CITY OF ALBION DOWNTOWN DEVELOPMENT AUTHORITY

REGULAR MEETING
WEDNESDAY, AUGUST 12, 2020
ZOOM WEBINAR
7:30 A.M.
SCOTT EVANS-CHAIRPERSON

AGENDA

I. Call To Order (Reminder: turn off cell phones)

II. Roll Call of the DDA

III. Approval of Prior Meeting Minutes
- July 8, 2020 Regular Meeting Minutes

IV. Correspondence

V. Order of Business

A. Kellogg Community College Response Letter – DDA & TIF Plan

B. Merger Discussion Update – DDA, AEDC & Albion Chamber of Commerce

C. Excuse Absent Board Members

VI. Citizen Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

VII. Board Member Comments

VIII. Adjournment

City Of Albion
Albion Downtown Development Authority
Meeting Minutes – July 8, 2020

I. CALL TO ORDER

Chairperson Scott Evans called the meeting to order at 7:30 a.m.

II. ROLL CALL

X	Bob Anderson (call-in)		A	Christina Wixson
A	Dave Atchison		X	Nidia Wolf
X	Scott Evans			
A	Marcola Lawler			
X	Mike Tymkew			
X	Emily Verbeke			

Administration: Haley Snyder, Interim Assistant City Manager / Deputy Clerk/Treasurer

III. Approval of Prior Meeting Minutes

A. March 11, 2020 Regular Meeting Minutes

Motion by M Tymkew, supported by N Wolf, CARRIED, to approve prior meeting minutes as presented.

(MOTION carried, voice vote)

IV. Correspondence

V. Order of Business

A. Merger Discussion – DDA, AEDC, & Albion Chamber of Commerce

Board Chair Evans stated two (2) informational meetings have been held to discuss the possibility of a potential merger of the DDA, AEDC, and Albion Chamber of Commerce. The potential merge would be modeled after the City of Marshall's merger to form the Marshall Area Economic Development Alliance. Each Board Chair is supposed to meet with their individual boards to see if there is interest in a potential merger.

Motion by B Anderson, supported by N Wolf to authorize Board Chair to proceed with scheduling a joint meeting with AEDC and Albion Chamber of Commerce Board Chairs.

(MOTION carried, voice vote)

Comments were received from Board Members B Anderson, S Evans, M Tymkew, E Verbeke, and N Wolf.

B. Albion Development Plan & Tax Increment Financing Plan Update

Assistant City Manager Snyder provided the Board with the following update:

- Forward a copy of Resolution with vote (March 11th) to the City Council for July 20th meeting to set a public hearing date of Monday, August 17th.
- Public Hearing notice published in local paper before Tuesday, July 28th
- Mailing notice to property owners sent via first class mail before Tuesday, July 28th
- 20 public hearing posters posted within the DDA Development plan area before Tuesday, July 28th.
- Mailing certified notice to each taxing jurisdiction before Tuesday, July 28th – Beckett & Raeder, LLC will handle.
- Public Hearing held on Monday, August 17th – City Council adopts ordinance which, by reference, approves the amended plan.

C. Excuse Absent Board Members

Board Members D Atchison, M Lawler and C Wixson were not excused.

VI. Citizens Comments (Persons addressing the DDA shall limit their comments to no more than 5 minutes. Proper decorum is required.)

Comments were received by Commissioner Gary Tompkins

Board Member Comments:

Comments were received by Board Members S Evans and E Verbeke.

VII. ADJOURNMENT

Motion by N Wolf, supported by M Tymkew to adjourn the meeting of the DDA.

(MOTION CARRIED, voice vote)

Meeting adjourned at 7:53 a.m.

Recorded by Haley Snyder, Assistant City Manager/HR Coordinator