

Resolution #2018-33

Fiscal Year 2019 Budget Appropriation

History: The City of Albion published notice of a public hearing on the proposed budget in the Albion Recorder on November 21, 2018, and a public hearing on the proposed budget for Fiscal Year 2019 was held on December 3, 2018.

The City of Albion adopts the Fiscal Year 2019 Budget, commencing on January 1, 2019 and ending on December 31, 2019, on a department and total fund basis.

Council Member Brown, supported by Council Member Lawler, moved to approve the following resolution.

Resolved: The revenues and expenditures for Fiscal Year 2019, based on a proposed general levy of 11.9736 mills, are appropriated as follows:

<u>Fund #</u>	<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
GENERAL FUND			
101	GENERAL FUND REVENUES		
	Property Tax Related	935,000	
	Income Tax	1,040,000	
	Sales & Use Tax	1,112,500	
	Charges for Services	554,272	
	All Other	525,920	
	Total General Fund Revenues	4,167,692	
	GENERAL FUND APPROPRIATIONS		
101-101	City Council		50,606
101-172	City Manager		208,295
101-209	Assessing		44,810
101-210	Attorney		99,150
101-215	Clerk		127,725
101-226	Human Resources		14,900
101-260	Finance/Treasurer		484,735
101-265	Municipal Building		72,175
101-276	Cemetery		165,210
101-345	Public Safety		2,105,577
101-422	Code Enforcement		253,285
101-442	City Maintenance		56,125
101-444	Tree Trimming		17,675
101-447	Engineering		15,270
101-448	Street Lighting		150,000
101-526	EPA Landfill		21,000
101-775	Parks		207,700
101-776	Rieger Park Pond Project		0
101-778	Holland Park Transformation		10,000
101-895	General Appropriation		149,674
	Total General Fund		4,253,912

<u>Fund #</u>	<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
SPECIAL REVENUE FUNDS			
202	Major Street	830,882	775,991
203	Local Street	401,262	393,647
450	Street Improvement	255,500	702,650
367	Sidewalk Program	(1,000)	300,000
452	MDOT Reconstruction Fund	3,283,000	3,283,000
208	Recreation	178,065	177,599
226	Solid Waste	252,725	187,551
250	CDBG	170	-
265	Drug Law Enforcement	74,000	74,000
275	Albion Building Authority	38,082	37,913
277	Maple Grove	455,400	427,903
	Total Special Revenue Funds	5,768,086	6,360,254
DEBT SERVICE FUNDS			
364	GO Bonds	-0-	-0-
369	ABA/Maple Grove/Amb-Fire Bond	130,499	126,053
374	DPW Building Dept	15,000	15,000
363	Energy Bond	180,400	180,400
	Total Debt Service Funds	325,899	321,453
ENTERPRISE FUNDS			
590	Sewer	1,221,300	1,523,408
591	Water	952,850	1,296,723
	Total Enterprise Funds	2,174,150	2,820,131
INTERNAL SERVICE FUND			
661	Equipment Fund	285,175	317,725
	Total Internal Service Fund	285,175	317,725
OTHER FUNDS			
	Brownfield Redevelopment		
243	Authority Fund	170,000	170,000
244	EDC	177,500	176,928
246	Business Incubator	80,970	80,021
247	TIFA	200,400	198,495
296	Revolving Loan	7,200	8,817
248	DDA	93,400	83,150
	Total Other Funds	729,470	717,411

<u>Fund #</u>	<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>
TRUST FUNDS			
711	Cemetery Trust	3,750	0
732	Public Safety Pension Trust	523,000	1,875,750
735	Albion Trust	17,500	-
737	Retiree Health Care	520	2,500
	Total Trust Funds	541,020	1,878,250
	TOTAL ALL FUNDS	\$ 9,827,550	\$12,415,224

Also Resolved: The attached fee schedule supporting revenue estimates within the budget is approved.

Also Approved: The City of Albion designates the following depositories for investment of City Funds:

Chemical Bank Shoreline
1301 N. Eaton Street
Albion, MI 49224

Comerica Bank
PO Box 7500
Detroit, MI 48275

UBS Financial Services, Inc.
325 N. Old Woodward Avenue
Suite 200
Birmingham, MI 48009

Michigan Class Investment Pool
Administered by MBIA Asset Management
717 17th Street, Suite 1850
Denver, CO 80202

Huntington Bank
PO Box 1558
Columbus, OH 43216

SunTrust Robinson Humphrey
850 Ridge Lake Blvd, Suite 400
Memphis, TN 38120

Homestead Savings Bank
415 S. Superior Street
Albion, MI 49224

Multi-Bank Securities, Inc.
1000 Town Center, Ste. 2300
Southfield, MI 48075-1239

American Federal Credit Union
718 E. Michigan Avenue
Jackson, MI 49201

Talmer Bank and Trust
4505 Cascade Rd, Ste. 200
Grand Rapids, MI 49546

Oppenheimer & Co, Inc.
6102 Abbot Road
East Lansing, MI 48823

The Bank of New York Trust Company
719 Griswold Street, Suite 930
Detroit, MI 49226

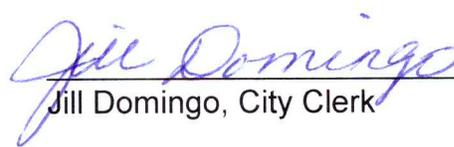
Stifel, Nicolaus & Company, Inc.
One Financial Plaza
501 North Broadway
St. Louis, MO 63102

Loomis Sayles
39533 Woodward Ave., Suite 300
Bloomfield Hills, MI 48304

Also Resolved: The City Manager is authorized to exceed any line item or department subtotal within any specific department or fund, including both revenues and expenditures, providing that the total end of year expenditures for the department or fund at issue does not exceed the revenue appropriation.

I hereby certify that the above resolution was adopted on December 17, 2018, in a Regular Session of the Albion City Council and this is a true copy of that resolution.

Ayes 6
Nays 0
Absent 0



Jill Domingo, City Clerk

CITY OF ALBION, MICHIGAN
2019 FEE SCHEDULES
December 3, 2018

<i>Description</i>	<i>Fee</i>
GENERAL	
Comprehensive Master Plan 2017	\$50.00
Copy of City Charter	\$15.00
Ordinance Book – Soft Bound Copy	\$50.00
Ordinance Book – Hard Bound Copy	\$75.00
Ordinance Supplements	\$20.00
Non-Sufficient Funds (Bad Check) Charge	\$25.00
Notary Services (per document)	\$10.00
Criminal Background Checks	\$10.00
Audio Recordings	\$10.00
Video Recordings	\$20.00
Copying Charges for the Public (items brought in by public for copies)	\$1/1 st page +15 cents ea add'tl pg
Assessment Cards Copying Charges (3)	\$3/1 st page + 50 cents ea add'tl pg
Balance Request Form (Taxes, Water, etc.)	\$10.00/parcel
Faxing Charges	\$3/1 st page + 50 cents ea add'tl pg
Bicycle Licenses (no charge)	--
Wedding –Mayor Officiating	\$50.00
BUSINESS LICENSE	
1-7 Employees	\$100.00
8-14 Employees	\$175.00
15-21 Employees	\$250.00
22-29 Employees	\$325.00
30+ Employees	\$450.00
Liquor License Fee	\$50.00
Contractor's License/Registration Fee	\$25.00
CLERK	
Trash Haulers Annual License Fees	\$75.00
All Vehicles for Hire Annual License Fees	\$75.00
Taxi Drivers Annual License Fees	\$20.00
Bed & Breakfast Annual License Fee	\$50.00
Establishment Mechanical Amusement Device, 1 st Device, Fee	\$75.00
Establishment Mechanical Amusement Device, 2-4 Devices, Fees	\$100.00
Establishment Mechanical Amusement Device, 5-9, Annual Fees	\$250.00
Establishment Mechanical Amusement Device, 10 or More, Fees	\$500.00
Establishment Musical Device Fees	\$75.00
Peddler/Transient Merchant License	
30 days – Resident	\$50.00
30 days – Non Resident	\$100.00
90 days – Resident	\$100.00
90 days – Non Resident	\$200.00
1 Year – Resident	\$250.00
1 Year – Non Resident	\$400.00
Freedom of Information Requests (2)	Actual Costs (2)
Publishing Public Notices for Development Projects	\$75.00
Copies of Accident Reports & Police Reports (4)	\$3/1 st page + 50 cents ea add'tl pg
Voter Registration List	30 cents per page
Voter Registration List Mailing Labels	50 cents per page

PUBLIC SAFETY	
Sex Offender Registration	\$50.00
Fingerprinting	\$25.00
PBT for Probationers	Resident \$5.00 Non-Resident \$10.00
License to Purchase Weapon	\$5.00
Housing Loose or Vicious Dog	\$25/day
Housing Loose or Vicious Dog – Extended Stay	\$35/day
Description	Fee
CEMETERY	
Lot Purchase (Cemetery) – Full Burial Plot (38”x96”), Albion Resident	\$650.00
Lot Purchase (Cemetery) – Half Burial Plot (38”x48”), Albion Resident	\$500.00
Lot Purchase (Cemetery) – Columbarium Niche, Albion Resident	\$500.00
Lot Purchase (Cemetery) – Full Burial Plot (38”x96”), Non-Resident	\$1300.00
Lot Purchase (Cemetery)-Half Burial Plot (38”x48”), Non-Resident	\$1,000.00
Lot Purchase (Cemetery)-Columbarium Niche, Non-Resident	\$1,000.00
Lot Transfers:	
Resident to Non-Resident (Excluding Immediate Family)	\$600.00
All other Transfers	\$50.00
Perpetual Care	\$250.00
Interment, Overtime Fee (Per Hour)	\$100.00
Grave Opening/Closing, Weekday – Full Burial Adult	\$650.00
Grave Opening/Closing, Saturday – Full Burial Adult	\$1,000.00
Grave Opening/Closing, Sunday/Holiday – Full Burial Adult	\$1350.00
Grave Opening/Closing, Weekday-Half Burial (Infant, Child Pet)	\$350.00
Grave Opening/Closing, Saturday-Half Burial (Infant, Child Pet)	\$500.00
Grave Opening/Closing, Sunday/Holiday-Half Burial (Infant, Child Pet)	\$700.00
Grave Opening/Closing, Weekday – Cremation	\$250.00
Grave Opening/Closing, Saturday – Cremation	\$400.00
Grave Opening/Closing, Sunday/Holiday-Cremation	\$450.00
Grave Opening/Closing Weekday – Cremation (Urn Vault)	\$350.00
Grave Opening/Closing Saturday-Cremation (Urn Vault)	\$550.00
Grave Opening/Closing, Sunday/Holiday – Cremation (Urn Vault)	\$700.00
Scatter of Cremation-Weekday	\$200.00
Scatter of Cremation-Saturday	\$300.00
Scatter of Cremation-Sunday/Holiday	\$450.00
Columbaria, Weekday	\$350.00
Columbaria, Saturday	\$550.00
Columbaria, Sunday/Holiday	\$750.00
Disinterment (Plus Cost of Vault Company Services), Weekday	\$1,000.00
Disinterment (Plus Cost of Vault Company Services), Saturday	\$1450.00
Disinterment (Plus Cost of Vault Company Services), Sunday/Holiday	\$2000.00
Disinterment of Cremations, Weekday	\$550.00
Disinterment of Cremations, Saturday	\$850.00
Disinterment of Cremains, Sunday/Holiday	\$1150.00
Foundations (per square inch) (Cemetery) (Monument)	\$0.61/sq. inch with min. of \$75.00
Removal of Old Foundation at Request of Owner	\$0.61/sq. inch with min. of \$75.00
PARKS & RECREATION	
Pavilion or Shelter Reservations – Resident	\$100.00
Pavilion or Shelter Reservations – Non-Resident	\$150.00
Bandshell and Other Park Reservations – Resident	\$100.00
Bandshell and Other Park Reservations – Non-Resident	\$150.00
Weddings – Resident	\$200.00
Weddings – Non-Resident	\$300.00
Providing Additional Picnic Tables/Barricades, etc. (limited # of extra tables available)	\$200.00
Baseball Fields – (Must Have Insurance)	

a.) Daytime Usage (No Lights)	\$200.00 per day
b.) Night-time Usage (With Lights)	\$300.00 per day
Rent of Parks for Events and Tournaments	\$150.00 per day – resident \$250.00 per day – non-resident
Dept. of Public Services – After Hours Non-Emergency Call-In Fee	\$75.00

<i>Description</i>	<i>Description Fee</i>
WATER & SEWER	
Water/Sewer Collection Cost Recovery Fee	\$60.00
Meter Removal/Install Fee	\$25.00
Payment Extension/Modification Fee	\$10.00
After Hours Non-Emergency Call-In Fee	\$75.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 5/8"	\$250.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 3/4"	\$375.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 1"	\$625.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 1 1/4"	\$875.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 1 1/2"	\$1,250.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 2"	\$2,000.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 3"	\$4,000.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 4"	\$6,250.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 6"	\$12,500.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 8"	\$20,000.00
Water Connection (Capacity) Charge, Based on Water Meter Size, 10"	\$28,750.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 5/8"	\$250.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 3/4"	\$375.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 1"	\$625.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 1 1/4"	\$875.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 1 1/2"	\$1,250.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 2"	\$2,000.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 3"	\$4,000.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 4"	\$6,250.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 6"	\$12,500.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 8"	\$20,000.00
Sewer Connection (Capacity) Charge, Based on Water Meter Size, 10"	\$28,750.00
Sewer Connection Permit/Inspection Fee	\$30.00
Water Demand Charge Per Billing (4 times/year or quarterly), 5/8" Service	\$24.00
Water Demand Charge Per Billing (4 times/year or quarterly), 3/4" Service	\$36.00
Water Demand Charge Per Billing (4 times/year or quarterly), 1" Service	\$60.00
Water Demand Charge Per Billing (4 times/year or quarterly), 1 1/4" Service	\$84.00
Water Demand Charge Per Billing (4 times/year or quarterly), 1 1/2" Service	\$120.00
Water Demand Charge Per Billing (4 times/year or quarterly), 2" Service	\$192.00
Water Demand Charge Per Billing (4 times/year or quarterly), 3" Service	\$384.00
Water Demand Charge Per Billing (4 times/year or quarterly), 4" Service	\$600.00
Water Demand Charge Per Billing (4 times/year or quarterly), 6" Service	\$1,200.00
Water Demand Charge Per Billing (4 times/year or quarterly), 8" Service	\$1,920.00
Water Demand Charge Per Billing (4 times/year or quarterly), 10" Service	\$2,760.00
Water Consumption Charge (per 100 cubic feet) Non-Resident, Non-Franchise Area (See rate schedule in Treasurer's Office)	
Water Consumption Charge (per 100 cubic feet) (01-01-12) Resident, Franchise Area	\$1.42
Sewer Demand Charge per billing (4 times/year), 5/8" Service (06-30-06)	\$24.00
Sewer Demand Charge per Billing, 3/4" Service (06-30-06)	\$36.00
Sewer Demand Charge per Billing, 1" Service (06-30-06)	\$60.00
Sewer Demand Charge per Billing, 1 1/4" Service (06-30-06)	\$84.00
Sewer Demand Charge per Billing, 1 1/2" Service (06-30-06)	\$120.00
Sewer Demand Charge per Billing, 2" Service (06-30-06)	\$192.00
Sewer Demand Charge per Billing, 3" Service (06-30-06)	\$384.00
Sewer Demand Charge per Billing, 4" Service (06-30-06)	\$600.00
Sewer Demand Charge per Billing, 6" Service (06-30-06)	\$1,200.00
Sewer Demand Charge per Billing, 8" Service (06-30-06)	\$1,920.00

<i>Description</i>	<i>Fee</i>
Sewer Demand Charge per Billing, 10" Service (06-30-06)	\$2,760.00
Sewer Consumption Charge (per 100 cubic feet), City Resident (01-01-12)	\$2.36
Sewer Consumption (Flat Rate), City Resident, (See rate schedule in Treasurer's office)	
Sewer Consumption Charge (per 100 cubic feet), Non Resident, Non Franchise Area (See rate schedule in Treasurer's Office)	
DEPARTMENT OF PUBLIC WORKS	
Driveway Entrance Permit	\$100.00
Right of Way Excavation Permit (Proof of Insurance required)	\$100.00
Soil Erosion Control Permit (obtained from Calhoun County)	--
Annual Tree Dump Pass (Residents Only)	\$10.00
Contractor Pass Annual	\$250.00
PLANNING DEPARTMENT:	
Permit to Raise Chickens (Good for 2 years)	\$30.00
Zoning Permits:	
<i>Single Family Residential Uses:</i>	
New Home	\$45.00
Addition/Alteration	\$45.00
Accessory Structure	\$45.00
Change in Use	\$45.00
Signs/Billboards	\$45.00
Fences/Screening	\$45.00
Home Occupation	\$45.00
Other	\$45.00
<i>Multiple Family Uses:</i>	
New Construction	\$45.00
Addition/Alteration	\$45.00
Accessory Structure	\$45.00
Change in Use	\$45.00
Signs/Billboards	\$45.00
Fences/Screening	\$45.00
Home Occupation	\$45.00
Other	\$45.00
<i>Commercial and Industrial Uses:</i>	
New Construction	\$45.00
Addition/Alteration	\$45.00
Accessory Structure	\$45.00
Change in Use	\$45.00
Signs/Billboards	\$45.00
Fences/Screening	\$45.00
Home Occupation	\$45.00
Outdoor or Sidewalk Café	\$45.00
Other	\$45.00
Rezoning Applications:	
Rezoning Application	\$375.00
Text Amendment	\$275.00
Site Plan Review:	
Subdivision/Site Condo/PUD Review	
Base Fee	\$350.00
Plus Consultant Charges	Actual Costs
Other Uses Review	
Base Fee (for small rehab projects City Manager can adjust fee)	\$275.00
Plus Consultant Charges	Actual Costs

<i>Description</i>	<i>Fee</i>
Special Use Permits	
Base Fee	
Single Family Uses	\$250.00
Other Uses	\$250.00
Plus Consultant Charges	Actual Costs
Zoning Board of Appeals:	
Variance Application (Including Zoning Permit Fee)	
Single Family Uses	\$250.00
Other Uses	\$250.00
Sign Appeals Board	
Variance Application (Including Zoning Permit Fee)	
Single Family Uses	\$250.00
Other Uses	\$250.00
Publications, Maps, Copies:	
Zoning Ordinance	\$50.00
Zoning District Maps	
8 ½ x 11	\$25.00
Other Blueprints (per page)	\$50.00
Other GIS Maps (per page)	\$50.00
Rental Registration	\$25.00
Medicinal Marijuana Facilities Licensing Fees	\$5000.00/Per License
BUILDING DEPARTMENT (** <i>permit fees increase by \$2.00, effective 9/1/2017</i>)	
Building Inspection Fees – SAFEbuilt (5)	CIS*
Michigan Plumbing Code (1)	Current Price from Supplier
Michigan Electrical Code (1)	Current Price from Supplier
* Plus 10% Admin Fee	
Michigan One & Two Family Residential Code (1)	Current Price from Supplier
Michigan Mechanical Code (1)	Current Price from Supplier
Michigan Property Maintenance Code (1)	Current Price from Supplier
Demolition Fees, Single Family Residential (Issued by CIS) (5)	CIS
Demolition, Multi-Family, Commercial, Industrial (Issued by CIS) (5)	CIS
Property Maintenance Inspection Fee	\$56.00
Abatement Fee for Code Violations	\$100.00
BUILDING BOARD OF APPEALS	
Tree Ordinance Appeal	\$100.00
Outdoor Café or Sidewalk Café Appeal	\$100.00
All Other Appeals	
(1) Residential	\$100.00
(2) Multi-family, Commercial, Industrial	\$100.00
ASSESSING DEPARTMENT	
Property Transfer Affidavit Fine	\$5.00 per day up to \$200.00
Land Division/Combination	
Property Splits & Combos	\$55.00 per lot
Meet & Bounds Description	\$90.00
Lot Line Adjustment	\$55.00
(1) Available at reference section of Albion District Library	
(2) Subject to 50% deposit of estimated costs for costs exceeding \$50.00	
(3) Property owner provided one copy of the assessment information on their property at no charge.	
(4) Individuals involved in an accident/or other incident provided one copy of the police report at no charge.	
(5) SAFEbuilt/Cornerstone Inspection Services. This company handles building inspections for the City.	
(6) Infant – one year old or less	

City of Albion Parking Fine Schedule

	Charge	Fine 2018	Fine 2019
1	Prohibited Parking 2-6AM Sec 82-64	\$15.00	\$20.00
2	Double Parking 257.674l	\$15.00	\$20.00
3	15' of Fire Hydrant 257.674d	\$25.00	\$30.00
4	20' of Crosswalk 257.674f	\$15.00	\$20.00
5	On Sidewalk 257.674a	\$15.00	\$20.00
6	50' of Railroad Crossing 257.674i	\$15.00	\$20.00
7	"Over 12"" from Curb 257.675(1)"	\$15.00	\$20.00
8	Parking in Public Alley Sec 82.65	\$15.00	\$20.00
9	Loading Zone 257.674n	\$15.00	\$20.00
10	Parking In Front of Theater 257.674p	\$15.00	\$20.00
11	Overtime Parking 257.674w	\$15.00	\$20.00
12	Obstructing Traffic 257.674k	\$15.00	\$20.00
13	Blocking Public or Private Drive 257.674b	\$15.00	\$20.00
14	30' of Traffic Control Device 257.674g	\$15.00	\$20.00
15	Obstructing Egress from Emergency Exit 257.674q	\$50.00	\$60.00
16	Abandoned Vehicle - Over 48hrs	\$15.00	\$20.00
17	Parking within 500' of Accident 257.674o	\$15.00	\$20.00
18	Parking within 500' of Fire 257-674v	\$50.00	\$60.00
19	Handicap Parking Sec 82-69	\$100.00	\$125.00
20	Parking in Parks Sec 82-66	\$15.00	\$20.00
21	Parking Between Curb and Property Line Sec 82-67	\$15.00	\$20.00
22	Front Yard Parking Sec 82-68	\$15.00	\$20.00
23	Municipal Parking Lots Sec 82-70	\$15.00	\$20.00
24	Use of Spaces Sec 82-71	\$15.00	\$20.00
25	Obstructing Alley 257.674z	\$15.00	\$20.00
26	Blocking Access to Fire Lane 257.674aa	\$15.00	\$20.00
27	In Front of Public or Private Drive 257.674b	\$15.00	\$20.00
28	Within an Intersection 257.674c	\$15.00	\$20.00
29	On a Crosswalk 257.674e	\$15.00	\$20.00
30	Within 20 Feet of Fire Station Entrance 257.674j	\$15.00	\$20.00

City of Albion
Parking Fine Schedule

31	Alongside or Opposite Street Excavation 257.674k	\$15.00	\$20.00
32	Parking on a Bridge 257.674m	\$15.00	\$20.00
33	Sign Prohibiting Parking or Standing 257.674n	\$15.00	\$20.00
34	Obstructing Fire Escape 257.674r	\$50.00	\$60.00
35	Obstructing Curb Cut or Ramp 257.674u	\$15.00	\$20.00
36	Obstructing Handicap Access lane 257.674t	\$15.00	\$20.00
37	Blocking/Obstructing Alley 257.674z	\$15.00	\$20.00