activities, etc.

Certified iEnneagram MOS Trainer, Sexual Assault Victims Advocate. Hobbies: Writing, Teaching, Singing

The following information and consent is necessary in order to conduct a proper review of your application for appointment. This information will be kept confidential.

City of Albion

William L. Rieger Municipal Building
112 West Cass Street · Albion, Michigan 49224 (517)
629-7864 · Fax (517) 629-2238

APPLICATION TO FILL VACANCY

CITY COUNCIL – DISTRICT 1

(February 2019– December 2022)

Mail or Deliver Completed Application to:
City of Albion
City Clerk Jill Domingo
112 W. Cass Street
Albion, MI 49224

APPLICATION DEADLINE: MUST BE RECEIVED BY WEDNESDAY, JANUARY 16, 2018 BY 5:00 P.M.

The information in this Application is requested to assist the Mayor and/or City Council in selecting individuals to serve a City Council Member to complete a partial term due to the vacancy in the City Council seat for Precinct 1 in the City of Albion. Completion of the Application, Consent and Certification, and Authorization to Release Information are mandatory for consideration of appointment.

Thank you for your interest in serving on the City of Albion in an appointed position to fill a vacancy on City Council. The Albion City Council requires that every member appointed to the City Council meet the following qualifications:

- **Appointee is not in default to the City (appointee docs not have unpaid water/sewer bills, property taxes, income taxes, abatements, parking tickets, or other delinquent obligations to the City).**
- **Appointee must be a resident of the City.**
- **Appointee shall be a registered voter in the City of Albion**
- **Appointee shall be over the age of 18**
- **Appointee shall be a resident of Precinct 1**

Name: Vicky (First) Lyon (Middle) Clark (Last)

Home Address: [redacted] Telephone #: [redacted]

E-Mail: [redacted] Fax: _____

Length of Residence in City: all my life move at 3yrs Own/Rent: n/a

How long have you resided within the boundaries of Precinct 1? _____

Are you a citizen of the United States? Yes (✓) No ( )

Are you 18 years or older? Yes (✓) No ( )

Are you a registered voter? Yes (✓) No ( )

Have you been previously employed by the City of Albion' Yes (✓) No ( )

If yes, what department(s) and date(s)'

Albion Recreation Dept. Field help 1973-1974

Do you have any relatives who are employees of the City of Albion? Yes ( ) No (✓)

If yes, indicate name{s} and relationships) to you:

n/a

EDUCATION INFORMATION

Have you received your High School Diploma or GED Certificate Yes (✓) No ( )	School Name & Location	Major (s)	Degree Received	Applicable Course Work	Credit Hours
	Albion High School	General	Diploma 1 year ahead of my class	required studies	24
College/University (Undergraduate)	KCC	FLE	n/a	Science Eco	
College/University (Graduate)	Spring Arbor University	FLE	n/a		54
Other (Specify)	Baker College	Psch.	n/a		18

*If you are still in school, what is the anticipated date of your graduation? n/a • Name under which your transcript was issued if different from name shown on this application:

DRIVER'S LICENSE INFORMATION

Driver's license #: [redacted] Expiration date [redacted].

Issued by what State MI • IS your license currently valid? Yes (✓) No ( )

license Type (Operator or Chauffeur) n/a

Community Activities:

Member of the OSB whichs provides community collaborative opportunities of business owners

Community outreach for the Homeless Pit Count for the calhoun County area

Additional information on experience, qualifications, etc.:

Currently working with supportive services with a wide range of agencies for the calhoun County area

Please comment briefly on why you wish to serve on City Council Be specific as to your goals and ideas regarding how you wish to contribute to the work of the City Council:

I wish to learn about some of the barries in the county and work together as a community effort to close the gap.

Relationship to City Officials/Department Heads: Are you, your spouse, or other close family members related to any City Officials or Department Heads? If yes, please explain:

no

Business relationship: Do you, your spouse, or any close family member currently have a business relationship with the City of Albion? If yes, please explain:

no

Misdemeanor Convictions: Have you ever been convicted of a misdemeanor, including traffic? If not, state NO. If YES, please list all convictions, including date and type of conviction.

no

Felony Convictions: Have you ever been convicted, plead guilty, or no contest to a felony, including convictions while holding public office or public employment? If not, state NO. If YES, please list all convictions. including date and type of conviction.

no

EMPLOYMENT HISTORY
THIS SECTION MUST BE COMPLETED FULLY, EVEN IF A RESUME IS ATIACHEO.
list present position or most recent place of employment first include full-time, part-time and volunteer work
PHOTOCOPY THIS PAGE IF ADDITIONAL SPACE WILL BE NECESSARY (OR USE A BLANK SHEET).

Company Name: Summit Pointe Supervisor: Kent London
Telephone: 269-966-1538
Address: Battle Creek City/State: MI Zip Code: 49037
Employed: (Month & Year) 6/2005
From: current To:
Number of Hours per Week: 40
List Your Job Responsibilities: Recruitment, Contracts (Procurement), Case Management, Housing Resident Manager.

Job Title: Job Developer, Health Care Manger, Housing Specialist
Reason for Leaving: plans to retirer during 2019

Name you were employed under if different from name shown on (City of Albion application)

Company Name: Albion Public Schools Supervisor: Walt Nichols

Telephone:

Address: 402 Watson City/State: Albion Zip Code: 49224

Employed: (Month & Year)

From: 9/02 To: 10/2004

Number of Hours per Week: 40 hrs

List Your Job Responsibilities:

administrative duties, monitoring children behaviors, tuitoring with class studies

Job Title:

Coordinator / Specialist (REACH)

Reason for Leaving:

Layoff program closed

Name you were employed under if different from name shown on (City of Albion application)

Company Name: MACI Supervisor: Bob Stephens

Telephone: 517-622-7072

Address: 2400 Dearing Rd City/State: Parma Zip Code: 49269

Employed: (Month & Year)

From: 9/89 To: 8/1996

Number of Hours per Week:

List Your Job Responsibilities:

Job Title:

Reason for Leaving:

Name you were employed under if different from name shown on (City of Albion application)

Company Name: Supervisor:

Telephone:

Address: City/State: Zip Code:

Employed: (Month & Year)

From: To:

Number of Hours per Week:

List Your Job Responsibilities:

Job Title:

Reason for Leaving:

Name you were employed under if different from name shown on (City of Albion application)

Vicky Gamble Vicky Ross

REFERENCES

Please provide three (3) persons, whom you have known for over a year. Only one (1) may be a relative.

Name Known	Address	Telephone (include area code & state home or office)	Relationship & Years
Walter Nichols	804 Valhalla Dr.	517-629-3147 517-414-0603	44 years Retires Boss
Harry Bonner	600 E. Michigan	517-629-2113 517-914 5921	business associate Director 44 years
Steven Mezaros	28900 B. Dr. North	517-629-9132 517-879-9610	Pastor 4 years

Have you ever been dismissed from or asked to resign from any employment position? Yes ( ) No (✓)
If yes, please explain:

OPTIONAL INFORMATION

State any additional information you feel may be helpful to us in considering your application. You may wish to describe specialized training, hobbies, interests, and professional or civic activities, etc.

Listen to details to get clear directions Enjoys new ideals & change & implimentation

The following information and consent is necessary in order to conduct a proper review of your application for appointment. This information will be kept confidential.

VICKY L. CLARK

[redacted]

Key Skills

- Enthusiastic
- Goal driven
- Self-motivated
- Leadership
- Strong work ethic
- Optimistic
- Customer Service

Education

Spring Arbor University – Battle Creek, MI
Major: Family Life Education

Baker College – Jackson, MI
Major: Human Services

Ferrari's Beauty Academy – Battle Creek, MI
Major: Nail Technician

Additional Certifications

- Employment Training Specialist
- Crisis Management
- Conflict Management
- Situational Leadership
- High Performing

OBJECTIVE

Working with a career where I am able to demonstrate management, direction, and collaboration with co-members while learning new revolutionized skills.

SUMMARY OF QUALIFICATIONS

- Results-oriented, high-energy, hands-on professional, with a successful record of accomplishments in supervising over 200 various employees and assisting persons with physical and mental challenges. Experience in management, housing placements, property management, training, quality audits, sales, lawn care/snow removal services, Certified Housing Inspections, and customer service.

- Major strengths include strong leadership, excellent communication skills, competent, strong team player, attention to detail, strong supervisory skills including recruitment, termination, scheduling, training, payroll and other administrative tasks. Through knowledge of current start up and set of operations and a clear vision to accomplish the company goals. Computer and Internet literate. Proficient in HIPPA, ADA, EEO, Microsoft Office, CNC, and a Lathe or mill.

PROFESSIONAL ACCOMPLISHMENTS

2005 to Present –
Summit Pointe 140 W. Michigan Avenue Battle Creek , MI 49224
269-966-2828

Procurement Supervisor / Health Care Advocate, Housing Placement Case Manager

- Responsibilities include collaborating with internal and external accounts, recruiting employers, and supervising custodial accounts in Calhoun County.
- Managed daily operations. Continuous training for State Government Compliance, quality control, education accountability as it relates to imposed government regulatory requirements in a medical environment.

- Assisted other team members in developing recruitment, hiring and training strategies. Performed quarterly evaluations/assessments along with coordinating daily activities/staff meeting. Also responsible for determining compensation and promotions.

Team

- Floor Tech

Volunteer Opportunities

Michigan Prison Re-entry Initiative Board Member

Kingdom Living Worship Ministries Leadership

2002 – 2005 R.E.A.C.H Coordinator & Specialist- Albion Public Schools 402 Waston Street, Albion, MI 49224 517-629-9166

- Responsibilities include providing a structured program for at-risk students of all ages, by assisting them in maintaining their academic status during school suspensions. Collaborated with other staff to provide weekly, monthly and quarterly reports.
- Provided assessments, student intervention, and evaluation, and counseling. Organized group sessions to focus on character building, student intervention and evaluation.

Industrial Management

1989 – 2001 MACI Production Supervisor 2400 Dearing Road Parma ,MI 49269 517-622-7072

- Successfully supervised over 200 diverse employees including temporary and permanent positions for three shift operations. Created and implemented a new process for the Workmen compensation for employees, aftermarket sales. Industrialized new employment contracts while producing lucrative revenue.
- Reduced employee turnovers, introduced improved customer service skills to employees, enhanced employee appearance and spearheaded the implementation of employee (health) benefits.
- Responsibilities included coordinating daily activities, developing operations associates in safety, quality, production problem solving and technical / interpersonal communication skills.

References available upon request