

City of Albion
Council Session Minutes
January 16, 2018

I. CALL TO ORDER

Mayor Brown called the meeting to order at 7:00 p.m.

II. MOMENT OF SILENCE TO BE OBSERVED

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

PRESENT: Sonya Brown (3), Marcola Lawler (4) Jeanette Spicer (5), and Andrew French (6) and Mayor Brown.

ABSENT: Council Members Maurice Barnes (1) and Lenn Reid (2)

STAFF PRESENT:

Sheryl Mitchell, City Manager; Cullen Harkness, City Attorney; Jill Domingo, City Clerk; Scott Kipp, Chief Public Safety; Stacey Levin, Assistant City Manager; John Tracy, Director Planning, Building & Code Enforcement and Jim Lenardson, Director Public Services

Mayor Brown asked to amend to the agenda to include Recognition of the Harrington Elementary School MLK Jr. Essay Contest Winners.

Brown moved, French supported, CARRIED, to amend the Agenda to Include Recognition of the Harrington Elementary School MLK Jr. Essay Contest Winners. (5-0, vv)

V. MAYOR AND COUNCIL MEMBER'S COMMENTS

Comments were received from Council Members Spicer and French

VI. CITY MANAGER REPORT

City Manager Mitchell updated the Council on the following items:

- Updated general fund report-Chapter 5 for 2018 Budget books was passed out to Council.
- MDOT is aware of the brick problem on Superior Street and are investigating.

- January 29th, 2018 there will be a MLK Jr. presentation at the Bohm Theatre at 7:00 p.m. The NAACP will be hosting a reception prior to the presentation at the Ludington Center.
- The EDC will be hosting the Economic Forecast on February 1st, 2018 at 5:00 p.m. at the Ludington Center.

VII. PRESENTATIONS

A. Oaklawn Hospital-Richard Lindsay & Dr. Teleah Phillips

Richard Lindsay and Dr. Teleah Phillips presented the following update on Oaklawn Hospital:

- Oaklawn is one of just four hospitals in Michigan and 102 U.S. hospitals to earn five stars- the highest possible – in a new ranking by Centers for Medicare & Medicaid Services (CMS) and the only one in Calhoun or Jackson County.
- The Albion-Marshall Connector talks have made progress in working toward a long term solution. It will take approximately three years to have a county wide plan put in place. A grant has been received to provide additional funding.
- Oaklawn Hospital and Albion Health Care Alliance created the Connector and continue to support its operation.
- Oaklawn and Albion College are working toward providing a Clinic in Albion. They have received an \$850,000 grant to support the clinic. A building is currently being sought for the clinic. They may use the Calhoun County Health Building as a short term solution.
- Oaklawn was happy to participate in the job fair held by the Albion Economic Development Corporation. The AEDC did a great job of putting together partners for the job fair. Due to the success of the Albion job fair, a similar job fair will be held in Marshall.
- Oaklawn's 28th benefit auction will be held on March 10, 2018, in the ballroom of FireKeepers Casino Hotel. This event will be held from 5:30 p.m.-10:30 p.m. This is Oaklawn's largest fundraising event.
- Mr. Lindsay stated he was part of the Leadership of Cooderating Council and is interested in a member of the Albion City Council participating in the group.
- Oaklawn has incorporated an Outward Mindset that provides:
 - Provide personalized high quality care.
 - To exceed the expectations of our patients.
 - Foster our culture of Oaklawn excellence.
 - Be a visionary healthcare and corporate leader.
 - Expand as an integrated health care system.
 - Remain locally governed and organizationally independent.
 - Be a responsible corporate citizen.
 - Provide charitable care to those in need.
 - Attract and retain a diverse team of quality physicians and employees.

- Be financially strong and cost competitive.
- Provide excellent facilities and technologies.
- Be a leader in healthcare information technology.
- Be a hospital of choice to patients, physicians & employees.
- Achieve state and national recognition for health care delivery
- It is an honor to serve the Albion community

B. Cardboard Classic Sled Race-Eric Worley & Stacey Levin

Eric Worley, President Greater Albion Chamber of Commerce stated those who hosted the Martin Luther King Jr. Community Dinner did a great job. It was wonderful to see so many community members come out for the event.

Eric Worley, President Greater Albion Chamber of Commerce and Stacey Levin, Assistant City Manager provided the following update on the Cardboard Classic Sled Race:

- The Greater Albion Chamber of Commerce along with the City of Albion's Department of Public Safety and Recreation Department are teaming up to host the 28th Annual Cardboard Classic Sled Race and will be held on Saturday, February 3, 2018
- Check in and open registration will be from 10:00-11:00 a.m.
- Sled design judging will take place at 11:15 a.m.
- Racing will begin at noon
- The contingency date will be February 17, 2018
- On Saturday, January 27, 2018 there will be a sled building and pre-registration event. This will be held at Marshall Opportunity High School Cafeteria. You may pick up cardboard and sled supplies, build a sled or pre-register for the race.
- They thanked the following event sponsors:
 - Knauf Insulation
 - Decker Manufacturing
 - AAUW
 - Ashley Reniger Realtor
 - Albion College Student Volunteer Bureau & Campus Programs & Organizations
 - Albion Heritage Bed & Breakfast
 - Biggby
 - Boy Scout Troop 158
 - Calhoun County Recycling Center
 - Dickerson Music
 - Granger
 - Haas Trucking
 - The Harkness Law Firm, PLLC
 - Homestead Savings Bank
 - Lion's Club
 - Oaklawn Hospital
 - Team 1 Plastics

- Tractor Supply Co.
- Yesterday's News

Comments were received from City Manager Mitchell.

C. Water Tower Presentation-Ira Gabin, Dixon Engineering

Ira Gabin, Dixon Engineering presented the following information on the water tower:

- Dixon Engineering is the consulting firm working with Wightman & Associates.
- The bids have gone out for the water tower and the bid opening will be January 31, 2018
- The work will include completely painting the inside and outside of the tank along with lettering and logos.
- A large baggie will cover the entire tower during the process with a large vacuum system on the ground.
- Most municipalities are using a two tone paint system. This helps to hide the mold that is generally seen around the bottom of the tank.
- Any type of font and logo can be painted on the tank.
- Would like for the Council to determine color and logo prior to the January 31st bidding opening so an addendum can be sent to potential bidders.

Comments were received from Mayor Brown.

D. Recognition of the Harrington Elementary School MLK Jr. Essay Contest Winners

Mayor Brown stated the MLK Jr. Essay Contest began with previous Mayor William Wheaton.

Mayor Brown read the proclamation aloud and presented the proclamation to Ana'e Gabrielle Gibson, Kaya Oswald, Ashtyn Ridley-Melton and Diara Burch.

Mayor Brown asked to amend the agenda to include an Albion District Library presentation from Director Cindy Stanczak.

French moved, Brown supported, CARRIED, to amend the agenda to include an Albion District Library presentation from Director Cindy Stanczak. (5-0, vv)

E. Library Update-Cindy Stanczak

Albion District Library Director Cindy Stanczak gave the following update on the library:

- Due to the Library's millage renewal which included a small increase, the Albion District Library will once again be open on Sunday's from 1-5 p.m.
- The increase will also be used to increase book purchases and electronic materials.
- The library has an all new catalog.
- The library is looking for a part-time office coordinator.
- The library has a City Board position available. This is a very active Board and along with monthly meetings, Board Members must also participate one of the four sub-committees.
- The Library is competing for a \$2500.00 grant to help digitize The Recorder and are one of the five (5) finalists.
- There are two ways to vote:
 - Postcards- you must submit a postcards that include a Michigan image and #DigAlbion written on the postcard. The library has 2500 postcards from Maggie LaNoue that has the current snowstorm in Albion and the blizzard of '78 on the back. Postcards must be postmarked by **January 20th, 2018**. You can put your postcards in the Library's drop box (found in the alley behind the Library) by 11:30am and we will still be able to mail them! Please be sure to address them to Clarke Historical Library, 250 E. Preston St., Mt. Pleasant, MI 48859. Each postcard is worth 10 points.
 - Tweets- Beginning Monday, January 22, you are free to tweet through Saturday, January 27. Just tweet your vote at #DigAlbion

VIII. PUBLIC HEARINGS-None

IX. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to **agenda items only** and to no more than three (3) minutes. Proper decorum is required).

Comments were received from John Face, 812 N. Eaton Street.

X. CONSENT CALENDAR (VV)
(Items on the Consent Calendar are voted on as one unit)

- A. Approval Study Session Minutes-December 14, 2017
- B. Approval Study Session Minutes-December 18, 2017
- C. Approval Regular Session Minutes, December 18, 2017

Brown moved, Lawler supported, CARRIED, To Approve Consent Calendar as presented. (5-0, vv)

XI. ITEMS FOR INDIVIDUAL DISCUSSION

A. Request Approval for Suggested Date to Replace the January 3rd, 2018 Regular Meeting (RCV)

Mayor Brown suggested Monday, January 22, 2018 as the replacement date for the January 3rd, 2018 cancelled meeting.

Comments were received from Council Member French.

French moved, Brown supported, CARRIED, to Approve Monday, January 22, 2018 as Date to Replace the January 3rd, 2018 Regular Meeting. (5-0, rcv).

B. Request Approval 2nd Approval of Council Rules of Procedures (RCV)

Comments were received from Lawler, Brown and French.

French moved, Lawler supported, CARRIED, to Approve 2nd Approval of Council Rules of Procedures as presented. (5-0, rcv)

C. Request Approval for Purchase of 2012 Vactor Truck for \$210,000 (RCV)

Comments were received from Council Members Brown, Spicer and French; Mayor Brown; City Manager Mitchell and Director of Public Services Lenardson.

French moved, Lawler supported, CARRIED, to Approve Purchase of 2012 Vactor Truck for \$210,000 as presented. (5-0, rcv)

Mayor Brown asked to amend the agenda to combine Agenda Items D, E, F, & G Approval of City of Albion Union Contracts.

Comments were received from Council Member Brown.

French moved, Lawler supported, CARRIED, to amend the agenda to combine Agenda Items D, E, F, & G Approval of City of Albion Union Contracts. (5-0, vv)

D. Request Approval Contract with the Albion Clerical Alliance (ACA), Effective October 1, 2017 thru September 30, 2020; Police Officers Association of Michigan (POAM), Effective October 1, 2017 thru September 30, 2020; American Federation of State, County, and Municipal Employees (AFSCME), Effective October 1, 2017 thru December 31, 2020; Albion Command Officers Association (ACOA), Effective October 1, 2017 thru September 30, 2020 (RCV)

Comments were received by Council Member French and City Manager Mitchell.

French moved, Spicer supported, CARRIED, to Approve Contract with the Albion Clerical Alliance (ACA), Effective October 1, 2017 thru September 30, 2020; Police Officers Association of Michigan (POAM), Effective October 1, 2017 thru September 30, 2020; American Federation of State, County, and Municipal

Employees (AFSCME), Effective October 1, 2017 thru December 31, 2020;
Albion Command Officers Association (ACOA), Effective October 1, 2017 thru
September 30, 2020 as presented. (5-0, vv)

H. Discussion-Ordinance # 2018-01, Medical Marijuana Ordinance

City Attorney Harkness discussed the following items on the Medical Marijuana Ordinance:

Section 22-203: License Allocation and Annual Fees:

- City Attorney recommends allowing five (5) licenses for Grower, Processor, Secure Transporters & Safety Compliance Facilities. Because this type of licensing is all new, City Attorney Harkness would like the City to err on the side of caution as it is unknown the amount of time involved in administering the licenses. Additional licenses can be added at a later time. The consensus of the Council is to move forward with allowing for five (5) licenses for Grower, Processor, Secure Transporters & Safety Compliance Facilities.
- Section 22-212: Does the Council want to place specific criteria on type of fencing and height? Also would like direction on the current distances the City Attorney has added to the ordinance. The ordinance designates the following distances:
 - No facility shall be located within 500 feet of real property comprising a public or private elementary, licensed child care facility, vocational or secondary school.
 - No facility shall be located within 250 feet of real property comprising a public park. Any facility located more than 250 feet but less than 1,000 feet of real property comprising a public park shall be surrounded by a fences as required by City ordinance.
 - No facility shall be located within 250 feet of real property comprising a place of religious worship. Any facility located more than 250 feet but less than 1,000 feet of real property comprising a public park shall be surrounded by a fences as required by City ordinance.
- License and application fees with also need to be determined.
- The City Attorney also recommends the ordinance not address stacking licenses.
- The first reading of the ordinance would be at the February 5th, 2018 Council meeting and the second reading would be on the February 20th, 2018 Council meeting. The ordinance would then go into effect on March 19th, 2018.

Comments were received from Council Members Spicer, Brown and French; Mayor Brown; City Manager Mitchell and Director of Planning, Building & Code Enforcement Tracy.

The consensus of the Council is to add Discussion of the Medical Marijuana Ordinance to the January 22, 2018 to allow for additional research.

I. Request Approval Resolution # 2018-01, Performance Resolution for Governmental Agencies (RCV)

Comments were received from City Manager Mitchell.

French moved, Brown supported, CARRIED, to Approve Resolution # 2018-01, Performance Resolution for Governmental Agencies as presented. (5-0, rcv)

J. Request Approval Resolution # 2018-02, Appointment of Kenneth Snyder as City of Albion Representative to the Calhoun County Consolidated Dispatch Authority-January 1, 2018-December 31, 2019 (RCV)

Comments were received from Council Member Brown

French moved, Spicer supported, CARRIED, To Approve Resolution # 2018-02, Appointment of Kenneth Snyder as City of Albion Representative to the Calhoun County Consolidated Dispatch Authority-January 1, 2018-December 31, 2019 as presented. (5-0, rcv)

K. Request Approval Boards & Commissions Reappointment (RCV)

- Nidia Wolf, Reappointment, DDA, Term to Expire 12-31-2018

French moved, Spicer supported, CARRIED, to Approve Boards & Commissions Reappointment, Nidia Wolf, DDA, Term to Expire 12-31-2018 as presented. (5-0, rcv)

XII. Future Agenda Items

- Council Member Brown asked for the following items:
 - Discussion on next steps following meeting with Attorney Scott Smith
 - Discussion on the Medical Marijuana Ordinance
 - Update on snow removal and street conditions
- Council Member Spicer asked for 2018 street projects

Comments were received from City Manager Mitchell.

XIII. Motion to Excuse Absent Council Member (s) (VV)

French moved, Brown supported, CARRIED, to Excuse Council Members Maurice Barnes (1) and Lenn Reid (2). (5-0, vv)

XIV. PUBLIC COMMENTS (Persons addressing the City Council shall limit their comments to no more than three (3) minutes. Proper decorum is required).

Comments were received from Duane Stiger, 871 Woodbridge Rd, Battle Creek; Janice Best, 710 S. Eaton St; Juanita Solis-Kidder, 1211 Edwards; Gary Tompkins, Calhoun County Commissioner and Jay Loomis, 408 W. Ash St.

XV. ADJOURNMENT

Brown moved, French supported, CARRIED, to ADJOURN Regular Council Session. (5-0, vv).

Mayor Brown adjourned the Regular Session at 9:00 p.m.

Date

Jill Domingo
City Clerk