

Resolution #2018-31

A RESOLUTION TO APPROVE BID AND ENTRY INTO AGREEMENT WITH REVITALIZE, LLC FOR ADMINISTRATIVE CONSULTING SERVICES AS A THIRD PARTY CDBG GRANT ADMINISTRATOR

Purpose and Finding: The City of Albion accepted proposals from State of Michigan certified CDBG grant administrators for management and administrative services in the preparation of a Community Development Block Grant (CDBG) Program and subsequent administrative/implementation of that program should the Irwin Avenue Improvements Project be funded by the state. A committee reviewed the submitted proposals and is recommending Revitalize, LLC to assist the City of Albion with all CDBG required compliance issues and perform duties typically required of a Michigan Economic Development Corporation (MEDC) Certified Grant Administrator.

Council Member French moved, supported by Council Member Brown, to approve the following resolution.

RESOLVED, that the City of Albion hereby officially accepts the bid, dated October 24, 2018, from Revitalize, LLC, for the City of Albion Administrative Consultant – Certified CDBG Grant Administrator RFP, at an amount not to exceed \$29,600.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the agreement between the City of Albion and Revitalize, LLC for services related to the City of Albion Administrative Consultant – Certified CDBG Grant Administrator RFP.

Date: November 26, 2018

Ayes: 5

Nays: 0

Absent: 2 (Barnes & Hawker)

I certify that this resolution was adopted by the City Council of the City of Albion on November 26, 2018.

Jill Domingo
Jill Domingo
City Clerk